



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region

SCHOOLS DIVISION OFFICE OF BAGUIO CITY

DEPED DIVISION OFFICE  
BAGUIO CITY

**RELEASED**  
DATE: FEB 23 2023  
TIME: \_\_\_\_\_  
BY: \_\_\_\_\_

February 22, 2023

DIVISION MEMORANDUM

No. 070, s. 2023

**REORGANIZATION OF THE DIVISION AND SCHOOL REVIEW AND COMPLIANCE COMMITTEE (RCC) FOR STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN)**

To: All SDO Personnel  
Public School Heads  
School Teaching and Non-Teaching Personnel  
Others Concerned

1. Pursuant to Resolution No. 1300445 dated 04 March 2013 issued by the Civil Service Commission (CSC) relative to the Review and Compliance Committee (RCC) for Statement of Assets, Liabilities and Net Worth (SALN), this Office hereby reorganized the SALN Review and Compliance Committee, to wit:

Chairperson:	<b>NIEVES D. EBANIO</b> Administrative Officer IV
Members:	<b>ATTY. ANNETTE L. DOYAOEN</b> Attorney III <b>MA. LOUELA C. MONCADA</b> AO IV/HRMO <b>SAMUEL F. BAB-ANGA</b> Education Program Specialist II
Secretariat:	Administrative Assistant III (Personnel Unit) Administrative Assistant III (Legal Section)

2. The composition of School RCC shall be:

Chairperson:	<b>School Head</b>
Members:	Any two of the following: <b>Asst. School Head</b> <b>Head Teacher</b> <b>Administrative Officer/Administrative Assistant</b> <b>Faculty member</b>

3. The committee shall have the following functions:  
2.1. Ensure that all officials and employees submit their accomplished SALN Form within the prescribed period  
2.2. Ensure the completeness of required data in compliance with the guidelines in the filling out the SALN Form.

4. School RCC shall submit to the Division RCC the duly accomplished and properly subscribed SALN of all school employees on the scheduled deadline.

5. Immediate dissemination of this memorandum is desired.

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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