



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY  
JOAQUIN SMITH NATIONAL HIGH SCHOOL  
KM 4, ASIN RD., BAGUIO CITY

---

**NOTICE OF AWARD**

09/15/2021


**Sheryl P. Rivera**  
Manager  
MICROMEDIA TECHNOLOGIES

We are pleased to notify you that your price quotation for the procurement of **OFFICE SUPPLIES (DESKTOP COMPUTERS)** in the amount of **FIFTY TWO THOUSAND NINE HUNDRED FIFTY PESOS ONLY. (Php 52,950.00)** inclusive of appropriate taxes and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**FELTO P. AGPAWA**  
School Head

**CONFORME:**

**MicroMedia**  
**TECHNOLOGIES**  
(Signature of Steve Arum Reg. Clerk Sr.)  
Baguio City  (074) 424-4971

\_\_\_\_\_  
(Date)



Joaquin Smith National High School  
Telephone No. 665-38-39  
305284@deped.gov.ph



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO City  
JOAQUIN SMITH NATIONAL HIGH SCHOOL

---

**NOTICE TO PROCEED**

09/16/2022

**SHERYL P. RIVERA**  
Manager  
Micromedia Technologies

Ma'am:

We are pleased to notify you that your price quotation for the procurement of **Desktop Computers** in the amount of **Fifty Two Thousand Nine Hundred Fifty Pesos Only (Php 52,950.00)** inclusive of appropriate taxes and fees, has been accepted.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**FELTO P. AGPAWA**  
School Head

**CONFORME:**

**MicroMedia**  
TECHNOLOGIES  
(Signature over Stamp and Date)  
  
(074) 424-4971  
  
(Date)  






Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO City  
 JOAQUIN SMITH NATIONAL HIGH SCHOOL

**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 063, s. 2022**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE MODE OF PROCUREMENT-SMALL VALUE PROCUREMENT TO MICROMEDIA TECHNOLOGIES**

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of **DESKTOP COMPUTERS** for **JOAQUIN SMITH NATIONAL HIGH SCHOOL** with an Approved Budget for the Contract (ABC) of **FIFTY THREE THOUSAND PESOS ONLY (Php 53,000.00)** (Annex A);

WHEREAS on September 9, 2022 the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
Micromedia Technologies	52,950.00
Xworks Sales and Services Inc.	56,700.00
Hexacom Enterprises	58,500.00

WHEREAS per evaluation, below are non-compliant with the specifications set forth in the TOR:

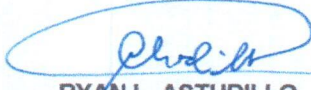
Supplier/Distributors	Non-Compliance
Xworks Sales and Services Inc.	Quote above ABC
Hexacom Enterprises	Quote above ABC

WHEREAS the proposal of **MICROMEDIA TECHNOLOGIES** is found to be the most compliant with the PR, and its price quotation amounting to **FIFTY-TWO THOUSAND NINE HUNDRED FIFTY PESOS ONLY (Php 52,950.00)** calculated responsive bid;


WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

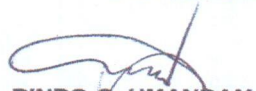
NOW THEREFORE, for and in consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via small value procurement to **Micromedia Technologies** for the procurement of **SEMI-EXPENDABLE EQUIPMENT** for **JOAQUIN SMITH NATIONAL HIGH SCHOOL** for fiscal year in the amount of **FIFTY-TWO THOUSAND NINE HUNDRED FIFTY PESOS ONLY (Php 52,950.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 3<sup>rd</sup> day of October 2022 at Joaquin Smith National High School, Km 4, Asin Road, Baguio City.

  
**RYAN L. ASTUDILLO**  
 BAC Chairperson


  
**JOY E. PACSAYAN**  
 BAC Vice-Chairperson

  
**MOIRA DENICE E. CASTANEDA**  
 BAC Member

  
**DINDO G. UMANDAM**  
 BAC Member

  
**RONALD B. NIEVERA**  
 BAC Member

Approved:

  
**FELTO P. AGPAWA**  
 School Head







**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 063, S. 2022**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO MICROMEDIA FOR THE PROCUREMENT OF 3 COMPLETE COMPUTER SET FOR THE SENIOR HIGH SCHOOL FACULTY, CLINIC AND ADMIN OFFICE FOR SCHOOL YEAR 2022 – 2023.**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of the 3 complete set of desktop computers for the senior high school faculty, clinic and admin office with an Approved Budget for the Contract (ABC) of Fifty-Three Thousand Pesos Only (P 53,000.00)

**WHEREAS** on September 09, 2022, the DepEd – Bids and Awards Committee (BAC) posted/published the request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

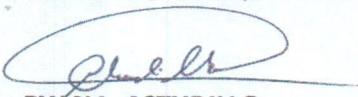
Supplier/Distributor	Quotation (Php)
MICROMEDIA TECHNOLOGIES	P 52,950.00
XWORKS SALES AND SERVICES INC.	P 56,700.00
HEXACOM ENTERPRISES	P 58,500.00

**WHEREAS** the proposal of MICROMEDIA TECHNOLOGIES is found to be the most compliant with the PR. And its price quotation amounting to **FIFTY-TWO THOUSAND NINE HUNDRED FIFTY PESOS ONLY (P 52,950.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid.


