



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

January 23, 2023

### ZYMED MEDICAL DISTRIBUTORS

Upper Irisan, Baguio City

Dear Sir/Ma'am:

We are pleased to notify you that your price quotation and proposal for the procurement of Medicines and supplies for the Medical and Dental use in the amount of PHILIPPINE PESOS **Eighty Thousand Ninety Five Pesos Only (Php 80,095.00)** inclusive of appropriate taxes and fees, has been accepted.

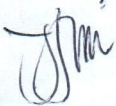
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V**  
*Schools Division Superintendent*

CONFORME:

  
**RICARDO L. HIDALGO, JR.**  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

01/23/2023  
/pjn/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocity@gmail.com  
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certi  
Quality Management S  
CHN NO:19-2560-0  
Issued on 12/27/20





Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

January 25, 2023

**ZYMED MEDICAL DISTRIBUTORS**

Upper Irisan, Baguio City

Dear Sir/Ma'am:

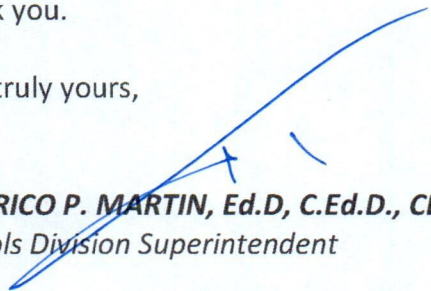
This refers to our award of contract to your company for the procurement of Medicines and supplies for the Medical and Dental use in the amount of PHILIPPINE PESOS **Eighty Thousand Ninety Five Pesos Only (Php 80,095.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.


Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**FEDERICO P. MARTIN, Ed.D, C.Ed.D., CESO V**  
Schools Division Superintendent

CONFORME:

  
**RICARDO L. MICOADO, Jr.**  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

01/25/2023  
/pjn/

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Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguiocty@gmail.com](mailto:depedbaguiocty@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certi-  
Quality Management S-  
CRN RD-19.2560.0  
Issued on 12/27/20

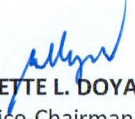


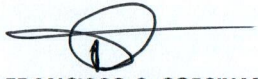
ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	ZYMED MEDICAL DISTRIBUTORS	BLESSED ST. JOHN PHARMACEUTICALS AND GEN. MDSE.	GREENWATER RENAISSANCE CORP.
1	Pack	15	Cotton 100 grams	2,400.00	3,000.00	912.00
2	Gallon	4	Alcohol, 70% ethyl	1,600.00	1,840.00	2,055.88
3	Box	10	Amoxicillin 500 mg	2,500.00	1,750.00	2,500.00
4	Box	10	Cefalexin 500 mg	3,800.00	3,200.00	5,250.00
5	Box	10	Cefalexin 250 mg	2,160.00	1,760.00	N/A
6	Box	20	Mefenamic acid 250 mg	1,800.00	1,640.00	N/A
7	Box	20	Clonidine 75mg	11,200.00	8,600.00	40,000.00
8	Box	6	Tranexamic acid 500 mg	3,300.00	2,310.00	4,500.00
9	Box	5	Azithromycin 500 mg 3 tabs/box	425.00	175.00	1,335.00
10	Box	1	Celecoxib 200 mg	265.00	266.00	1,800.00
11	Box	1	Diclofenac 500 mg	120.00	50.00	200.00
12	Box	1	Betahistine 16mg	850.00	649.00	1,600.00
13	Box	1	Metoclopramide tab 10mg	100.00	97.00	N/A
14	Box	1	Domperidone tab 10 mg	280.00	90.00	450.00
15	Box	1	Omeprazole 40 mg cap	650.00	395.00	900.00
16	Box	3	Loperamide 2 mg	285.00	180.00	450.00
17	Roll	5	Plaster (surgical) 1 inch	125.00	150.00	4,032.00
18	Box	200	Paracetamol 500mg	19,000.00	15,000.00	25,000.00
19	Amp	10	HNBB AMP- Hyoscine-N-Butylbromide 20mg/ml	900.00		N/A
20	Bottle	50	Povidone Iodine 10% solution 120ml	4,250.00	4,800.00	13,335.00
21	Box	1	Nebule Salbutamol 2.5mg/2.5ml	450.00	300.00	675.00
22	Amp	10	Diphenhydramine IV HCl 50mg/ml	1,600.00		N/A
23	Mat	30	Metronidazole 500mg	450.00	330.00	600.00
24	Piece	3	Mupirocin ointment/cream	360.00	216.00	830.01
25	Bottle	29	Hydrogen peroxide 120ml	725.00	899.00	855.50
26	Amp	20	Tetanus toxoid 10 I.U./0.5 ml	1,800.00	1,800.00	N/A
27	Tablet	200	Orphenadrine + paracetamol 650mg/50mg	9,000.00		7,896.00
28	Bottle	5	NSS for wound dressing normal saline sol'n 1L	700.00	750.00	587.50
29	Tube	10	Silver sulfadiazine cream 20g	1,800.00	900.00	N/A
30	Amp	20	Omeprazole IV 40mg + 10ml solvent	2,400.00		N/A
31	Amp	40	Hydrocortisone IV 100mg/2ml	4,800.00		N/A
***NOTHING FOLLOWS***				80,095.00	51,147.00	115,763.89

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.


**BAC Members:**

  
 AGNES D. TOTAAN  
 Canvasser

  
 ATTY. ANNETTE L. DOYAOEN  
 BAC Vice-Chairman

  
 FRANCISCO C. COPSIYAN  
 Member

  
 NIÑO M. TIBANGAY  
 Member

  
 NIEVES D. EBANIO  
 Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
 JULIET C. SANNAAD  
 BAC CHAIRMAN



# PURCHASE ORDER

DepEd, Division Of Baguio

IT

Supplier : <b>ZYMED MEDICAL DISTRIBUTORS</b>	P.O. No. : 23-01-018
Address : Lot 9 Blk. A Irisville Subd., Upper Pearl St., Irisan, Baguio City	Date : JANUARY 24, 2023
TIN: 154-219-519-000	Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pack	Cotton 100 grams	15	160.00	2,400.00
2	Gallon	Alcohol, 70% ethyl	4	400.00	1,600.00
3	Box	Amoxicillin 500 mg	10	250.00	2,500.00
4	Box	Cefalexin 500 mg	10	380.00	3,800.00
5	Box	Cefalexin 250 mg	10	216.00	2,160.00
6	Box	Mefenamic acid 250 mg	20	90.00	1,800.00
7	Box	Clonidine 75mg	20	560.00	11,200.00
8	Box	Tranexamic acid 500 mg	6	550.00	3,300.00
9	Box	Azithromycin 500 mg 3 tabs/box	5	85.00	425.00
10	Box	Celecoxib 200 mg	1	265.00	265.00
11	Box	Diclofenac 500 mg	1	120.00	120.00
12	Box	Betahistine 16mg	1	850.00	850.00
13	Box	Metoclopramide tab 10mg	1	100.00	100.00
14	Box	Domperidone tab 10 mg	1	280.00	280.00
15	Box	Omeprazole 40 mg cap	1	650.00	650.00
16	Box	Loperamide 2 mg	3	95.00	285.00
17	Roll	Plaster (surgical) 1 inch	5	25.00	125.00
18	Box	Paracetamol 500mg	200	95.00	19,000.00
19	Amp	HNBB AMP- Hyoscine-N-Butylbromide 20mg/ml	10	90.00	900.00
20	Bottle	Povidone Iodine 10% solution 120ml	50	85.00	4,250.00
21	Box	Nebule Salbutamol 2.5mg/2.5ml	1	450.00	450.00
22	Amp	Diphenhydramine IV HCl 50mg/ml	10	160.00	1,600.00
23	Mat	Metronidazole 500mg	30	15.00	450.00
24	Piece	Mupirocin ointment/cream	3	120.00	360.00
25	Bottle	Hydrogen peroxide 120ml	29	25.00	725.00
26	Amp	Tetanus toxoid 10 I.U./0.5 ml	20	90.00	1,800.00
27	Tablet	Orphenadrine + paracetamol 650mg/50mg	200	45.00	9,000.00
28	Bottle	NSS for wound dressing normal saline sol'n 1L	5	140.00	700.00
29	Tube	Silver sulfadiazine cream 20g	10	180.00	1,800.00
30	Amp	Omeprazole IV 40mg + 10ml solvent	20	120.00	2,400.00
31	Amp	Hydrocortisone IV 100mg/2ml	40	120.00	4,800.00
		***NOTHING FOLLOWS***			

