



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

DEPED DIVISION OFFICE
BAGUIO CITY

RELEASED
DATE: FEB 23 2023
TIME: _____
BY: _____

22 February 2023

DIVISION MEMORANDUM
NO. 072, s. 2023

**ORIENTATION ON INDIVIDUAL LEARNER'S QUARTERLY GRADES IN
THE LEARNER INFORMATION SYSTEM (LIS) AND OTHER UPDATES**

To: Chief Education Program Supervisors
All Public Schools District Supervisors
All Public Elementary and Junior High School Heads
LIS/EBEIS Coordinators
Others Concerned

1. Relative to Department of Education (DepEd) Memorandum No. OUA-OUT-012723-011 dated 31 January 2023 entitled *Deployment of the National Achievement Test (NAT) Data Integration in the Learner Information System (LIS) and Learner's Quarterly and Final Grades Per Learning Area Modules*, this Office through the School Governance and Operations Division (SGOD) – Planning and Research Section (PRS) will conduct an **orientation on the Individual Learner's Quarterly Grades in the Learner Information System and Other Updates on 28 February 2023, 3:30-5:00 PM via Zoom platform**. Zoom details are as follows:

Link : <https://tinyurl.com/LISQGrades>

Meeting ID: 898 7862 7099

Passcode: e6b9Fb

2. Expected participants are the Schools Heads and/or LIS Coordinators.
3. For advance information, please refer to Enclosure 1 of this Memorandum on the *Learner's Quarterly and Final Grades Per Learning Area Module*.
4. Immediate and wide dissemination of this Office Memorandum to all concerned is desired.

FEDERICO P. MARTIN EdD, CEEd, CESO V
Schools Division Superintendent



Leamer's Quarterly Grades by Learning Area in LIS

User Guide

Important Reminders:

Key Features:

- Accepts whole numbers only;
- The minimum grade input is 60;
- The maximum grade input is 100;
- Automatically computes for the Final Grade per learning area and displays its corresponding remarks;
- Saves the learner's grade even if the input is incomplete; and
- Generates an Excel copy of the learner's grades.

Access is not yet available for the following:

- Public Senior High School
- Public Schools with Special Programs
- All Private Schools
- Kindergarten
- Learners under Special Education (SPED) Program
- Learners with enrollment issues (e.g., pending enrollment/transfers/approval)

Note:

- For transferees, the receiving school will encode/re-encode their grades for the current School Year.

Procedure of encoding Quarterly Grades

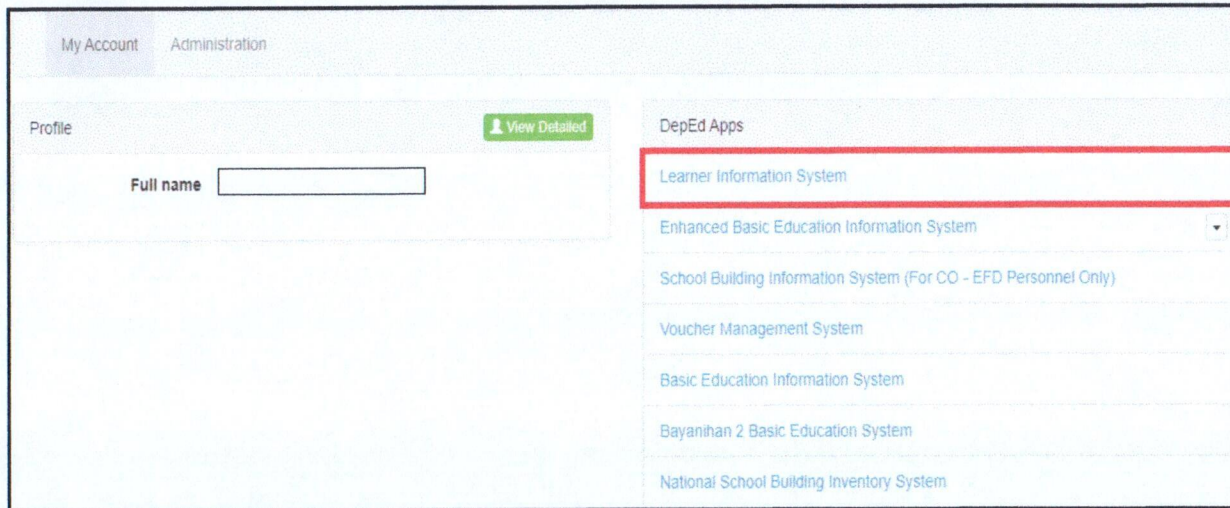
1. Go to the LIS website <http://lis.deped.gov.ph> and log in using your account.

