



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

March 1, 2023

DANIEL CO
Cokins GEN. MDSE.

Dear *Mr. Co*:

We are pleased to notify you that your price quotation and proposal for the procurement of Office and Janitorial supplies for the First Quarter 2023 in the amount of PHILIPPINE PESOS **Sixty Nine Thousand Four Hundred Eighty Pesos Only (₱69,480.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

Federico P. Martin
FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V
Schools Division Superintendent

CONFORME:

Daniel Co

(Signature Over Printed Name)

3-1-2023

(Date)

03/01/2023
/pjn/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Cert
Quality Management S
CRM RU-19-2560-0
Issued on 12/27/20



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE TO PROCEED

March 3, 2023

DANIEL CO

Cokins GEN. MDSE.

Dear *Mr. Co*:

This refers to our award of contract to your company for the procurement of Office and Janitorial supplies for the First Quarter 2023 in the amount of PHILIPPINE PESOS **Sixty Nine Thousand Four Hundred Eighty Pesos Only (₱69,480.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

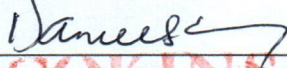
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

FEDERICO P. MARTIN, Ed.D, C.Ed.D., CESO V
Schools Division Superintendent

CONFORME:


(Signature Over Printed Name)

3-3-2023
(Date)

03/03/2023
/pjn/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Cert
Quality Management
CRN NO. 19-2560-1
Issued on 12/27/2

Abstract of bids or quotations under CIRCULAR PROPOSAL NO. _____ open on **February 23, 2023** at DepEd, Baguio City Division

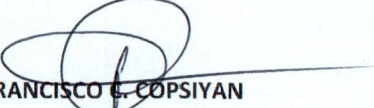
ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	COKINS GEN. MDSE	ML CONSUMER GOODS TRADING	CPD MARKETING & GEN. MDSE.	LASER MARKETING
1	pack	80	AA Battery 2 pc/pack	2,960.00	4,000.00	2,320.00	3,360.00
2	pack	20	AAA Battery 2/pack	1,200.00	1,200.00	600.00	900.00
3	box	20	Backfold clip, 1 inch	380.00	500.00	700.00	400.00
4	box	30	Backfold clip, 2 inches	2,250.00	2,250.00	2,100.00	2,040.00
5	box	20	Backfold clip, 3/4	270.00	400.00	600.00	320.00
6	pc	40	Ballpen, ball point, smooth ink black	240.00	320.00	320.00	170.00
7	pc	40	Ballpen, ball point, smooth ink blue	240.00	320.00	320.00	170.00
8	pc	10	Canon Ink 810 Black	11,600.00	11,000.00	12,000.00	10,650.00
9	box	20	Cutter knife (with hard plastic handle)	960.00	1,300.00	1,000.00	900.00
10	roll	20	Double sided tape, 1"	560.00	620.00	640.00	520.00
11	roll	5	\\electrical Tape, black	80.00	200.00	200.00	85.00
12	bottle	15	Elmer's Glue (130g)	690.00	450.00	1,050.00	690.00
13	pc	300	Expanding envelope, legal	3,900.00	4,500.00	5,400.00	4,350.00
14	pack	20	Flourescent Marker	1,100.00	4,000.00	1,100.00	600.00
15	pad	10	Note pad, 3 x 3	190.00	200.00	320.00	220.00
16	b	40	Paper fastener (plastic)	1,160.00	1,600.00	2,000.00	1,200.00
17	pack	10	Photo paper A4 (10 per pack)	550.00	600.00	650.00	700.00
18	pc	10	Ruler, 12 inches	50.00	200.00	120.00	40.00
19	pc	50	Sign pen, black	1,100.00	1,500.00	1,750.00	1,100.00
20	pc	20	Sign Pen, Blue (extra fine, .5)	440.00	1,300.00	700.00	1,360.00
21	pc	10	Stamp Pad (standard blue)	300.00	400.00	500.00	320.00
22	pc	20	Staple wire remover (plier type)	1,100.00	1,200.00	1,400.00	1,080.00
23	pack	30	Sticker paper (matte, A4, white)	1,050.00	1,500.00	2,700.00	1,020.00
24	roll	50	Tape transparent, 1"	750.00	1,000.00	1,250.00	850.00
25	roll	20	Tape Transparent, 2"	460.00	700.00	900.00	460.00
26	pack	150	Tissue Paper 2 ply (12pc)pack)	16,500.00	15,000.00	18,000.00	20,100.00
27	unit	5	USB, flash drive (32gb)	1,375.00	1,150.00	2,100.00	1,450.00
28	pack	5	Tissue paper, pull over	160.00	300.00	1,600.00	-
29	pc	50	Light bulb (LED, 15 watts)	8,750.00	11,000.00	12,500.00	10,500.00
30	bottle	10	Liquid hand soap (150ml)	800.00	600.00	500.00	-
31	bottle	30	Fabric Conditioner	5,250.00	4,500.00	2,700.00	-
32	pack	30	Detergent powder, all purpose, 500 grams	1,740.00	1,500.00	3,600.00	-
33	roll	25	Trash bag (plastic XL, 10/pack/roll	1,325.00	1,125.00	1,875.00	2,000.00
			NOTHING FOLLOWS	69,480.00	76,435.00	83,515.00	67,555.00


