



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
District X
PACDAY QUINIO ELEMENTARY SCHOOL
Km. 4, Asin Road, Baguio City



REQUEST FOR QUOTATION

Standard Form: SF-GOOF-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier:

Address:

Telephone: No.:

Email:

Date Received by the Supplier:

Requesting Unit: Pacday Quinio ES


PR No.: 2023-02-002

Quotation No.: 2023-02-002

Date: February 09, 2022

ABC: **96,116.25**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than February 13, 2023.


DELY M. GADDANG

Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's/Business Permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement
4. Income/Business Tax Return

Note:

- ✓ Submit RFQ together with requirements.
- ✓ All entries must be type written or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days
- ✓ Price validity shall be for a period of 30 Calendar Days

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Bottle	EPSON C13T664100 (T6641), black		
2	1	Bottle	EPSON C13T664200 (T6642), yellow		
3	1	Bottle	EPSON C13T664300 (T6643), cyan		
4	1	Bottle	EPSON C13T664400 (T6644), magenta		
5	29	Bottle	EPSON 003, black		
6	29	Bottle	EPSON 003, yellow		
7	29	Bottle	EPSON 003, cyan		
8	29	Bottle	EPSON 003, magenta		
9	3	Bottle	HP GT 53, black		
10	3	Bottle	HP GT 52, yellow		
11	3	Bottle	HP GT 52, cyan		
12	3	Bottle	HP GT 52, magenta		
13	34	Box	STAPLE WIRE, STANDARD, (26/6)		
14	34	Roll	TAPE, MASKING, WIDTH: 24mm (±1mm)		
15	34	Roll	TAPE, MASKING, WIDTH: 48mm (±1mm)		
16	34	Roll	TAPE, PACKAGING, WIDTH: 48mm (±1mm)		
17	34	Roll	TAPE, TRANSPARENT, WIDTH: 24 (±1mm)		
18	34	Roll	TAPE, TRANSPARENT, WIDTH: 48mm (±1mm)		
19	34	Piece	Clearbook, 20 transparent pockets, legal		
20	34	Piece	Marker, permanent, black		
21	2	Box	Envelope, documentary, A4, 500pcs/box		

22	2	Box	Envelope, documentary, legal, 500pcs/box			
23	2	Box	Envelope, expanding kraft, legal, 500pcs/box			
24	2	Pack	Folder with tab, legal, 100pcs per pack			
25	35	Piece	Note pad, stick on, 3x3			
26	5	Can	Insecticide, aerosol type			
27	35	Roll	Trashbag, GPP specs, black, 940mmx1016mm			
28	20	Bottle	Detergent powder, all purpose, 1kg			
29	1	Unit	Hard disk, 1TB			
30	1	Unit	Bundy clock			
31	9	Unit	Lapel microphone			
				Total		
Purpose:		Purpose: procurement of office supplies, other supplies and materials, and semi-expendable machinery and equipment				

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature Over Printed Name

TIN No.

Date/Telephone No.