



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 Division of Baguio City
 82 Military Cut-off Rd., Baguio City



REQUEST FOR QUOTATION

MOOE

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 Date received by the Supplier: _____

Requesting Unit: **BONIFACIO ELEMENTARY SCHOOL**
 PR No.: **2023-02-005**
 Quotation No.: **2023-02-005**
 Date: February 10, 2023
 ABC: **340,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **February 13, 2023**.

ROBIN D. BALANTA
 School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- u Submit RFQ together with the requirements.
- u All entries must be typewritten or legibly written.
- u Indicate brand and model of item offered.
- u Delivery period within _____ Calendar Days.
- u Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|----------------------------------------------------------------------------------------------|------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|
| 1 | 2 | Pax | SECURITY GUARDS (1 Day Shift, 1 Night Shift) | | |
| | | | Contract Period: March 1, 2023 - December 31, 2023 | | |
| | | | Security guards must be: 1. duly licensed; 2. in complete uniform while on duty; 3. with complete defense tools (baton & flashlight); 4. must maintain a logbook; 5. visible at all times; and 6. must adhere to the policies of Bonifacio Elementary School | | |
| | | | The bidding security agency must submit a security plan for the period of March 1, 2023 to December 31, 2023 | | |
| *Nothing follows* | | | | | |
| | | | | TOTAL | |
| Purpose: Procurement of security services for Bonifacio Elementary School for CY 2023 | | | | | |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

Canvassed by:

 Tax Identification Number (TIN)