



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

January 27, 2023

**HANSEL DAVID CO**  
The Orchard Hotel Baguio

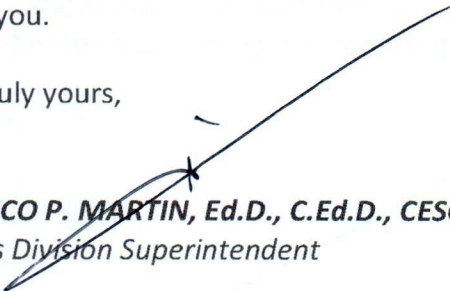
Dear *Mr. Co*:

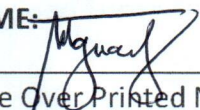
We are pleased to notify you that your price quotation and proposal for the procurement of Venue and Meals for the Finalization of the Department of Contextualize and Integrative Learning Activity Sheets (LAS) and Assessment Tools In the Six Learning Strands in the amount of PHILIPPINE PESOS **Sixty Six Thousand Six Hundred Pesos Only (Php 66,600.00)** inclusive of appropriate taxes and fees, has been accepted.

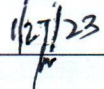
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V**  
*Schools Division Superintendent*

**CONFORME:**   
\_\_\_\_\_  
(Signature Over Printed Name)

  
\_\_\_\_\_  
(Date)

01/27/2023  
/pjn/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguioity@gmail.com](mailto:depedbaguioity@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certi  
Quality Management S  
CRN RG-19.2560.0  
Issued on 12/27/20

# PURCHASE ORDER

DepEd, Division Of Baguio

17

Supplier : <b>THE ORCHARD HOTEL BAGUIO</b>	P.O. No. : 23-01-021
Address : No. 49 Legarda, Baguio City	Date : January 30, 2023
TIN: 486-200-298	Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Venue and Meals	37	600.00	22,200.00
		Day 1			-
		AM SNACK			-
		LUNCH			-
		PM SNACK			-
2	pax	Venue and Meals	37	600.00	22,200.00
		Day 1			-
		AM SNACK			-
		LUNCH			-
		PM SNACK			-
3	pax	Venue and Meals	37	600.00	22,200.00
		Day 1			-
		AM SNACK			-
		LUNCH			-
		PM SNACK			-
		*With unlimited coffee, tea and water			
		*Free strong internet Wi-Fi connectivity			
		*One large, air conditioned session hall with tables and			
		chairs that can accommodate 37 participants following			
		safety protocols based on IATF and LGU issuances			
		***NOTHING FOLLOWS***			

Venue and Meals for the Finalization of the Development of Contextualize and Integrative Learning Activity Sheets (LAS) and Assessment Tools in the Six Learning Strands

TOTAL **66,600.00**

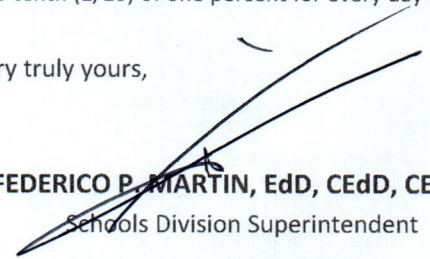
Total Amount in Words: **Sixty Six Thousand Six Hundred Pesos Only**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
 \_\_\_\_\_  
 THE ORCHARD HOTEL BAGUIO  
 11/30/23  
 \_\_\_\_\_  
 Date

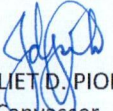
  
**FEDERICO P. MARTIN, EdD, CeD, CESO V**  
 Schools Division Superintendent


Fund Cluster : <u>9</u> Funds Available : <u>₱ 66,600.00</u>  <p style="text-align: center; color: blue;">   <b>LILIBETH G. DEGSI</b>                      Accountant III                 </p>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	THE ORCHARD HOTEL BAGUIO	ION HOTEL	ADOLFO REALTY CORP.
1	pax	37	Venue and Meals	22,200.00		29,600.00
			Day 1			
			AM SNACK		5,883.00	
			LUNCH		14,763.00	
			PM SNACK		5,883.00	
2	pax	37	Venue and Meals	22,200.00		29,600.00
			Day 1			
			AM SNACK		5,883.00	
			LUNCH		14,763.00	
			PM SNACK		5,883.00	
3	pax	37	Venue and Meals	22,200.00		29,600.00
			Day 1			
			AM SNACK		5,883.00	
			LUNCH		14,763.00	
			PM SNACK		5,883.00	
			*With unlimited coffee, tea and water			
			*Free strong internet Wi-Fi connectivity			
			*One large, air conditioned session hall with tables and chairs that can accommodate 37 participants following safety protocols based on IATF and LGU issuances		*Quote Above ABC	*Quote above ABC
			***NOTHING FOLLOWS***			
				66,600.00	79,587.00	88,800.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.


