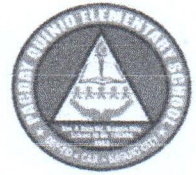




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City,
District X



PACDAY QUINIO ELEMENTARY SCHOOL
Km. 4, Asin Road, Baguio City

NOTICE OF AWARD

QADAR SOUVENIRS AND GENERAL MERCHANDISE

1150 Maharlika Bldg., Baguio City

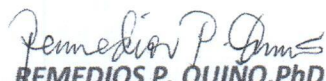
Dear Ma'am/Sir:

We are pleased to notify you that your price quotation and proposal for the procurement of office supplies, other supplies & materials, and expendable machinery and equipment in the amount of PHILIPPINE PESOS **Seventy-Three Thousand Two Hundred Thirty-Five Pesos and 25/100 Only (Php 73, 235.25)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


REMEDIOS P. QUINO, PhD
School Head

CONFORME


**QADAR SOUVENIRS AND
GENERAL MERCHANDISE**

(Signature over Printed Name)

02-23-23

(Date)



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
District X



PACDAY QUINO ELEMENTARY SCHOOL
Km. 4, Asin Road, Baguio City

NOTICE TO PROCEED

QADAR SOUVENIRS AND GENERAL MERCHANDISE

1150 Maharlika Bldg., Baguio City

Dear Ma'am/Sir:

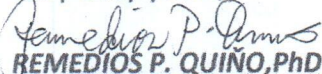
We are pleased to notify you that your price quotation and proposal for the procurement of office supplies, other supplies & materials, and expendable machinery and equipment in the amount of PHILIPPINE PESOS **Seventy-Three Thousand Two Hundred Thirty-Five Pesos and 25/100 Only (Php 73, 235.25)** inclusive of appropriate taxes and fees, has been accepted.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


REMEDIOS P. QUIÑO, PhD

School Head

CONFORME:


QADAR SOUVENIRS AND
GENERAL MERCHANDISE

(Signature over Printed Name)

02-23-23

(Date)



PURCHASE ORDER
 Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO-CITY



Supplier:	QADAR SOUVENIRS AND GENERAL MERCHANDISE	P.O No. 2023-02-002
Address:	1150 Maharlika Building, Baguio City	Date: February 17, 2023
TIN:	306-275-868	Mode of Procurement - SHOPPING/SVP

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions herein:

Place of Delivery: <u>Pacday Quino Elementary School</u>	Delivery Term: _____
Date of Delivery: <u>February 23, 2023</u>	Payment Term: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
1	bottle	EPSON C13T664100 (T6641), black	1	260.00	260.00 \
2	bottle	EPSON C13T664200 (T6642), yellow	1	280.00	280.00 \
3	bottle	EPSON C13T664200 (T6642), cyan	1	280.00	280.00 \
4	bottle	EPSON C13T664400 (T6644), magenta	1	280.00	280.00 \
5	bottle	EPSON 003, Black	29	260.00	7540.00 \
6	bottle	EPSON 003, Yellow	29	280.00	8120.00 \
7	bottle	EPSON 003, cyan	29	280.00	8120.00 \
8	bottle	EPSON 003, Magenta	29	280.00	8120.00 \
9	bottle	HP GT53, Black	3	300.00	900.00 \
10	bottle	HP GT52, yellow	3	300.00	900.00 \
11	bottle	HP GT52, cyan	3	300.00	900.00 \
12	bottle	HP GT52, magenta	3	300.00	900.00 \
13	box	STAPLE WIRE, STANDARD, (26/6)	34	30.00	1020.00 \
14	roll	TAPE, MASKING, width: 24mm (±1mm)	34	20.00	680.00 \
15	roll	TAPE, MASKING, width: 48mm (±1mm)	34	34.00	1156.00 \
16	roll	TAPE, PACKAGING, width: 48mm (±1mm)	34	60.00	2040.00 \
17	roll	TAPE, TRANSPARENT, width: 24mm (±1mm)	34	20.00	680.00 \
18	roll	TAPE, TRANSPARENT, width: 48mm (±1mm)	34	37.00	1258.00 \
19	piece	clearbook, 20 transparent pockets, legal	34	45.00	1530.00 \
20	piece	marker, permanent, black	34	29.00	986.00 \
21	box	envelope, documentary, A4, 500 pcs/box	2	800.00	1600.00 \
22	box	envelope, documentary, legal, 500 pcs/box	2	1,000.00	2000.00 \
23	box	envelope, expanding kraft, legal 100 pcs/box	2	1,200.00	2400.00 \
24	pack	folder w/ tab, legal, 100pcs per pack	2	1,350.00	2700.00 \
25	piece	note pad, stick on, 3x3	35	25.00	875.00 \
26	can	INSECTICIDE, aerosol type	5	230.00	1150.00 \
27	roll	TRASHBAG, GPP specs, black, 940mmx1016mm	35	46.00	1610.00 \
28	bottle	DETERGENT POWDER, all purpose, 1kg	20	95.00	1900.00 \
29	unit	hard disk, 1TB	1	3,000.00	3000.00 \
30	unit	Bundy clock	1	6,000.00	6000.00 \
31	unit	lapel microphone	9	450.00	4050.00 \
		Nothing Follows			₱ 73,235.00