Please sign in

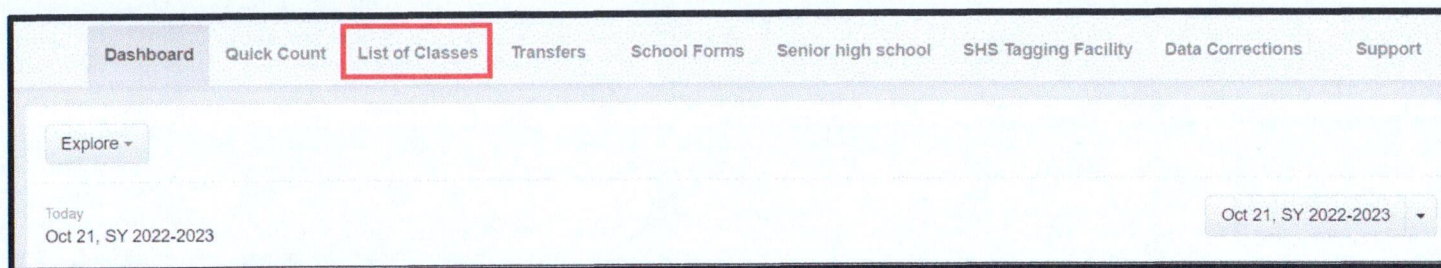
Forgot password?

For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.

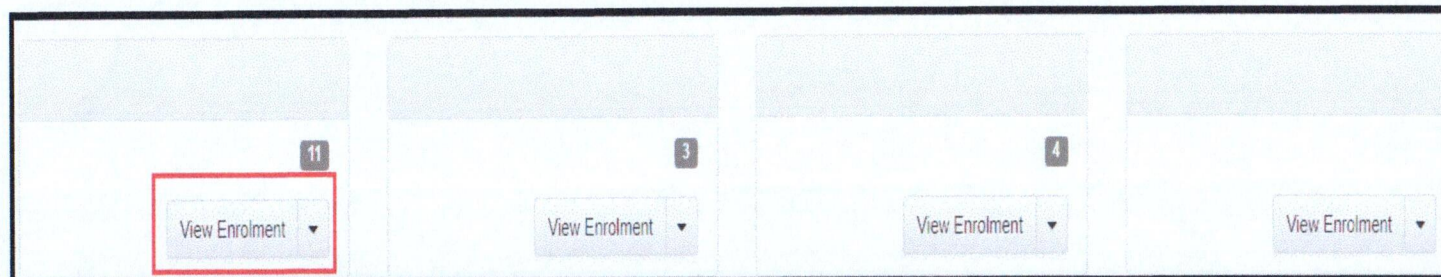
2. Once logged in under DepEd Apps, click **Learner Information System**.













3. Click the **List of Classes** tab.



4. Click the **View Enrolment** button.



5. Click the **Pencil** icon in the Grading column.

Enrolment								
#	Learner		Gender	Date of Official Enrolment	Grading		Status	
1			M	08/22/22		 Report	 No status	Profile
2			M	08/22/22		 Report	 No status	Profile
3			M	08/22/22		 Report	 No status	Profile

6. Input the Grades in the text box.

a. For Grade 1

Individual Learners Quarterly Grade By Learning Area Save						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino						
English						
Mathematics						
Araling Panlipunan						
Edukasyon sa Pagpapakatao						
MAPEH						
Music						
Arts						
Physical Education						
Health						
Mother Tongue						
				General Average		

Notes:

