



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 Division of Baguio City
 West Central District
PACDAY QUINIO ELEMENTARY SCHOOL
 Km. 4, Asin Road, Baguio City



REQUEST FOR QUOTATION

Standard Form: SF-GOOF-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation
 Supplier:
 Address:
 Telephone: No.:
 Email:
 Date Received by the Supplier:

Requesting Unit: Pacday Quinio ES
 PR No.: 2023-02-001
 Quotation No.: 2023-02-001
 Date: January 25, 2023
 ABC: **51,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than JANUARY 31, 2023

[Signature]
DETY H. GADDANG

Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's/Business Permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement
4. Income/Business Tax Return

Note:

- ✓ Submit RFQ together with requirements.
- ✓ All entries must be type written or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days
- ✓ Price validity shall be for a period of 30 Calendar Days

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1.	34	pax	Meals Day 1 (AM snacks, Lunch, PM snacks); February 6, 2023		
2.	34	Pax	Meals Day 2 (AM snacks, Lunch, PM snacks); February 7, 2023		
3.	34	Pax	Meals Day 3 (AM snacks, Lunch, PM snacks); February 8, 2023		
4.	34	Pax	Meals Day 4 (AM snacks, Lunch, PM snacks); February 9, 2023		
5.	34	pax	Meals Day 5 (AM snacks, Lunch, PM snacks); February 10, 2023		
			<ul style="list-style-type: none"> • In-house menu (to be attached in the RFQ) • With overflowing coffee, tea, and drinking water 		
Purpose:			Procurement of meals and snacks for the professional development of school personnel cum mid-year INSET		

After having carefully read and accepted your General Conditions, I/We quote you on the item at the prices noted above.

 Signature Over Printed Name

 TIN No.