



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: Requesting Unit: OSDS/H. Dizon
Address: PR No.: 2023-030-064
Telephone No.: Quotation No.: 2023-03-064
e-Mail: Date: March 28, 2023
Date received by the Supplier: ABC: 21,750.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 31, 2023 at 9am.


JULIET C. SANNAD

Chief- Curriculum Implementation Division
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	40	Bottles	Printer ink for Epson Specifications: Code 003 (Black) Original/Genuine Epson ink 65ml bottle		
2	5	Bottles	Printer ink for Epson		





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			Specifications: Code 003 (Cyan) Original/Genuine Epson ink 65ml bottle		
3	5	Bottles	Printer ink for Epson Specifications: Code 003 (Magenta) Original/Genuine Epson ink 65ml bottle		
4	5	Bottles	Printer ink for Epson Specifications: Code 003 (Yellow) Original/Genuine Epson ink 65ml bottle		
5	2	Bottles	Printer ink for Epson Code 008 (pigment magenta) Specifications: Code 008 (Pigment magenta) Original/Genuine Epson ink 70ml		
6	2	Bottles	Printer ink for Epson Code 008 (pigment cyan) Specifications: Code 008 (Pigment cyan) Original/Genuine Epson ink 70ml		
7	2	Bottles	Printer ink for Epson Code 008 (pigment yellow) Specifications: Code 008 (Pigment cyan) Original/Genuine Epson ink 70ml		
					TOTAL

Purpose: Procurement of ICT office supplies for the first quarter 2023

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:

