



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

December 13, 2022

SAN JUAN RESORT DEVELOPMENT MANAGEMENT CORPORATION  
Ili Sur, San Juan, La Union

Dear *Sir/Ma'am*:

This refers to our award of contract to your company for the procurement of Board and Lodging for the Relax and Learn Team Building Activity for Leaders with a "K" (REAL TALK) in the amount of PHILIPPINE PESOS **One Hundred Ninety Two Thousand Pesos Only (Php 192,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**FEDERICO P. MARTIN, Ed.D, C.Ed.D., CESO V**  
*Schools Division Superintendent*

**CONFORME:**

  
Conyela G. Sanchez  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

12/13/2022  
/pjn/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguioity@gmail.com](mailto:depedbaguioity@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certif  
Quality Management Sy  
CRN RU-19.2560.02  
Issued on 12/27/20



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

December 9, 2022

SAN JUAN RESORT DEVELOPMENT MANAGEMENT CORPORATION  
Ili Sur, San Juan, La Union

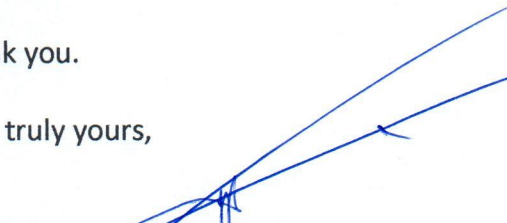
Dear *Sir/Ma'am*:

We are pleased to notify you that your price quotation and proposal for the procurement of Board and Lodging for the Relax and Learn Team Building Activity for Leaders with a "K" (REAL TALK) in the amount of PHILIPPINE PESOS **One Hundred Ninety Two Thousand Pesos Only (Php 192,000.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**FEDERICO P. MARTIN, Ed.D., C.Ed.D, CESO V**  
*Schools Division Superintendent*

**CONFORME:**

  
**CORNELIA A. SANCHEZ**  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

12/9/2022  
/pjn/



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Quality Management Sy  
CRN RU-19.2560.02  
Issued on 12/27/20

# PURCHASE ORDER

DepEd, Division Of Baguio

IT

Supplier : <b>SAN JUAN RESORT DEV'T. &amp; MGMT. CORP.</b>	P.O. No. : 22-12-224
Address : Ili Sur, San Juan, La Union	Date : December 12, 2022
TIN: 488-708-052	Mode of Procurement : SVP

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging Day 0	80	2,400.00	192,000.00
		LUNCH, PM SNACK, DINNER			-
		LODGING			-
2	pax	DAY 1	80		-
		BREAKFAST, AM SNACK, LUNCH, PM SNACK			-
		*Additional requirements:			-
		1. Free strong internet/wi-fi connection			-
		2. One large airconditioned session hall with complete audio and video system (3 microphones) which can accommodate 80 participants following safety and health protocols based on IATF and LGU issuances			-
		3. Room accommodation:			-
		a. Airconditioned rooms good for sharing with at least 4 persons per room			-
		b. 3 solo airconditioned rooms			-
		c. 1 room good for 6 persons			-
		d. 1 room good for 3 persons			-
		4. Free flowing coffee, tea, hot choco and water			-
		5. With LCD projectors with HDMI and VGA parts			-
		6. Outside Baguio, Beach front			-
		***NOTHING FOLLOWS***			

Board and Lodging for the Relax and Learn Team Building Activity for Leaders with a "K" (REAL TALK)

	TOTAL	192,000.00
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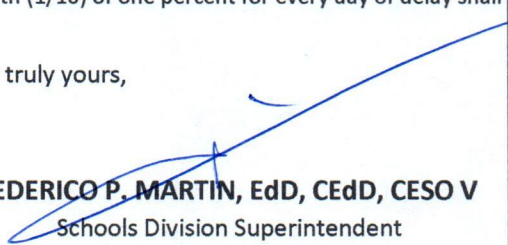
Total Amount in Words: **One Hundred Ninety Two Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:

Very truly yours,

  
CORNELIA G. SANCHEZ  
 SAN JUAN RESORT DEV'T. & MGMT. CORP.