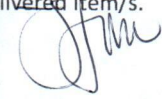
Medicines and supplies for medical and dental use

TOTAL **80,095.00**

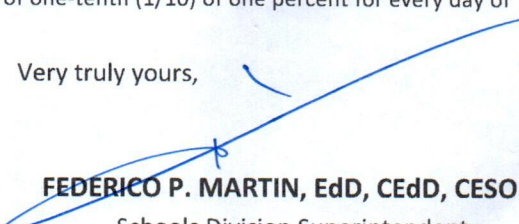
Total Amount in Words: **Eighty Thousand Ninety Five Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**RICARDO L. NICOLO JR.**  
 ZYMED MEDICAL DISTRIBUTORS

Very truly yours,

  
**FEDERICO P. MARTIN, EdD, CeD, CESO V**  
 Schools Division Superintendent

Date

Fund Cluster : 01  
 Funds Available : ₱ 80,095.00

  
**LILIBETH G. DEGSI**  
 Accountant III

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_





Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 015 S. 2023**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ZYMED MEDICAL DISTRIBUTORS**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of **Medicines and supplies for Medical and Dental use** with an Approved Budget for the Contract (ABC) **One Hundred Thousand Pesos Only (₱100,000.00)** (Annex A);

**WHEREAS** on December 12, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
ZYMED MEDICAL DISTRIBUTORS	₱ 80,095.00
BLESSED ST. JOHN PHARMACEUTICALS AND GEN. MDSE.	₱ 51,147.00
GREENWATER RENAISSANCE CORP.	₱ 115,763.89

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
BLESSED ST. JOHN PHARMACEUTICALS AND GEN. MDSE.	Incomplete Quote
GREENWATER RENAISSANCE CORP.	Incomplete Quote/ Quote above ABC


**WHEREAS** the proposal of **ZYMED MEDICAL DISTRIBUTORS** is found to be the most compliant with the PR, and its price quotation amounting to **Eighty Thousand Ninety Five Pesos Only (₱80,095.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ZYMED MEDICAL DISTRIBUTORS** for the **Medicines and supplies for Medical and Dental use** in the amount of **Eighty Thousand Ninety Five Pesos Only (₱80,095.00)** inclusive of appropriate taxes and fees.


RESOLVED, this **17<sup>th</sup> day of January, 2023**, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson

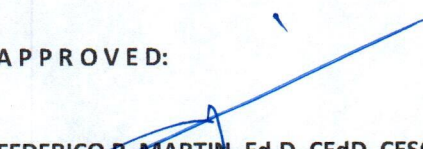
  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**NIÑO TIBANGAY**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

APPROVED:

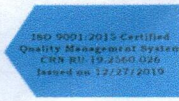
  
**FEDERICO P. MARTIN, Ed.D. CEEd, CESO V**  
Schools Division Superintendent  
Approved on 1-17-23  
(date of approval)

**JAN 23 2023**



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Address: 82 Military Cut-off Road, Baguio City  
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Republic of the Philippines  
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 Cordillera Administrative Region  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 406 s. 2022**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of Medicines and Supplies for **“Medical and Dental use”** with an Approved Budget for the Contract (ABC) of **One Hundred Thousand Pesos only (₱100,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

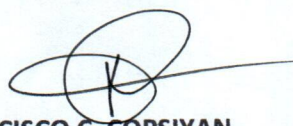
**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of Medicines and Supplies for **“Medical and Dental use”**;

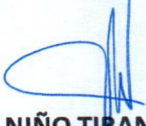
**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


December 6, 2022, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
 BAC Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
 BAC Vice-Chairperson 12/6

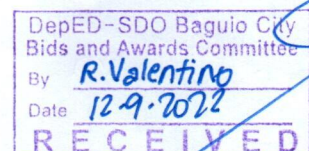
  
**FRANCISCO C. COPSIYAN**  
 BAC Member

  
**NIÑO TIBANGAY**  
 BAC Member

  
**NIEVES D. EBANIO**  
 BAC Member

**APPROVED:**

  
**FEDERICO P. MARTIN, EdD CEEd, CESO V**  
 Schools Division Superintendent



Approved on 12-9-22  
 (date of approval)



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