



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DONTOGAN ELEMENTARY SCHOOL
Purok 2, Km. 6, Sto. Tomas Rd., Brgy. Dontogan, Baguio City

NOTICE OF AWARD

December 13, 2022

JONALYN P. LAURIAN
Hexacom Enterprises
Bonifacio Street, Baguio City

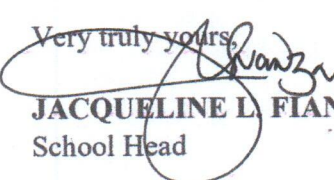
Madam:

We are pleased to notify you that your price quotation and proposal for the procurement of **semi-expendable ICT equipment for the implementation of the Basic Education-Learning Continuity Plan (BE-LCP)** in the amount of **PHILIPPINE PESO Ninety-Eight Thousand Eight Hundred Sixty-Three Pesos and 50/100 Only (Php 98,863.50)** inclusive of appropriate taxes and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


JACQUELINE L. FIANZA
School Head

CONFORME:


Jonalyn P. Laurian

(Signature Over Printed Name)

12/13/22

(Date)



Address: Purok 2, Km. 6 Sto. Tomas Rd., Brgy. Dontogan, Baguio City
Telephone Number: 422-5095 / E-mail Address: dontoganes@gmail.com
Facebook Page: [facebook.com/DepEd Tayo Dontogan ES](https://www.facebook.com/DepEd-Tayo-Dontogan-ES)



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Purok 2, Km. 6 Sto. Tomas Rd., Brgy. Dontogan, Baguio City

NOTICE TO PROCEED

December 14, 2022

JONALYN P. LAURIAN
Hexacom Enterprises
Otek Street, Baguio City

Madam:

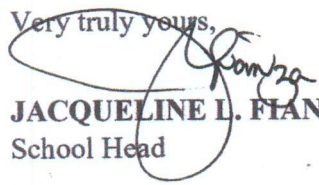
This refers to our award of contract to your company for the procurement of **semi-expendable ICT equipment for the implementation of the Basic Education-Learning Continuity Plan (BE-LCP)** in the amount of PHILIPPINE PESOS **Ninety-Eight Thousand Eight Hundred Sixty-Three and 50/100 Pesos Only (Php 98,863.50)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,


JACQUELINE L. FIANZA
School Head

CONFORME:

I acknowledge receipt of this Notice on 12/14/22

Name of the Representative of the Bidder: Jonelyn P. Laurian

Authorized Signature: 



Address: Purok 2, Brgy. Dontogan, Baguio City
Telephone Number: 422-5095 / E-mail Address: dontoganes@gmail.com
Facebook Page: [facebook.com/DepEd Tayo Dontogan ES](https://www.facebook.com/DepEd-Tayo-Dontogan-ES)



Department of Education
Cordillera Administrative Region
Schools Division Office of Baguio City
District V



DONTOGAN ELEMENTARY SCHOOL

PURCHASE ORDER

DONTOGAN ELEMENTARY SCHOOL

Entity Name

Supplier : <u>HEXACOM ENTERPRISES</u>	P.O. No. : <u>2022-12-0037</u>
Address : <u>Bonifacio Street, Baguio City</u>	Date : <u>December 14, 2022</u>
TIN : <u>941-765-748-000</u>	Mode of Procurement : <u>SVP</u>

Gentlemen:


Please furnish this Office the following articles subject to the terms and conditions contained herein:

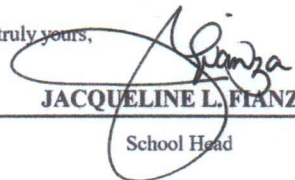
Place of Delivery : <u>Dontogan Elementary School</u>	Delivery Term : _____
Date of Delivery : _____	Payment Term : <u>after delivery</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	LAPTOP Processor: # of cores: 4, # of threads: 4 Processor base frequency: 2GHz Memory: 8GB Hard drive: 512GB Operating System: Intel core i5-1135G7 Display: 15.6" FHD Connectivity: WiFi and Bluetooth Webcam: built-in With charger and pouch Warranty: 1 year	1	38,054.00	38,054.00
2	unit	PRINTER (Print, Scan, Copy) Compact integrated tank design Sensor type: CIS; Optical resolution: 600 x 1200 dpi Maximum scan area: 216 x 297mm Printing speed of up to 10.0 ipm for black-and-white, and 5.0 ipm for colour Print yield up to 4,500 pages for black-and-white, and 7,500 pages for colour Interface: USB Consumables: black, cyan, magenta, yellow ink (code 003)	1	9,528.00	9,528.00
3	unit	MULTI-FUNCTION PRINTER Print, Scan, Copy, Fax with ADF PRINTING: Maximum Resolution: 5760 x 1440 dpi Print speed: Up to 33.0 ppm (black) / 15.0 ppm (colour) Up to 10.0 ipm (A4 black) / 5.0 ipm (A4 colour) Automatic 2-sided printing COPYING: Copy speed: Up to 7.7 ipm / 3.8 ipm (black/colour) Maximum copies from Standalone: 99 copies Maximum copy resolution: 600 x 600 dpi Maximum copy size: legal SCANNING: Scanner type: Flatbed colour image scanner Sensor type: CIS Optical resolution: 1200 x 2400 dpi Maximum scan area: 216 x 297 mm	2	14,536.75	29,073.50