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

BAC Members:

VIMA CADUNOG
Canvasser

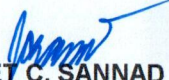
ATTY. ANNETTE L. DOYAOEN
BAC Vice-Chairman


FRANCISCO E. COPSIYAN
Member


NIÑO M. TIBANGAY
Member

NIEVES D. EBANIO
Member

Award is hereby given to the bidders for items marked in red ink, prices quoted being the lowest and the most advantageous to the government.


JULIET C. SANNAD
BAC CHAIRMAN

PURCHASE ORDER

DepEd, Division Of Baguio

IT

Supplier : COKINS GEN. MDSE.	P.O. No. : 23-03-035
Address : 109 Kayang St., Baguio City	Date : March 2, 2023
TIN: 165-287-294	Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pack	AA Battery 2 pc/pack	80	37.00	2,960.00
2	pack	AAA Battery 2/pack	20	60.00	1,200.00
3	box	Backfold clip, 1 inch	20	19.00	380.00
4	box	Backfold clip, 2 inches	30	75.00	2,250.00
5	box	Backfold clip, 3/4	20	13.50	270.00
6	pc	Ballpen, ball point, smooth ink black	40	6.00	240.00
7	pc	Ballpen, ball point, smooth ink blue	40	6.00	240.00
8	pc	Canon Ink 810 Black	10	1,160.00	11,600.00
9	box	Cutter knife (with hard plastic handle)	20	48.00	960.00
10	roll	Double sided tape, 1"	20	28.00	560.00
11	roll	\\electrical Tape, black	5	16.00	80.00
12	bottle	Elmer's Glue (130g)	15	46.00	690.00
13	pc	Expanding envelope, legal	300	13.00	3,900.00
14	pack	Flourescent Marker	20	55.00	1,100.00
15	pad	Note pad, 3 x 3	10	19.00	190.00
16	b	Paper fastener (plastic)	40	29.00	1,160.00
17	pack	Photo paper A4 (10 per pack)	10	55.00	550.00
18	pc	Ruler, 12 inches	10	5.00	50.00
19	pc	Sign pen, black	50	22.00	1,100.00
20	pc	Sign Pen, Blue (extra fine, .5)	20	22.00	440.00
21	pc	Stamp Pad (standard blue)	10	30.00	300.00
22	pc	Staple wire remover (plier type)	20	55.00	1,100.00
23	pack	Sticker paper (matte, A4, white)	30	35.00	1,050.00
24	roll	Tape transparent, 1"	50	15.00	750.00
25	roll	Tape Transparent, 2"	20	23.00	460.00
26	pack	Tissue Paper 2 ply (12pc)pack	150	110.00	16,500.00
27	unit	USB, flash drive (32gb)	5	275.00	1,375.00
28	pack	Tissue paper, pull over	5	32.00	160.00
29	pc	Light bulb (LED, 15 watts)	50	175.00	8,750.00
30	bottle	Liquid hand soap (150ml)	10	80.00	800.00
31	bottle	Fabric Conditioner	30	175.00	5,250.00
32	pack	Detergent powder, all purpose, 500 grams	30	58.00	1,740.00
33	roll	Trash bag (plastic XL, 10/pack/roll	25	53.00	1,325.00
NOTHING FOLLOWS					