**BAC Members:**

  
JULIET D. PIOK  
Canvasser


  
ATTY. ANNETTE L. DOYAOEN  
BAC Vice-Chairman

  
FRANCISCO C. COPSIYAN  
Member

  
NIÑO M. TIBANGAY  
Member

  
NIEVES D. EBANIO  
Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
JULIET C. SANNAD  
BAC CHAIRMAN



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

January 31, 2023

**HANSEL DAVID CO**  
The Orchard Hotel Baguio

Dear *Mr. Co*

This refers to our award of contract to your company for the procurement of Venue and Meals for the Finalization of the Department of Contextualize and Integrative Learning Activity Sheets (LAS) and Assessment Tools In the Six Learning Strands in the amount of PHILIPPINE PESOS **Sixty Six Thousand Six Hundred Pesos Only (Php 66,600.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

*FEDERICO P. MARTIN*, Ed.D, C.Ed.D., CESO V  
Schools Division Superintendent

CONFORME:

*MARIA TERESA MARTINEZ*  
MARIA TERESA MARTINEZ  
(Signature Over Printed Name)  
1/31/23

(Date)

01/31/2023  
/pjn/



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Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Cert.  
Quality Management S  
CRN NO: 19.2560.0  
Issued on 12/27/20



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 425 s. 2022**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of *VENUE* and *MEALS* during the conduct of "Finalization of the Development of Contextualize and Integrative Learning Activity Sheets (LAS) and Assessment Tools in the Six Learning Strands" with an Approved Budget for the Contract (ABC) of *Sixty Six Thousand Six Hundred Pesos only (P66,600.00)* (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – *Small Value Procurement* to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – *Small Value Procurement* for the procurement of *VENUE* and *MEALS* during the conduct of "Finalization of the Development of Contextualize and Integrative Learning Activity Sheets (LAS) and Assessment Tools in the Six Learning Strands";

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

December 29 2022, *Baguio Division Office Conference Hall, Baguio City.*

*[Signature]*  
**JULIET C. SANNAD**  
BAC Chairperson

*[Signature]*  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson *12/29*

*[Signature]*  
**FRANCISCO C. COPSIYAN**  
BAC Member

*[Signature]*  
**NIÑO TIBANGAY**  
BAC Member

*[Signature]*  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

*[Signature]*  
**FEDERICO P. MARTIN, EdD CEEd, CESO V**  
Schools Division Superintendent

DepED-SDO Baguio City  
Bids and Awards Committee  
By *R. Valentino*  
Date *01-09-2023*  
**RECEIVED**

Approved on *12-29-22*  
(date of approval)



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 021 S. 2023**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO THE ORCHARD HOTEL BAGUIO**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of **Venue and Meals for the Finalization of the Department of Contextualize and Integrative Learning Activity Sheets (LAS) and Assessment Tools In the Six Learning Strands** with an Approved Budget for the Contract (ABC) **Sixty Six Thousand Six Hundred Pesos Only (₱66,600.00)** (Annex A);

**WHEREAS** on December 9, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
THE ORCHARD HOTEL BAGUIO	₱ 66,600.00
ION HOTEL	₱ 79,587.00
ADOLFO REALTY CORP.	₱ 88,800.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
ION HOTEL	Quote Above ABC
ADOLFO REALTY CORP.	Quote Above ABC

**WHEREAS** the proposal of **THE ORCHARD HOTEL BAGUIO** is found to be the most compliant with the PR, and its price quotation amounting to **Sixty Six Thousand Six Hundred Pesos Only (₱66,600.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **THE ORCHARD HOTEL BAGUIO** for the **Venue and Meals for the Finalization of the Department of Contextualize and Integrative Learning Activity Sheets (LAS) and Assessment Tools In the Six Learning Strands** in the amount of **Sixty Six Thousand Six Hundred Pesos Only (₱66,600.00)** inclusive of appropriate taxes and fees.

RESOLVED, this **24<sup>th</sup> day of January, 2023**, Baguio Division Office Conference Hall, Baguio City.

**JULIET C. SANNAD**  
BAC Chairperson

**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

**FRANCISCO C. COPSIYAN**  
BAC Member

**NIÑO TIBANGAY**  
BAC Member

**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

**FEDERICO P. MARTIN, Ed.D. CEEd, CESO V**  
Schools Division Superintendent  
Approved on 1-24-23  
(date of approval)



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Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity

