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BY: *hy*

Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

February 16, 2023

Division Memorandum
No. 066, s. 2023

To: Chief Supervisor, School Governance and Operations Division
Chief Supervisor, Curriculum Implementation Division
Public Schools District Supervisors
Public Elementary and Secondary School Heads
School Parent-Teacher Associations (SPTA)
All other concerned

EDUCATION SUMMIT: 2023 LOCAL STAKEHOLDERS' CONVERGENCE AND PARTNERSHIP RECOGNITION

1. This is to inform the field on the upcoming Local Stakeholders' Convergence and Partnership Recognition on **March 06, 2023, at Elizabeth Hotel from 8:00AM onwards.**
2. This summit aims to:
 - a. Gather issues and concerns from the different perspectives;
 - b. Translate summit output into an Education Work Program;
 - c. Implement activities that will foster partnership, communication, collaboration, and resource mobilization;
 - d. Monitor and evaluate programs and activities regularly.

3. To wit are the participants:

SDO Personnel (26)	SDS Federico P. Martin, EdD, CEEd, CESO V ASDS Christopher C. Benigno, EdD, PhD, CESO VI CES Juliet C. Sannad, EdD CES Niño M. Tibangay, PhD PSDS/ OIC-EPS, SGOD Rosanna D. Dizon EPS-Filipino, Marilyn S. Api-it EPS-ALIVE, Nora D. Dalapnas EPS-IPed, Loida C. Mangangey EPS-SPED, Marina D. Tabangcura PSDS Nixon C. Elahe PSDS Santiago L. Bugtong PSDS Jayrerose S. Guevara PSDS Marilyn S. Tami-ing PSDS Brendalee C. Awingan PSDS Lourdes B. Lomas-e PSDS Nancy B. Dumalili PSDS Virginia C. Alindayo Teacher II Mark T. Malidom SEPS Elaine B. Cabuag PDO II Jimmy S. Santos PDO I Augie Perl A. Simangan PDO I Arlani B. Buccat
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	Admin Officer III Christorey C. Simangan Admin Officer II/ OIC EPS II Don Jose C. Tolentino Admin Assistant III Maria Lorena A. Galera Admin Aide VI Sarah Joy F. Sebastian
Public Schools	67 School Heads (strictly NO PROXY) 67 Barangay Captain/ Kagawad in charge of Education Committee 67 School PTA President 67 Major School Partner (1 per school only)
Documenters	5 Kedsang ni Shamag personnel

4. To prepare certificates for the event, all attendees are required to register through the link provided or scan the QR code **on or before February 23, 2023**. Strict observance and compliance on “no attendance, no certificate policy” shall be imposed.

<https://tinyurl.com/2023LSCandPartnershipRecog>



5. Attached are the Technical Working Committee and Program Matrix of the said activity. Technical Working Committee shall be having a meeting on February 20, 2023 (Monday) at 3rd floor Training Hall from 10:00 AM – 12:00NN.
6. Wide dissemination of this memorandum is earnestly desired.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent

021.52023/socmob/djct





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TECHNICAL WORKING COMMITTEE

COMMITTEE	IN-CHARGE	TERMS OF REFERENCE
ADVISORS	Niño M. Tibangay Rosanna D. Dizon	1. Ensures the smooth flow of the activity. 2. Review and validates the results of the search for the best implementing school.
OVERALL CHAIR	Elaine B. Cabuag	1. Oversees and coordinates with the different committee chairpersons 2. Ensure the proper set up of the venue prior to the event
LIGHTS AND SOUNDS	Chair: Harris G. Dizon Jr Member: Mark Ronald S. Cabatic Hotel ICT Staff	1. In-charge of 2 projectors with screen 2. In-charge and plays instrumental music 3. Set-up additional 2 wireless mic 4. Ensures that all presentations are complete and working
REGISTRATION	Chair: Jimmy S. Santos Members: Arlani B. Buccat Mark T. Malidom Loida C. Mangangay Santiago L. Bugtong	1. In-charge of the registration and attendance 2. Coordinate the arrival of distinguished guests
FOOD	Chair: Mark T. Malidom Members: Don Jose C. Tolentino Elaine B. Cabuag Hotel dining staff	1. Coordinate with the Hotel the necessary adjustments and set up 2. Relays the headcount for food preparations 3. Ensures that distinguish guests will always be accommodated 4. Coordinates with the billing and other charges incurred
CERTIFICATE AND AWARDS PRESENTATION	Chair: Don Jose C. Tolentino Members: Christopher David G. Oliva Jerichko Bauer L. Laroco Maria Lorena A. Galera	1. Ensures that all details of the certificate are correct 2. Assist in the handing over of the certificate to the specific recipient. 3. Ensures award presentation are complete and matches the certificate 4. Designs the tarpaulin for the stage. 5. Conduct online submission of names to be recognized.
USHERS	Chair: Augie Perl A. Simangan Members: Jayrerose S. Guevara Marilyn S. Tami-ing Nancy B. Dumalili	1. Direct the participants to their specific seats 2. Guides distinguished guests to their identified seat 3. Informs the master of ceremony of the arrival of the guests
PROGRAM, INVITATION; AND PROGRAM	Chair: Maria Lorena A. Galera Members: Elaine B. Cabuag	1. Prepares the program paper and invitations





