



Boy Scouts of the Philippines

BAGUIO CITY COUNCIL

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Baguio City, Benguet 2600 Philippines

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DEPTED DIVISION OFFICE
BAGUIO CITY
RECEIVED
DATE: FEB 06 2023
TIME: _____
BY: _____

03 February 2023

FEDERICO P. MARTIN, Ed.D. CedD. CESO V

Schools Division Superintendent

Department of Education - Cordillera Administrative Region

Schools Division - Baguio City

Baguio City

S I R :

We are pleased to inform you that the Boy Scouts of the Philippines (BSOP), Baguio City Council will conduct a Basic Training Course (BTC) for 108 graduating students of St. Louis University - School of Teacher Education and Liberal Arts (STELA) on February 09 - 11, 2023.

This Basic Training Course (BTC) is a sectional course aimed at equipping the participants with the rudiments of managing a Scout unit.

In this regard, may we request the following Administrators and Teachers be allowed to serve in this training, viz:

- | | | |
|-----------------------------|---|--|
| Mr. NIXON C. ELAHE | - | Public School District Supervisor, District I |
| Mr. DANILO P. GAYAO | - | Principal, Pines City National High School |
| Mr. PHILIP B. SAGALLA | - | Principal, Pinget Elementary School |
| Mr. JERRY D. WALSIYEN | - | Principal, Lindawan Elementary School |
| Mrs. LILIBETH BALUTOC | - | Principal, Fort del Pilar National High School |
| Mrs. LOLITA KAG-ARENG | - | Fort del Pilar National High School |
| Mrs. SUNSHINE M. MALATEO | - | Pinget National High school |
| Mr. MATTHEW L. BAYANG | - | A. Mabini Elementary School |
| Mr. JORDAN O. NIWANE | - | Dominican Mirador Elementary School |
| Mr. MICHAEL C. ABOC | - | Pines City National High School |
| Mr. THOMAS PEDRO M. MILANES | - | Roxas National High School |
| Mr. PATRICIO K. CHAP-AS | - | Irisan National High School |
| Mr. JOHN P. HONGITAN | - | Baguio City National High School |
| Mr. DEAN MARVIN CARREON | - | Baguio City National High School |
| Mr. ROMMEL A. IGHARAS | - | Baguio City National High School |
| Mr. JOSEPH A. CALOSCOS | - | Baguio City National High School |
| Mr. ERWIN SHIM D. FONITE | - | Baguio City National High School |
| Mr. SALVATORE DOGAONG | - | Baguio City National High School |
| Mr. GEORGE CAWAS | - | Baguio City National High School |
| Mr. CRISTOPHER P. DANGLOSE | - | Baguio City National High School |
| Mr. EPHRAIM PINAS | - | Baguio City National High School |
| Mrs. ALICE M. SAWALI | - | Quezon Elementary School |

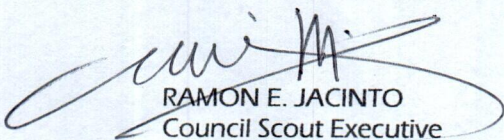
The above name Discussants/Counselors/Staff will only report during their scheduled sessions.

Attached herewith is the BTC Course Syllabus for your guidance and ready reference.

We hope the merit of this request will mean your approval.

Thank you.

Very truly yours,


RAMON E. JACINTO
Council Scout Executive

To: School Administrators
Teacher's In-Charge
Elementary & Secondary Teachers &
Coordinators
(Public and Private)

*provided no disruption
of class es (teachers)*

FOR YOUR INFORMATION AND
APPROPRIATE ACTION.

