



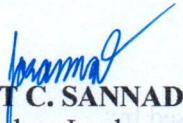
Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: OSDS/B. Tomin
 Address: _____ PR No.: 2022-12-334
 Telephone No.: _____ Quotation No.: 2023-01-006
 e-Mail: _____ Date: January 4, 2023
 Date received by the Supplier: _____ ABC: 68,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than January 9, 2023 29am


JULIET C. SANNAD

Chief- Curriculum Implementation
 Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	17	Pax	Board and lodging Day 0 (January 12, 2023) Lunch PM Snacks Dinner Lodging		
2	17	Pax	Day 1 (January 13, 2023) 3 meals (breakfast, lunch, dinner) 2 snacks (am and pm) Lodging		
3	17	Pax	Day 2 (January 14, 2023) Breakfast AM snack		
				TOTAL	

Purpose: Procurement of seminar-workshop on the preparation, reconciliation and submission of CY 2022 year-end financial reports January 12-14, 2023



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



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 Quality Management System
 CRN RU-19.2500.026
 Issued on 12/27/2019



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by:

Item No.	Unit	Description	Unit Price	Total Price
1	Per	Board and lodging		
2	Per	Day 0 (January 12, 2023)		
3	Per	Breakfast		
4	Per	PM Snacks		
5	Per	Lunch		
6	Per	Room		
7	Per	Lodging		
8	Per	Day 1 (January 13, 2023)		
9	Per	5 meals (breakfast, lunch, dinner)		
10	Per	Snacks (am and pm)		
11	Per	Lodging		
12	Per	Day 2 (January 14, 2023)		
13	Per	Breakfast		
14	Per	AM snacks		
TOTAL				



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Additional requirements:

1. Free strong Wi-Fi/internet connectivity
2. One (1) large airconditioned session hall with tables and chairs that can accommodate 17 participants following safety and health protocols based on IATF and LGU issuances, with audio and video system (2 microphones)
3. Room accommodation: airconditioned rooms good for sharing with at most 4 persons per room 1 airconditioned room with refrigerator and electric kettle for lactating moms
4. Free flowing coffee, tea, chocolate and water
5. Outside Baguio City