



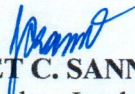
Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: OSDS/V. Cadungog
 Address: PR No.: 2023-02-021
 Telephone No.: Quotation No.: 2023-03-031
 e-Mail: Date: March 1, 2023
 Date received by the Supplier: ABC: 85,912.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 6, 2023 29am.


JULIET C. SANNAD
 Chief- Curriculum Implementation
 Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	40	Pieces	Floor/Cloth Foot Rag (rectangular and with quality)		
2	5	Pieces	Floor brush with long handle		
3	7	Pairs	Hand Gloves (latex, XL, thick)		
4	50	Pieces	Light bulb (LED, 15 watts)		
5	10	Bottles	Liquid hand soap (150 ml)		
6	3	Pieces	Sponge mop with squeezer (sponge foam rubber mop w/ long plastic handle)		
7	2	Pieces	Storage box (at least 70L, transparent, with handle and lock) (quality plastic)		
8	3	Packs	Tornado mop (with spindry bucket set with micro-fiber) (with quality) (with warranty)		
9	25	Rolls	Trash bag (plastic, XL, 10 pcs per pack per roll)		
10	25	Packs	AA Battery 2 pc/pack		
11	10	Packs	AAA Battery 2/pack		

"DepEd SDO Baguio City: We Serve, We Care."



Address: 82 Military Cut-off Road, Baguio City
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ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



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12	20	Boxes	Backfold clip, 1 inch		
13	20	Boxes	Backfold clip, 2 inches		
14	30	Boxes	Backfold clip, 3/4		
15	30	Pieces	Ballpen, ball point, smooth ink blue		
16	8	Pieces	Canon ink 810, Black		
17	20	Rolls	Double sided tape, 1"		
18	10	Bottles	Elmer's Glue (130g)		
19	100	Pieces	Expanding envelope, legal		
20	20	Packs	Flourscent Marker		
21	10	Pads	Note pad, 3 x 3		
22	40	Boxes	Paper fastener (plastic) (50 pcs per box)		
23	10	Packs	Photo paper A4 (10 per pack)		
24	6	Boxes	Sign pen, BLUE (Hi-tecpoint, with V5 grip and extrafine) (with quality and 12 pcs per box)		
25	48	Boxes	Gel Ink Pen, color pen, BLUE, water proof smooth writing (12 pcs/box)		
26	50	Pieces	Sign Pen, BLUE, (Retractable, gel impact sign pen) (0.5)		
27	10	Pieces	Stamp pad (standard, blue)		
28	10	Pieces	Staple wire remover (plier type)		
29	30	Packs	Sticker paper (matte, A4, white)		
30	20	Rolls	Tape, transparent, 1"		
31	20	Rolls	Tape, transparent, 2"		
32	4	Pieces	Tape dispenser (1")		
33	150	Packs	Tissue Paper /Bathroom Tissue (2 ply of 100% virgin pulp fibers, 2 ply x 150 pulls=300 sheets / sheet size: 100 mm x 100 mm)		
34	6	Packs	Tissue paper, pull ups (50 pulls, 100 sheets)		
35	10	Units	USB, flash drive (32 gb)		
				TOTAL	

Purpose: Procurement of janitorial and office supplies for the second quarter 2023

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:



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