- **Filipino** starts at 2nd Quarter
- **English** starts at 3rd Quarter
- **No Science** subject
- **With Mother Tongue** subject

b. For Grade 2

Individual Learners Quarterly Grade By Learning Area

Save

Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino						
English						
Mathematics						
Araling Panlipunan						
Edukasyon sa Pagpapakatao						
MAPEH						
Music						
Arts						
Physical Education						
Health						
Mother Tongue						
General Average						

Notes:

- No Science subject
- With Mother Tongue subject

c. For Grade 3

Individual Learners Quarterly Grade By Learning Area						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino						
English						
Mathematics						
Science						
Araling Panlipunan						
Edukasyon sa Pagpapakatao						
MAPEH						
Music						
Arts						
Physical Education						
Health						
Mother Tongue						
General Average						

Note:

- With Mother Tongue subject

d. For Grades 4-10

Individual Learners Quarterly Grade By Learning Area						Save
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino						
English						
Mathematics						
Science						
Araling Panlipunan						
Edukasyon sa Pagpapakatao						
Edukasyong Pantahanan at Pangkabuhayan /TLE						
MAPEH						
Music						
Arts						
Physical Education						
Health						
				General Average		

Note:

- With Edukasyong Pantahanan at Pangkabuhayan / TLE subject

7. Click **Save**, a notification will appear “Learner Grade has been updated”.

Learner Grade has been updated

Individual Learners Quarterly Grade By Learning Area Save

Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino						
English						
Mathematics	90					
Araling Panlipunan	91					
Edukasyon sa Pagpapakatao	91					
MAPEH	92					
Music	92					
Arts	93					
Physical Education	92					
Health	92					
Mother Tongue	93					
				General Average		

Learner with **RETAINED** status

Individual Learners Quarterly Grade By Learning Area Save						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	73	73	74	74	74	Failed
English	73	73	74	80	75	Passed
Mathematics	72	73	73	74	73	Failed
Science	71	71	72	73	72	Failed
Araling Panlipunan	79	79	80	81	80	Passed
Edukasyon sa Pagpapakatao	82	82	83	83	83	Passed
Edukasyong Pantahana at Pangkabuhayan /TLE	81	82	82	83	82	Passed
MAPEH	81	81	81	82	81	Passed
Music	80	81	81	82		
Arts	79	78	79	80		
Physical Education	82	83	83	84		
Health	81	81	81	82		
General Average					78	Retained

a. **Retained**: 3 or more learning areas got 74–below Final Rating

Learner with **CONDITIONALLY PROMOTED** status

Individual Learners Quarterly Grade By Learning Area						Save
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	80	81	81	82	81	Passed
English	79	79	80	80	80	Passed
Mathematics	72	73	73	74	73	Failed
Science	71	71	72	73	72	Failed
Araling Panlipunan	79	79	80	81	80	Passed
Edukasyon sa Pagpapakatao	82	82	83	83	83	Passed
Edukasyong Pantahana at Pangkabuhayan /TLE	81	82	82	83	82	Passed
MAPEH	81	81	81	82	81	Passed
Music	80	81	81	82		
Arts	79	78	79	80		
Physical Education	82	83	83	84		
Health	81	81	81	82		
General Average					79	Conditionally Promo

b. Conditionally Promoted: 1-2 Learning Area got 74-below Final Rating

Learner with **PROMOTED** status

Individual Learners Quarterly Grade By Learning Area							Save
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks	
Filipino	82	82	82	82	82	Passed	
English	84	84	85	86	85	Passed	
Mathematics	80	85	86	86	84	Passed	
Science	85	86	87	87	86	Passed	
Araling Panlipunan	82	82	85	86	84	Passed	
Edukasyon sa Pagpapakatao	82	82	85	87	84	Passed	
Edukasyong Pantahana at Pangkabuhayan /TLE	83	83	85	85	84	Passed	
MAPEH	85	86	86	86	86	Passed	
Music	83	83	83	84			
Arts	85	85	85	86			
Physical Education	88	88	89	88			
Health	84	86	86	87			
				General Average	84	Promoted	