		FAX FUNCTION:			
		Type of Fax: Walk-up black-and-white and colour fax capability			
		Fax resolution: Up to 200 x 200 dpi			
		Fax features: PC fax (Transmission/Receive), Automatic Redial, Address book, Broadcast Fax (Mono only), Transmit Reservation, Polling Reception			
		ADF FUNCTION:			
		Support Paper Thickness: 64-95 g/m2			
		Paper capacity: 30 sheets (A4 paper), 10 sheets (legal)			
4	set	DESKTOP COMPUTER	1	22,208.00	22,208.00
		Processor: Intel core i3 10th Gen			
		Windows 10 Home 64 bit			
		H510 Motherboard			
		DDR4 8GB 3200MHz Memory			
		3.5" 1 TB Hard Drive			
		128 GB Solid State Drive			
		M-ATX casing with 700w power supply			
		18.5" LED monitor			
		Ports: HDMI, USB 2.0, USB 3.1 Type A Ethernet LAN (RJ-45), VGA (D-Sub) ports, Combo headphone/mic, USB sleep-and-charge			
		500w AVR			
		650VA UPS			
		** NOTHING FOLLOWS**			
Ninety-Eight Thousand Eight Hundred Sixty-Three Pesos and 50/100 Only				98,863.50	

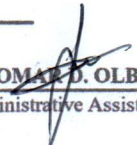
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  **EXA Enterprises**
 No. 1 Adivay Bldg., Bonifacio St., Baguio City
 Telefax: (075) 442-5188

Very truly yours,

JACQUELINE L. FIANZA
 School Head

12/14/22

 Date

Fund Cluster : <u>01</u> Funds Available : <u>Php 98,863.5</u> <div style="text-align: center;">  OMA D. OLBA Administrative Assistant III </div>	ORS/BURS No. : <u>02-101101-2022-08-01180</u> Date of the ORS/BURS: <u>August</u> , 2022 Amount : <u>Php 140,023.94.00</u>
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SCHOOLS DIVISION OF BAGUIO CITY
DONTOGAN ELEMENTARY SCHOOL
Purok 2, Km. 6 Sto. Tomas Rd., Brgy. Dontogan, Baguio City

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 006, S. 2022

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE
PROCUREMENT TO HEXACOM ENTERPRISES FOR THE PROCUREMENT OF
SEMI-EXPENDABLE ICT EQUIPMENT**

WHEREAS the Department of Education – Dontogan Elementary School prepared the Purchase Request (PR) for the procurement of **semi-expendable ICT equipment for the implementation of the Basic Education-Learning Continuity Plan (BE-LCP)** with an Approved Budget for the Contract (ABC) of **One Hundred Ten Thousand Pesos Only (Php 110,000.00)** (Annex A);

WHEREAS on December 02, 2022, the Bids and Awards Committee (BAC) of Dontogan Elementary School posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
Hexacom Enterprises	98,863.50
OFC IT Solutions & Technologies	107,580.00
Micromedia Technologies	108,395.00
CERJ Tech Office Supplies & Equipment Trading	119,640.00
Laser Marketing	119,695.00

WHEREAS per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
OFC IT Solutions & Technologies	Quotation is higher than the winning bidder
Micromedia Technologies	Quotation is higher than the winning bidder
CERJ Tech Office Supplies & Equipment Trading	Quotation is higher than the ABC
Laser Marketing	Quotation is higher than the ABC

WHEREAS the proposal of **Hexacom Enterprises** is found to be the most compliant with the PR, and its price quotation amounting to **Ninety-Eight Thousand Eight Hundred Sixty-Three Pesos and 50/100 Only (Php 98,863.50)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;





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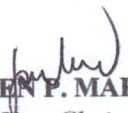
Purok 2, Km. 6 Sto. Tomas Rd., Brgy. Dontogan, Baguio City


WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.