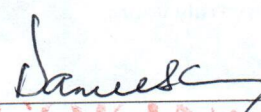
Office and Janitorial Supplies for the 1st Quarter, 2023

	TOTAL	69,480.00
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Total Amount in Words: **Sixty Nine Thousand Four Hundred Eighty Pesos Only**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


COKINS GEN. MDSE.
 GEN. MERCHANDISE
 Date _____
 109 Kayang St., Baguio City

Very truly yours,


FEDERICO P. MARTIN, EdD, CEEd, CESO V
 Schools Division Superintendent

Fund Cluster : <u>69</u> Funds Available : <u>₱ 69,480.00</u> <p style="text-align: center;">  LILIBETH G. DEGSI Accountant III </p>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

RESOLUTION NO. 034 S. 2023

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO COKINS GEN. MDSE.

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement **Office and Janitorial Supplier for the 1st Quarter, 2023** with an Approved Budget for the Contract (ABC) **Eighty Five Thousand Four Hundred Seventy Pesos and 25/100 only (₱85,470.25)** (Annex A);

WHEREAS on February 9, 2023, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
COKINS GEN. MDSE.	₱69,480.00
ML CONSUMER GOODS TRADING	₱76,435.00
CPD MARKETING & GEN. MDSE.	₱83,515.00
LASER MARKETING	₱67,555.00

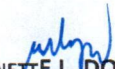
WHEREAS the proposal of **COKINS GEN. MDSE.** is found to be the most compliant with the PR, and its price quotation amounting to **Sixty Nine Thousand Four Hundred Eighty Pesos Only (₱69,480.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **COKINS GEN. MDSE.** for the **Office and Janitorial Supplier for the 1st Quarter, 2023** in the amount of **Sixty Nine Thousand Four Hundred Eighty Pesos Only (₱69,480.00)** inclusive of appropriate taxes and fees.


RESOLVED, this **27th day of February, 2023**, Baguio Division Office Conference Hall, Baguio City.


JULIET C. SANNAD
BAC Chairperson

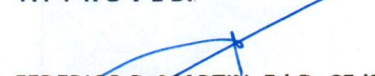

ATTY. ANNETTE L. DOYAOEN
BAC Vice-Chairperson *6/2/23*


FRANCISCO C. COPSIYAN
BAC Member


NIÑO TIBANGAY
BAC Member


NIEVES D. EBANIO
BAC Member

APPROVED:


FEDERICO P. MARTIN, Ed.D. CEdD, CESO V
Schools Division Superintendent
Approved on 2/28
(date of approval)



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

RESOLUTION NO. 013 s. 2023

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the procurement of Office and Janitorial Supplies for “**First quarter**” with an Approved Budget for the Contract (ABC) of **Eighty Five Thousand Four Hundred Seventy Pesos and Twenty Five Centavos only (₱85,470.25)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of Office and Janitorial Supplies for “**First quarter**”;

RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

February 3, 2023, Baguio Division Office Conference Hall, Baguio City.


JULIET C. SANNAD
 BAC Chairperson


ATTY. ANNETTE L. DOYAOEN
 BAC Vice-Chairperson 02/09


FRANCISCO C. COPSIYAN
 BAC Member


NIÑO TIBANGAY
 BAC Member


NIEVES D. EBANIO
 BAC Member

APPROVED:


FEDERICO P. MARTIN, EdD CEDD, CESO V
 Schools Division Superintendent

DepED-SDO Baguio City
 Bids and Awards Committee
 By R. Valeriano
 Date 02-09-2023
RECEIVED

Approved on 2-9-23
 (date of approval)