c. **Promoted**: all learning areas got 75 to 89 Final Rating

Learner with **PROMOTED WITH HONORS** status

Individual Learners Quarterly Grade By Learning Area							Save
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks	
Filipino	89	89	90	92	90	Passed	
English	92	92	91	91	92	Passed	
Mathematics	91	91	92	91	91	Passed	
Science	90	90	91	91	91	Passed	
Araling Panlipunan	90	91	91	92	91	Passed	
Edukasyon sa Pagpapakatao	90	90	91	91	91	Passed	
Edukasyong Pantahana at Pangkabuhayan /TLE	92	92	93	93	93	Passed	
MAPEH	91	91	91	92	91	Passed	
Music	90	90	90	90			
Arts	91	92	91	92			
Physical Education	90	91	91	91			
Health	92	92	92	93			
General Average					91	Promoted with Honors	

d. **Promoted with Honors:** General Average Value is 90-94

Learner with **PROMOTED WITH HIGH HONORS** status

Individual Learners Quarterly Grade By Learning Area Save						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	94	94	95	95	95	Passed
English	93	95	95	95	95	Passed
Mathematics	94	95	96	95	95	Passed
Science	90	92	92	93	92	Passed
Araling Panlipunan	92	95	95	96	95	Passed
Edukasyon sa Pagpapakatao	94	95	95	95	95	Passed
Edukasyong Pantahana at Pangkabuhayan /TLE	96	96	95	95	96	Passed
MAPEH	94	95	95	96	95	Passed
Music	94	94	94	95		
Arts	93	94	95	94		
Physical Education	95	96	96	97		
Health	95	95	96	96		
				General Average	95	ed with High Honors

e. **Promoted with High Honors:** General Average Value is 95-97

Learner with **PROMOTED WITH HIGHEST HONORS** status

Individual Learners Quarterly Grade By Learning Area							Save
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks	
Filipino	96	96	97	97	97	Passed	
English	97	97	97	97	97	Passed	
Mathematics	98	98	98	98	98	Passed	
Science	97	98	98	98	98	Passed	
Araling Panlipunan	97	98	98	98	98	Passed	
Edukasyon sa Pagpapakatao	97	97	98	98	98	Passed	
Edukasyong Pantahana at Pangkabuhayan /TLE	96	97	98	98	97	Passed	
MAPEH	98	98	99	99	99	Passed	
Music	98	98	98	98			
Arts	98	99	99	99			
Physical Education	98	98	99	99			
Health	98	98	98	98			
				General Average	98	with Highest Honors	

f. **Promoted with Highest Honors:** General Average Value is 98–100

8. To generate report, click the **Report** button.

Enrolment							
#	Learner	Gender	Date of Official Enrolment	Grading	Status		
1		M	08/22/22		Report No status		
2		M	08/22/22		Report Promoted with Honors 92		
3		M	08/22/22		Report No status		

9. Click the downloaded Excel file from the download library.

LEARNING AREAS	Quarterly Rating				Final Rating	Remarks
	1	2	3	4		
Filipino	91	91	93	94	92	Passed
English	92	95	95	96	95	Passed
Mathematics	90	91	91	92	91	Passed
Science	93	93	96	96	95	Passed
Araling Panlipunan	89	90	91	92	91	Passed
Edukasyon sa Pagpapakatao	91	91	93	94	92	Passed
Edukasyong Pantahana at Pangkabuhayan	90	91	91	92	91	Passed
MAPEH	91	91	92	92	92	Passed
<i>Music</i>	89	90	91	91		
<i>Arts</i>	92	91	91	91		
<i>Physical Education</i>	91	92	91	92		
<i>Health</i>	93	92	93	94		
	General Average				92	Promoted with Honors

10. The status will be reflected in the masterlist once updated.

Enrolment							
#	Learner	Gender	Date of Official Enrolment	Grading		Status	
1		M	08/22/22		Report	No status	Profile
2		M	08/22/22		Report	Promoted with 92 Honors	Profile
3		M	08/22/22		Report	No status	Profile

Status:

Promoted with Highest Honors: General Average Value is 98-100

Promoted with High Honors: General Average Value is 95-97

Promoted with Honors: General Average Value is 90-94

Promoted: All Learning Areas got 75-89 Final Rating

Conditionally Promoted: 1-2 Learning Areas got 74-below Final Rating

Retained: 3 or more learning areas got 74-blow Final Rating

No Status: No input or Incomplete input