  
**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
 Schools Division Superintendent

Date

Fund Cluster : <u>9</u>	ORS/BURS No. : <u>2022-12-01919</u>
Funds Available : <u>₱ 192,000.00</u>	Date of the ORS/BURS: <u>12/20/22</u>
 <b>LILIBETH G. DEGSI</b> Accountant III	Amount : <u>192,000</u>

Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **November 14, 2022** at DepEd, Baguio City Division

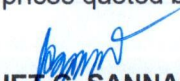
ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	SAN JUAN RESORT DEVT. & MGMT. CORP.	METRO VIGAN FIESTA GARDEN HOTEL	AWESOME HOTEL
1	pax	80	Board and Lodging Day 0	<b>192,000.00</b>	200,000.00	240,000.00
			LUNCH, PM SNACK, DINNER			
			LODGING			
2	pax	80	DAY 1			
			BREAKFAST, AM SNACK, LUNCH, PM SNACK			
			*Additional requirements:			
			1. Free strong internet/wi-fi connection			
			2. One large airconditioned session hall with complete audio and video system (3 microphones) which can accommodate 80 participants following safety and health protocols based on IATF and LGU issuances			
			3. Room accommodation:			
			a. Airconditioned rooms good for sharing with at least 4 persons per room			*QUOTE ABOVE ABC
			b. 3 solo airconditioned rooms			
			c. 1 room good for 6 persons			
			d. 1 room good for 3 persons			
			4. Free flowing coffee, tea, hot choco and water			
			5. With LCD projectors with HDMI and VGA parts			
			6. Outside Baguio, Beach front			
			***NOTHING FOLLOWS***			
				<b>192,000.00</b>	200,000.00	240,000.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

Canvasser: ATTY. ANNETTE L. DOYAOEN  
BAC Vice-Chairman FRANCISCO C. COPSIYAN  
Member NIÑO M. TIBANGAY  
Member NIEVES D. EBANIO  
Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**JULIET C. SANNAD**  
BAC CHAIRMAN



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 337 S. 2022**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO SAN JUAN RESORT DEV'T. MGMT. CORP.**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of **Board and lodging for the Relax and Learn Team Building Activity for Leaders with "K" (REAL TALK)** with an Approved Budget for the Contract (ABC) of **Two Hundred Thousand Pesos Only (₱200,000.00)** (Annex A);

**WHEREAS** on November 9, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
SAN JUAN RESORT DEV'T & MGMT. CORP.	₱ 192,000.00
METRO VIGAN FIESTA GARDEN HOTEL	₱ 200,000.00
AWESOME HOTEL	₱ 240,000.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
AWESOME HOTEL	Quote Above ABC

**WHEREAS** the proposal of **SAN JUAN RESORT DEV'T. MGMT. CORP.** is found to be the most compliant with the PR, and its price quotation amounting to **One Hundred Ninety Two Thousand Pesos Only (₱192,000.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.


**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **SAN JUAN RESORT DEV'T. & MGMT. CORP.** for the procurement **Board and lodging for the Relax and Learn Team Building Activity for Leaders with "K" (REAL TALK)** in the amount **One Hundred Ninety Two Thousand Pesos Only (₱192,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this **16<sup>th</sup> day of November, 2022**, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

  
**FRANCISCO C. ZOPSIYAN**  
BAC Member

  
**NIÑO TIBANGAY**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**FEDERICO P. MARTIN, Ed.D. CEEd, CESO V**  
Schools Division Superintendent

Approved on 11-16-22  
(date of approval)



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ISO 9001:2015 Certified  
Quality Management System  
CRM No. 19-2560-026  
Issued on 12/27/2019



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 381 s. 2022**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of board and lodging for the conduct of **Relax and Learn Team Building Activity for Leaders with a "K" (REAL TALK)** with an Approved Budget for the Contract (ABC) of **Two Hundred Thousand Pesos only (₱200,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of procurement of board and lodging for the conduct of Relax and Learn Team Building Activity for Leaders with a "K" (REAL TALK);

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

November 8, 2022, *Baguio Division Office Conference Hall, Baguio City.*

  
**JULIET C. SANNAD**  
 BAC Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
 BAC Vice-Chairperson *4/8*

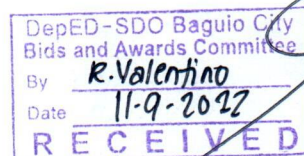
**FRANCISCO C. COPSIYAN**  
 BAC Member

  
**NIÑO TIBANGAY**  
 BAC Member

  
**NIEVES D. EBANIO**  
 BAC Member

**APPROVED:**

  
**FEDERICO P. MARTIN, EdD CEEd, CESO V**  
 Schools Division Superintendent



Approved on 11-8-22  
 (date of approval)



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