SEVENTY-THREE THOUSAND TWO HUNDRED THIRTY-FIVE PESOS AND 25/100 ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:
 QADAR SOUVENIRS AND GENERAL MERCHANDISE
 Signature over Printed Name of Supplier
02-23-23
 Date

Very truly yours,
 REMEDIOS P. QUINO, PhD
 Signature over Printed Name of Authorized Official
 Principal IV
 Designation


Funds Cluster:	01	ORS/BURS No.:	
Funds Available:	<u></u> BEBSIE H. DIZON Bookkeeper	ALOBS No.:	
	2/23/23	Amount:	


ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	QADAR SOUVENIRS AND GEN. MERCHANDISE	BAN BEE COMMERCIAL CO., INC	COKINS EVERY WEAR AND GEN. MERCHANDISE
1	bottle	1	Epson (T6641), Black	260.00	290.00	274.00
2	bottle	1	Epson (T6642), Cyan	280.00	310.00	284.00
3	bottle	1	Epson (T6643), Magenta	280.00	310.00	284.00
4	bottle	1	Epson (T6644), Yellow	280.00	310.00	284.00
5	bottle	29	Epson 003, black	7,540.00	8,410.00	7,946.00
6	bottle	29	Epson 003, cyan	8,120.00	8,990.00	8,236.00
7	bottle	29	Epson 003, yellow	8,120.00	8,990.00	8,236.00
8	bottle	29	Epson 003, magenta	8,120.00	8,900.00	8,236.00
9	bottle	3	HP GT53, Black	900.00	1,320.00	900.00
10	bottle	3	HP GT52, cyan	900.00	1,320.00	900.00
11	bottle	3	HP GT52, yellow	900.00	1,320.00	900.00
12	bottle	3	HP GT52, Magenta	900.00	1,320.00	900.00
13	box	34	STAPLE WIRE, STANDARD, (26/6)	1,020.00	1,258.00	1,020.00
14	roll	34	TAPE, MASKING, width: 24mm (±1mm)	680.00	1,190.00	952.00
15	roll	34	TAPE, MASKING, width: 48mm (±1mm)	1,156.00	2,210.00	1,870.00
16	roll	34	TAPE, PACKAGING, width: 48mm (±1mm)	2,040.00	1,258.00	782.00
17	roll	34	TAPE, TRANSPARENT, width: 24mm (±1mm)	680.00	544.00	510.00
18	roll	34	TAPE, TRANSPARENT, width: 48mm (±1mm)	1,258.00	1,292.00	782.00
19	piece	34	clearbook, 20 transparent pockets, legal	1,530.00	2,040.00	1,190.00
20	piece	34	marker, permanent, black	986.00	816.00	442.00
21	box	2	envelope, documentary, A4, 500 pcs/box	1,600.00	3,200.00	1,650.00
22	box	2	envelope, documentary, legal, 500 pcs/box	2,000.00	2,700.00	1,990.00
23	box	2	envelope, expanding kraft, legal 100 pcs/box	2,400.00	2,400.00	2,600.00
24	pack	2	folder w/ tab, legal, 100pcs per pack	2,700.00	1,100.00	900.00
25	piece	35	note pad, stick on, 3x3	875.00	875.00	665.00
26	can	5	INSECTICIDE, aerosol type	1,150.00	1,725.00	625.00
27	roll	35	TRASHBAG, GPP specs, black, 940mmx1016mm	1,610.00	2,975.00	2,625.00
28	bottle	20	DETERGENT POWDER, all purpose, 1kg	1,900.00	1,800.00	1,500.00
29	unit	1	hard disk, 1TB	3,000.00	3,500.00	3,100.00
30	unit	1	Bundy clock	6,000.00	4,000.00	19,995.00
31	unit	9	lapel microphone	4,050.00	6,750.00	13,941.00
TOTAL				73,235.00	83,423.00	94,519.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.