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MANAGEMENT EVALUATION	Don Jose C. Tolentino	<ol style="list-style-type: none"> 2. Assists in the distribution of the program and invitations through online or office visit 3. Ensure the confirmation of attendees and informs advisors regarding the status. 4. Conduct program management evaluation assessment after the activity and prepare reports.
MASTERS OF CEREMONY	Sarah Joy F. Sebastian Christorey C. Simangan	<ol style="list-style-type: none"> 1. Facilitates the flow of program 2. Coordinates with usher for the possible changes in the flow of the program
DOCUMENTATION	5 Kedsang ni Shamag personnel	<ol style="list-style-type: none"> 1. Covers the entire activity through video and photos





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PROGRAM MATRIX

EDUCATION SUMMIT: 2023 LOCAL STAKEHOLDERS' CONVERGENCE AND PARTNERSHIP RECOGNITION

Theme "*Brigada Eskwela: Tugon sa Hamon ng Ligtas na Balik-Aral*"

PART I. STAKEHOLDERS' CONVERGENCE

7:30 – 8:00 AM	Registration	
8:01 – 8:20 AM	Preliminaries	
	<ul style="list-style-type: none">Nationalistic SongPrayer	
	Recognition of Participants	
8:21 – 8:30 AM	Opening Remarks	CHRISTOPHER C. BENIGNO, EdD, PhD, CESO VI <i>Assistant Schools Division Superintendent</i>
8:31 – 8:40 AM	Statement of Purpose	NIÑO M. TIBANGAY, PhD <i>Chief Education Supervisor, SGOD</i>
8:41 – 8:55 AM	Message	Hon. MARQUEZ O. GO <i>Congressman, Lone District of Baguio City</i> Hon. BENJAMIN B. MAGALONG <i>City Mayor</i>
8:56 – 9:30 AM	SDO Baguio Situationer	FEDERICO P. MARTIN, EdD, CEEd, CESO V <i>Schools Division Superintendent</i>
9:31 – 10:00 AM	Education Summit: Results and Ways Forward	MARIA CONSUELO C. DOBLE <i>Program Officer (North Luzon), Synergeia Foundation</i>
10:01 – 10:30 AM	Engaging Partners for School Programs	Hon. VLADIMIR D. CAYABAS <i>City Councilor</i> <i>Chairperson Committee on Education, Culture, and Historical Research</i>
10:31 – 11:20 AM	Open Forum	
11:21 – 11:30 AM	Statement of Challenge	JULIET C. SANNAD, EdD <i>Chief Education Supervisor, CID</i>
	Acceptance of the Challenge	BERNARD D. BRIONES <i>FPTA President</i>
11:31 – 12:00 NN	Signing of Commitment and Photo Opportunity	
12:01 – 1:30 PM	Lunch Break	

PART II. PARTNERSHIP RECOGNITION

2:01 – 3:30 PM	Recognition of Schools in the Implementation of 2022 Brigada Eskwela	
3:31 – 4:30 PM	Recognition of SDO and School Major Partners	
4:31 PM	Closing Remarks and Acknowledgement	ROSANNA D. DIZON <i>Public Schools District Supervisor/ OIC EPS, SGOD</i>

Sarah Joy F. Sebastian and Christorey C. Simangan
Masters of Ceremony