FEDERICO P. MARTIN, Ed.D. CedD. CESO V
Schools Division Superintendent
Council Scout Commissioner

BOY SCOUTS OF THE PHILIPPINES
NATIONAL OFFICE
MANILA

Basic Training Course for Troop Leaders
 2015 Revised Course Syllabus

First Day: THURSDAY

Date: 09 FEBRUARY 2023

TIME	MIN.	SESSION / ACTIVITY	IN-CHARGE
0700-0800 H	60	Arrival of the Participants and Registration	Council Staff/ACL Admin
0800-0845 H	45	OPENING CEREMONIES a. At the Flag Area b. At the Session Hall c. Photo Session	ACL - PROGRAM
0845-0915 H	30	COURSE ORGANIZATION AND ROUTINE a. Groupings - Age, Council, Gender b. Norms of the Course c. Course Routine d. Course Requirements	ACL - ADMINISTRATION
0915-1000 H	45	SMARTNESS AND GOOD ORDER a. Patrol & Troop Formation b. Field Gestures & Hand Signals c. Uniform, Badges and Insignias	SENIOR PATROL LEADER
1000-1015 H	15	MORNING SNACKS	Senior Patrol Leader
1015-1100 H	45	DEFINING COURSE OBJECTIVES a. Objectives by the Participants b. Course Objectives by BSP	COURSE LEADER
1100-1200 H	60	HISTORY OF SCOUTING a. BP and Events that lead to the Foundation of Scouting b. Life & Works of BP c. Scouting in the Philippines	<u>BRENDA M. CARINO</u>
1200-1300 H	60	LUNCH BREAK	Senior Patrol Leader
1300-1400 H	60	FUNDAMENTALS OF SCOUTING a. Definition of the Scout Movement b. Aims and Purpose of Scouting c. Vision and Mission of WOSM, APR & BSP d. Principles of Scouting e. The Scout Method f. World Brotherhood g. Religious Policy	<u>JORDAN O. NIWANE</u>
1400-1500 H	60	WOSM AND THE BSP STRUCTURE a. Structure of WOSM, APR & BSP b. BSP Key-3 Officials c. The Double Track Plan d. Great Partnership	<u>MATTHEW L. BAYANG</u>

1500-1515 H	15	AFTERNOON SNACKS	Senior Patrol Leader
1515-1615 H	60	INTRODUCTION TO THE LIFE CYCLE OF ADULTS IN SCOUTING (AIS) a. Phase 1: Acquisition & Engaging AIS b. Phase 2: Training, Support AIS & Development c. Phase 3: Managing AIS, Decision for the Future	<u>BRENDA M. CARINO</u>
1615-1715 H	60	YOUTH PROGRAM AND THE BSP SCOUTING FAMILY a. Definition of the Youth Programme b. Youth Programme Policy c. Youth Involvement Policy d. Overview of the BSP Scouting Family	<u>NIXON C. ELAHE</u>
1715-1800 H	45	UNDERSTANDING THE BOY WE SERVE a. Needs, Wants, Interests of Boys b. Characteristics of Boys c. How Scouting meet these Needs	<u>JORDAN D. NIWANE</u>
1800-1900 H	60	DINNER BREAK	Senior Patrol Leader
1900-2000 H	60	THE BOY SCOUT PROGRAM a. Background and Rationale b. Educational Aim & Objectives c. Program Features	<u>NIXON C. ELAHE</u>
2000-2045 H	45	IDEALS IN BOY SCOUTING a. Scout Oath & Law b. Scout Motto and Slogan c. Scout Sign, Salute & Handshake d. Scout Badge	<u>MICHAEL C. ABDC</u>
2045-2130 H	45	VALUES & SPIRITUAL DEVELOPMENT IN BOY SCOUTING a. Integrating Values & Spirituality in Boy Scouting activities	<u>JORDAN D. NIWANE</u>
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Senior Patrol Leader

Second Day: FRIDAY Date: 10 FEBRUARY 2023

TIME	MIN.	SESSION / ACTIVITY	IN-CHARGE
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	Senior Patrol Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	BOY SCOUT GAMES	_____
0800-0900 H	60	THE PATROL SYSTEM a. Patrol Features b. How Patrol System Works c. Functions of Patrol Members	<u>PHILIP B. SAGALLA</u>

