



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY

DEPED DIVISION OFFICE
 BAGUIO CITY

RELEASED
 DATE: MAR 29 2023
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 BY: _____

16 March 2023

DIVISION MEMORANDUM

No. 132, s. 2023

**RECONSTITUTING THE COMPOSITION OF THE DIVISION
 HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)
 AND ITS SUB-COMMITTEES**

**TO: ALL CHIEF EDUCATION SUPERVISORS
 EDUCATION PROGRAM SUPERVISORS
 PUBLIC SCHOOLS DISTRICT SUPERVISORS
 PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
 HRMPSB MEMBERS
 OTHERS CONCERNED**

1. Pursuant to DepEd Order No. 19, s. 2022 titled The Department of Education Merit Selection Plan, hereunder is the new composition of the Division Human Resource Merit Promotion and Selection Board (HRMPSB) and its Sub-committees, to wit:

COMMITTEE	COMPOSITION	ROLES AND RESPONSIBILITIES
HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB) (Reference: DO No. 019, s. 2022; ORA-OHRA)	Chairperson: CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI <i>Assistant Schools Division Superintendent</i> Members: NIÑO M. TIBANGAY <i>Chief, SGOD</i> NIEVES D. EBANIO <i>Administrative Officer V</i> MA. LOUELLA C. MONCADA <i>Human Resource Management Officer</i> School Head or Chief of Division where the vacancy exists LEVEL II POSITIONS: NAPSSHI Representative (<i>for Secondary School Head Positions</i>) PESPA Representative (<i>for Elementary School Head Positions</i>) BCPSTEA Representative (<i>for teaching and related teaching positions</i>) BCPSNTEA Representative (<i>for non-teaching positions</i>) LEVEL I POSITIONS: BCPSNTEA Representative	<ol style="list-style-type: none"> Develop the SRP which shall be submitted for approval of the appointing officer/authority, copy furnished the CSC and its field offices for reference purposes; Recommend to the appointing officer/authority the designation of subcommittee/s, as deemed necessary, to assist in the conduct of comparative assessment of applicants, and facilitate the evaluation process; Evaluate and deliberate the qualifications of all applicants in accordance with DO No. 19, s. 2022, the provisions of the ORAOHRA, and relevant hiring guidelines; Make a systematic assessment of the qualifications and competence of applicants for appointment to the vacant positions; Develop and conduct further assessment such as written examination, skills test, BEI, and others, as deemed necessary; Submit to the appointing officer/authority the CAR/CAR-RQA, highlighting the top five (5) ranking candidates or less, and Minutes of Deliberation; Maintain fairness and impartiality in the assessment of applicants; Respond to queries and/or complaints pertaining to the comparative assessment results;





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	<p>Members: Demonstration Teaching Observers Rosie Beel A. Marzo Gloria A. Catiyan Arlene C. Baldino Teacher Reflection Evaluators Agnes P. Lomas-e Jimmy B. Garcia Jr. Claire C. Poyongan</p> <p>Chairperson: Virginia C. Alindayo</p> <p>Members: Demonstration Teaching Observers Ellen F. Grande Helen C. Acop Assumpta P. Bernal Teacher Reflection Evaluators Jeannette T. Lacana Lillie A. Vinluan Danilo B. Bambico</p>	<p>Division HRMPSB Secretariat for consolidation, review, and finalization.</p> <p>Note:</p> <ol style="list-style-type: none"> For classroom observations, observers shall see to it that the lesson to be demonstrated by the applicant shall be the lesson to be taught as scheduled for that particularly day to ensure that while demonstration teaching is conducted, the lesson for that day is already delivered by the applicant. Observers shall secure a copy of the applicant's lesson plan before the demo teaching. Evaluators shall assess the applicant's demonstration and/or understanding of the objectives based on the narrative and responses, NOT the quantity of narratives or experiences. Evaluators shall write down their statement/comment to support the applicant's rating using the Teacher Reflection Form (TRF) Observers and evaluators shall strategically conduct the aforementioned activities considering no disruption of classes.
<p>District 3</p>	<p>Chairperson: Nancy B. Dumalili</p> <p>Members: Demonstration Teaching Observers Proserpina M. Estacio Octavia M. Pedro Estrella B. Bulay Teacher Reflection Evaluators Maria O. Palsi Yolanda Chan Myline Esteban</p>	
<p>District 4</p>	<p>Chairperson: Jayrerose S. Guevara</p> <p>Members: Demonstration Teaching Observers Renita E. Laranang Jacqueline L. Fianza Jonalyn T. Narciso Teacher Reflection Evaluators Juliet R. Mamaril Leonila C. Catungal Julian J. Alcabedos, Jr.</p>	
<p>District 5</p>	<p>Chairperson: Lourdes B. Lomas-e</p>	