DELY D. GADDANG
 BAC Chairperson

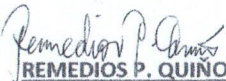

ARTHUR D. MANGILI
 BAC Vice-Chairperson


KAREN GRACE C. DUYAN
 Member


EMILY C. PALONGA
 Member


NOEME C. ROMILLO
 Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


REMEDIOS P. QUINO
 School Head



BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 002, S. 2023

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL-VALUE PROCUREMENT TO QADAR SOUVENIRS AND GENERAL MERCHANDISE FOR THE PROCUREMENT OF OFFICE SUPPLIES, OTHER SUPPLIES AND MATERIALS AND EXPENDABLE MACHINERY AND EQUIPMENT OF SCHOOL.

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of **Office Supplies & Materials of School** with an Approved Budget for the Contract (ABC) of **Ninety-Six Thousand One Hundred Sixteen Pesos and 25/100 Only (Php 96,116.25)** (Annex A);

WHEREAS on February 09, 2023, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following supplies/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation(Php)
QADAR SOUVENIR AND GENERAL MERCHANDISE	Php 73,235.00
BAN BEE COMMERCIAL CO., INC.	Php 83,513.00
COKINS EVERYWEAR AND GENERAL MERCHANDISE	Php 94,519.00

WHEREAS the proposal of **QADAR SOUVENIR AND GENERAL MERCHANDISE** is found to be the most compliant with the PR, and its price quotation amounting to **SEVENTY-THREE THOUSAND TWO HUNDRED THIRTY-FIVE PESOS ONLY (Php 73,235.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the forgoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Head the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **QADAR SOUVENIR AND GENERAL MERCHANDISES** for the procurement of **Office Supplies, Other Supplies and Materials and Expendable Machinery and Equipment of School** in the amount of **SEVENTY-THREE THOUSAND TWO HUNDRED THIRTY-FIVE PESOS ONLY (73,235.00)** inclusive of appropriate taxes and fees.

RESOLVED, at the Pacday Quinio Elementary School, this 17th day of February, 2023.


DETY H. GADDANG
BAC Chairperson

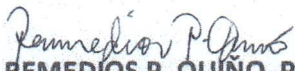

ARTHUR U. MANGILI
BAC Vice-Chairperson


KAREN GRACE C. DUYAN
BAC Member


EMILY C. PALONGA
BAC Member


NOEME C. ROMILLO
BAC Member

APPROVED:


REMEDIOS P. QUIÑO, PhD
School Head

Approved on FEBERUARY 17, 2023
(date of approval)