0900-1000 H 60	SONGS AND GAMES FOR BOY SCOUTS a. Songs & Games as Spirit Builders b. Types of Songs & Games for Boy Scouts	<u>ROMMEL IGHARAS / DEAN MARVIN CARREON</u>
1000-1015 H 15	MORNING SNACKS	Senior Patrol Leader
1015-1200 H 105	PROGRESSIVE SCHEME AND THE BADGE SYSTEM a. Principles of Scout Advancement b. The Badge System c. The Merit Badge Counseling Process d. The Board of Review e. Troop Court of Honor	<u>MATTHEW L. BAYANG</u>
1200-1300 H 60	LUNCH BREAK	Senior Patrol Leader
1300-1500 H 120	TEACHING SCOUT SKILLS a. Base 1: Flag Code & Flag Folding b. Base 2: Basic Knots c. Base 3: Bandaging d. Base 4: Trail Signs e. Base 5: Compass Reading	<u>M. ABOC, M. BAYANG, E. PINAS P. SAGALLA, B. IGHARAS, D. CARREON, S. DOGADONG J. NIWANIE, C. BABIVAI E. FONITE, C. BANGLOSE, G. CAJAS J. HONGITAN, T. MILANES, L. HAG-ARENG, J. DACILLO</u>
1500-1515 H 15	AFTERNOON SNACKS	Senior Patrol Leader
1515-1600 H 45	ACTIVITIES IN BOY SCOUTING a. Activities Related to Scout Advancement i. Membership ii. Tenderfoot iii. Second Class iv. First Class	<u>MATTHEW L. BAYANG</u>
1600-1700 H 60	THE OUTDOOR PROGRAM a. The BSP Outdoor Policy b. Types of Outdoor Activities for Boy Scouts c. Planning for a Troop Outdoor Activity d. Sample of Troop Outdoor Program	<u>JERRY D. WALSIYEN</u>
1700-1800 H 60	CEREMONIES IN BOY SCOUTING a. Importance of Ceremonies in Scouting b. Types of Ceremonies in Boy Scouting c. Planning a Troop Ceremony	<u>SUNSHINE M. MALATED</u>
1800-1900 H 60	DINNER BREAK	Senior Patrol Leader
1900-2000 H 60	THE TROOP CAMPFIRE a. Demo: Troop Campfire b. Processing: Troop Campfire	<u>SUNSHINE M. MALATED</u>
2000-2130 H 90	KEEPING SCOUTS SAFE FROM HARM a. Review of the Rights of the Child b. BSP Child Protection Policy c. Approach to Safe Scouting	<u>LILYBETH B. BALUTOC</u>
2130-2200 H 30	End of Day Reflections / Prayers / TAPS	Senior Patrol Leader

Third Day: SATURDAY

Date: 11 FEBRUARY 2023

TIME	MIN.	SESSION / ACTIVITY	IN-CHARGE
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	Senior Patrol Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	BOY SCOUT GAMES	_____
0800-0945 H	105	PATROL AND TROOP MEETINGS a. Objectives of Patrol & Troop Meetings b. Parts of the Patrol & Troop Meetings c. Tips in Facilitating Successful Meetings d. Troop Leader's Council	<u>LILYBETH BALUTOC / LORITA KAG-ARENG</u>
0945-1000 H	15	MORNING SNACKS	Senior Patrol Leader
1000-1200 H	120	ANNUAL TROOP PROGRAM PLANNING a. Purpose of the Annual Troop Plan b. Parts of the Annual Troop Plan c. Steps in Planning for Annual Troop Plan	<u>DANNY P. GAYAD</u>
1200-1300 H	60	LUNCH BREAK	Senior Patrol Leader
1300-1400 H	60	TROOP ORGANIZATION AND ADMINISTRATION a. Patrol and Troop Equipment b. Troop Records and Reports c. Troop Budget and Finance	<u>DANNY P. GAYAD</u>
1400-1500 H	60	THE TROOP LEADER'S JOB a. Troop Leader's Responsibilities to: i. The Sponsoring Institution ii. Parents and Guardians iii. The Boy Scouts of the Philippines iv. The Boy Scouts and the Troop v. Self Development	<u>BRENDA M. CARINO</u>
1500-1515 H	15	AFTERNOON SNACKS	Senior Patrol Leader
1515-1615 H	60	COURSE SUMMARY a. Clearing House / Open Forum b. Course Evaluation c. B.I.L.A.O. Essentials of Scouting d. Trail Ahead	COURSE LEADER
1615-1700 H	45	CLOSING CEREMONIES a. At the Session Hall b. At the Flag Area	ACL - PROGRAM
1700 H		HOME SWEET HOME	