



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: OSDS/N. Ebanio  
 Address: PR No.: 2022-11-287  
 Telephone No.: Quotation No.: 2022-12-273  
 e-Mail: Date: December 2, 2022  
 Date received by the Supplier: ABC: 689,400.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 12, 2022 9am

**POSTED IN PHILGEPS**

**JULIET C. SANNAD**  
 Chief- Curriculum Implementation  
 Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	3	Pax	Security Guard -3 shifts schedule: 7:00am-3:00pm 3:00pm-11:00pm 11:00pm-7:00am  *Security guards must be: a. in a complete uniform and -with flashlight -with baton -with licensed firearm b. With at least 2 years of experience c. Must maintain logbook d. Must be visible at all times e. Must adhere to the policies of the Division		



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com  
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ISO 9001:2015 Certified  
 Quality Management System  
 CEN 19-2360-026  
 Issued on 12/27/2019



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			*The bidding security agency must comply with the following requirements: a. Organizational set-up including the number of licensed guards b. Security plan from January 1 to December 3, 2023		
				<b>TOTAL</b>	
Purpose: Procurement of security services for the Schools Division Office					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:



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ISO 9001:2015 Certified  
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