NOW THEREFORE, for and in consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **Hexacom Enterprises** for the procurement of **semi-expendable ICT equipment for the implementation of the Basic Education-Learning Continuity Plan (BE-LCP)** in the amount of **Ninety-Eight Thousand Eight Hundred Sixty-Three Pesos and 50/100 Only (Php 98,863.50)** inclusive of appropriate taxes and fees.

RESOLVED, this 13th day of December 2022, at Dontogan Elementary School, Brgy. Dontogan, Baguio City.

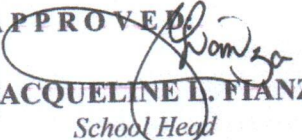

LEEANN C. NEAD
BAC Chairperson


RUBEN P. MARTIN
BAC Vice-Chairperson


VANGIE D. SIKI
BAC Member


JACKIELYN G. GALLEMA
BAC Member


ANTHONETTE A. ALIS-IS
BAC Member

APPROVED

JACQUELINE L. FIANZA
School Head

Approved on _____




Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. ___ opened on December 12, 2022 at DONTOGAN ELEMENTARY SCHOOL

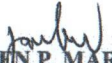
ITEM NO.	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	HEXACOM ENTERPRISES	OFC IT SOLUTIONS & TECHNOLOGIES	MICROMEDIA TECHNOLOGIES	CERJ TECH OFFICE SUPPLIES & EQUIPMENT TRADING	LASER MARKETING
1	unit	1	LAPTOP Processor base frequency: 2 GHz, 8GB memory, hard drive: 512GB, OS: Intel Core i5, display: 15.6", WiFi & bluetooth connectivity, built-in camera, with charger & pouch, with 1 year warranty	38,054.00	24,100.00	31,995.00	34,200.00	35,400.00
2	unit	1	PRINTER 3-in-1 (Print, Scan, Copy) Compact integrated design, sensor type: CIS, Optical resolution: 600 x 1200 dpi, maximum scan area: 216 x 297mm, printing speed of up to 10.0 ipm for black-and-white, and 5.0 ipm for colour; print yield up to 4,500 pages for black-and-white, and 7,500pages for colour, USB interface, consumables: black, cyan, magenta, yellow ink (code 003)	9,528.00	9,700.00	9,800.00	9,300.00	9,795.00
3	unit	2	MULTI-FUNCTION PRINTER (Print, Scan, Copy, Fax with ADF) Maximum printing resolution: 5760 x 1440 dpi, print speed: up to 33.0 ppm (black)/15.0 ppm (colour); copy speed: up to 7.7 ipm/3.8 ipm (black/colour), maximum copy resolution: 600 x 600 dpi; scanner type: flatbed colour image scanner, sensor type: CIS, optical resolution: 1200 x 2400 dpi, maximum scan area: 216 x 297 mm; fax resolution: up to 200 x 200 dpi; ADF function: support paper thickness of 64-95g/m2, paper capacity of 30 sheets (A4) and 10 sheets (legal)	29,073.50	27,980.00	31,600.00	28,990.00	31,500.00
4	set	1	DESKTOP COMPUTER Processor: Intel core i3 10th Gen, Windows 10 Home 64 bit, H510 motherboard, DDR4 8GB 3200 MHz memory, 3.5" 1 TB hard drive, 128 GB SSD, M-ATX casing with 700w power supply, 18.5" LED monitor, ports: HDMI, USB 2.0, USB 3.1 Type A Ethernet LAN, VGA ports, combo headphone/mic, USB sleep-and-charge	22,208.00	45,800.00	35,000.00	47,150.00	43,000.00
TOTAL				98,863.50	107,580.00	108,395.00	119,640.00	119,695.00


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

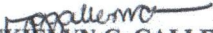
CANVASSED BY:

ROWENA DEOGRACIAS
NAME OF CANVASSER


LEANN C. NEAD
BAC CHAIRPERSON

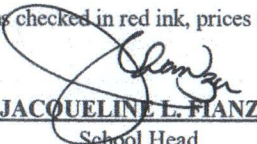

RUBIN P. MARTIN
BAC-VICE CHAIRPERSON


VANGIE D. SIKI
BAC MEMBER


JACKELYN G. GALLEMA
BAC MEMBER


ANTHONETTE A. ALIS-IS
BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


JACQUELINE L. FIANZA
School Head