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District 7	<p>Members: Demonstration Teaching Observers Marcial L. Lami-ing Benson B. Moga Imelda L. Canuto Teacher Reflection Evaluators Ester Hydie L. Pucdihon Zanaida C. Kunayon Elizabeth C. Teng-eg</p> <p>Chairperson: Jayrerose S. Guevara</p> <p>Members: Demonstration Teaching Observers Hermoso P. Bunnol Jane L. Adolfo Grace B. Angihan Teacher Reflection Evaluators Amalia K. Micklay Luz F. Soriano Josie D. Padio-an</p>	
District 8	<p>Chairperson: Brendalee C. Awingan</p> <p>Members: Demonstration Teaching Observers Valeriano B. Accad Rommel L. Manzano Sandra Alicda Teacher Reflection Evaluators Jackson T. Caya-os Annie Laurie W. Bisquera Reagan A. Decoran</p>	
District 9	<p>Chairperson: Marilyn S. Tami-ing</p> <p>Members: Demonstration Teaching Observers Alice B. Masidong Florida F. Cael Marilyn G. Sucte Teacher Reflection Evaluators Philip B. Sagalla Marie D. Sillatoc Nellie D. Domngal</p>	
District 10	<p>Chairperson: Santiago S. Bugtong</p>	





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	<p>Members: Demonstration Teaching Observers Remedios P. Quiño Wilma S. Biteng Clydie O. Acong Teacher Reflection Evaluators Brigette Y. Galong Teodora B. Botis Miguela C. Badian</p>	
<p>JUNIOR HIGH SCHOOL</p> <p>Araling Panlipunan, Edukasyon sa Pagpapakatao, Filipino</p> <p>English, Math, Science</p> <p>MAPEH, TLE</p> <p>AP, ESP, MAPEH Filipino</p> <p>English, Math, Science</p>	<p>Chairperson: Marilyn S. Api-it Members: Demonstration Teaching Observers Marina D. Tabangcura Nora D. Dalapnas Maylyn G. Samidan</p> <p>Julia A. Biligan Editha L. Laop Marilyn Bugatti</p> <p>Jesusa R. Yadao Ortez D. Gabol Claire D. Herman</p> <p>Teacher Reflection Evaluators Victor A. Fernandez Leticia B. Luoang Virginia C. Ulatan</p> <p>Edward C. Vicente Lucia T. Casim Grace M. Domingo</p>	<ol style="list-style-type: none"> 1. Receive application documents and stamp date and time received; 2. Conduct initial evaluation to check and verify the completeness, authenticity, and veracity of the documents submitted using the attached Checklist of Requirements and affix name and signature on the Attested part; 3. Conduct initial evaluation of all applicants based on Qualification Standards, and criteria and point system for teacher I; 4. Conduct Classroom Observations and evaluate Teacher Reflections; and 5. Submit Comparative Assessment Results (CAR) in electronic and printed copies together with the minutes of deliberation to the Division HRMPSB Secretariat for consolidation, review, and finalization. <p>Note:</p> <ol style="list-style-type: none"> a. For classroom observations, observers shall see to it that the lesson to be demonstrated by the applicant shall be the lesson to be taught as scheduled for that particularly day to ensure that while demonstration teaching is conducted, the lesson for that day is already delivered by the applicant. b. Observers shall secure a copy of the applicant's lesson plan before the demo teaching. c. Evaluators shall assess the applicant's demonstration and/or understanding of the objectives based on the narrative and responses, NOT the
<p>SENIOR HIGH SCHOOL ACADEMIC</p>	<p>Chairperson: Francisco C. Copsiyan Members: Demonstration Teaching Observers Maria Joan D. Andayan Cherielyn C. Espregante Niño E. Martinez Teacher Reflection Evaluators Rosanna D. Dizon Loida C. Mangangey</p>	





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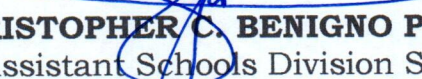
<p>TVL</p>	<p>Armi A. Fiangaan Danilo P. Gayao Chairperson: Maryjane N. Malihod Members: Demonstration Teaching Observers Whitney A. Dawayen Felto P. Agpawa Paul A. Colingan Teacher Reflection Evaluators Marcial D. Lami-ing Pablo B. Mariacos Tony Emiliano</p>	<p>quantity of narratives or experiences. d. Evaluators shall write down their statement/comment to support the applicant's rating using the Teacher Reflection Form (TRF) e. Observers and evaluators shall strategically conduct the aforementioned activities considering no disruption of classes.</p>
<p>SPORTS</p>	<p>Chairperson: Lolita A. Manzano Members: Demonstration Teaching Observers Jeffrey F. Aliga Jeoferino M. Guinumtad Jason W. Pascaden Teacher Reflection Evaluators Nicodemus B. Gam-ad Delfin G. Lasdacan Gretel F. Acosta</p>	
<p>ARTS & DESIGN</p>	<p>Chairperson: Lolita A. Manzano Members: Demonstration Teaching Observers Francis B. Lumiwes Riona B. Copiling Rey D. Gapasin Teacher Reflection Evaluators Mary Jane M. Ngolab Bleccyrezza E. Piluden Rizza E. Langbao</p>	

2. The Sub-committee/s shall serve as an assistorial body to the HRMPSB. The HRMPSB shall maintain accountability for the results of the comparative assessments of applicants.

3. Immediate and wide dissemination of this memorandum is desired.

FEDERICO P. MARTIN EdD, PhD, CESO V
 Schools Division Superintendent

BY THE AUTHORITY OF THE SCHOOLS DIVISION SUPERINTENDENT:


CHRISTOPHER C. BENIGNO PhD, EdD, CESO V
 Assistant Schools Division Superintendent