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement –Small Value Procurement to MICROMEDIA TECHNOLOGIES for the procurement of 3 complete set of desktop computers for the senior high school faculty, clinic and admin office in the amount of **FIFTY-TWO THOUSAND NINE HUNDRED FIFTY PESOS (P 52,950.00)** inclusive of appropriate taxes and fees.

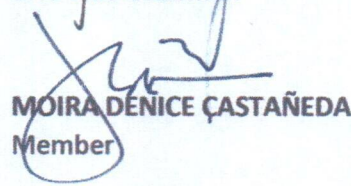
**RESOLVED**, at Joaquin Smith National High School, this 03<sup>rd</sup> day of October, 2022.

  
**RYAN L. ASTUDILLO**  
BAC Chairman


  
**JOY B. PACSAYAN**  
BAC Vice-Chairman

  
**DINDO G. UMANDAM**  
Member

  
**RONALD NIEVERA**  
Member

  
**MOIRA DENICE CASTAÑEDA**  
Member

APPROVED:

  
**FELTO P. AGPAWA PhD**  
School Head





**PURCHASE ORDER**  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**



**JOAQUIN SMITH NATIONAL HIGH SCHOOL (JHS)**

<b>Supplier :</b>	Micromedia Technologies	<b>P.O. No. :</b> 2022-09-006
<b>Address :</b>	Unit 2, Otek Square, Otek St., Baguio City	<b>Date :</b> 09/16/2022
<b>TIN :</b>	165-288-340-000	<b>Mode of Procurement :</b> SHOPPING

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery :</b>	JSNHS	<b>Delivery Term :</b> Pick-up
<b>Date of Delivery :</b>		<b>Payment Term :</b> FULL

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Units	<b>DESKTOP COMPUTER with the ff. specifications: AMD Athlon 300GE 3.4GHz Radeon Graphics Vega 3, Motherboard A320M-K DDR4 AM4 AVI, MATX, Memory 8GB DDR4 3200MHZ HYPER X, SSD 512GB, ATX Casing W/ 700Watts PSU, LED Monitor HD 1080 19", AVR ECO 500 watts, Keyboard mouse usb combo, with installed WIN 10 PRO/ Microsoft Office 2019/ Antivirus 2022</b>	3	17650	52950
<b>FIFTY TWO THOUSAND NINE HUNDRED FIFTY PESOS ONLY</b>				<b>TOTAL</b>	<b>52950.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: **MicroMedia**  
**TECHNOLOGIES**  
 Unit No. 2, Otek Square Bldg., Otek St., Baguio City (074) 424-4971  
 Signature over Printed Name of Supplier  
 11-15-22  
 Date

Very truly yours,  
  
**FELTOP AGPAWA**  
 Signature over Printed Name of Authorized Official  
**School Head**

<b>Fund Cluster :</b> _____	<b>ORS/BURS No. :</b> _____
<b>Funds Available :</b> _____	<b>Date of the ORS/BURS:</b> _____
 <b>ALYSSA T. MUSNI</b> Administrative Assistant II	<b>Amount :</b> _____





**PURCHASE REQUEST**  
 Department of Education  
 Cordillera Administrative Region  
 DIVISION OF BAGUIO CITY



Entity Name: Joaquin Smith National High School

Fund Cluster: MOOE

Office/Section <b>JUNIOR HIGH SCHOOL</b>		PR No.: 2022-09-006 Responsibility Center Code :2022-09-006	Date 09/09/2022		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	Unit	DESKTOP COMPUTER with the ff. specifications: AMD Athlon 300GE 3.4GHz Radeon Graphics Vega 3, Motherboard A320M-K DDR4 AM4 AVI, MATX, Memory 8GB DDR4 3200MHZ HYPER X, SSD 512GB, ATX Casing W/ 700Watts PSU, LED Monitor HD 1080 19", AVR ECO 500 watts, Keyboard mouse usb combo, with installed WIN 10 PRO/ Microsoft Office 2019/ Antivirus 2022	3	17,666.67	53,000.00
<b>Grand Total</b>					<b>53,000.00</b>

Purpose: Office Supplies

Signature : <small>FULL NAME</small>	Requested by:	Approved by:
	 <b>GREGORIO D. BAGUITAN JR</b> Supply Officer	 <b>FELTOY P. AGPAWA</b> School Head
Designation :		