



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
 Schools Division of Baguio City  
 DISTRICT I  
 RIZAL ELEMENTARY SCHOOL

**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: 2022-11-067  
 Quotation No.: 2022-11-065  
 Date: November 9, 2022  
 ABC: **50,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **November 19, 2022@ 9 am.**

POSTED IN PHILGEPS

MARIA MAGDALENA C. BALAO  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	UNIT	<b>PRINTER</b>		
			<b>*All-in-one, Print, Copy, Scan</b>		
			*Ultra high yield of 5,000 colored and 6,500 black and white pages		
			Max Copy Resolution:300 x 300 dpi		
			*Refill Ink Tank System		
			*One Year Warranty		
			<b>Top Loading Paper Feeder</b>		
2	1	UNIT	<b>PRINTER</b>		
			<b>*All in One tank printer (Print, Scan, Copy, Fax with ADF)</b>		
			High resolution of 5760x1400 dpi		
			High Yield Ink bottles( Black Ink: 4500 pages, Color: 7500 composite yield)		
			Ethernet, Wi-Fi, Wi-Fi direct		
			Spill Free, error free refilling		
			Borderless printing up to 4R		
			<b>Top Loading Paper Feeder</b>		
			1 year warranty		
			<b>GENUINE PRINTER INKS</b>		
3	10	BOTTLE	EPSON Printer Ink, 003, black		
4	7	BOTTLE	EPSON Printer Ink, 003, magenta		
5	7	BOTTLE	EPSON Printer Ink, 003, cyan		
6	7	BOTTLE	EPSON Printer Ink, 003, yellow		
7	20	REAM	BOND PAPER, long, 70 GSM, MULTI COPY		
8	46	REAM	BOND PAPER, A4, 70 GSM, MULTI COPY		
9	7	BOX	<b>Staple Wire, #35, 5000staples/box</b>		



**Address:** #1 Gibraltar Road, Baguio City  
**Telephone No.:** (074) 246-1284  
**E-mail Address:** rizalbaguio1937@gmail.com/136404@deped.gov.ph  
**Facebook Page:** DepEdTayo Rizal Elementary School



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10	10	PC	MARKER, BLACK, REFILLABLE, FINE		
11	10	ROLL	CLEAR TAPE, 1 INCH, 50M		
12	5	ROLL	CLEAR TAPE, 2 INCHES, 50M		
13	5	ROLL	MASKING TAPE 1 INCH, 50 M		
14	1	PACK	Folder, Long, 100 pieces, White		
			<b>ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL</b>		
				TOTAL	

**Purpose: SEMI EXPENDABLE ICT EQUIPMENT AND OFFICE SUPPLIES FOR IMPLEMENTATION OF BELCP AT RIZAL ELEMENTARY SCHOOL LITENG EXTENSION FOR SY 2022-2023**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

Canvassed by:



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