



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

DEPED DIVISION OFFICE
BAGUIO CITY

RELEASED
DATE: APR 03 2023
TIME: _____
BY: _____

March 31, 2023

DIVISION MEMORANDUM

NO. 137, S. 2023

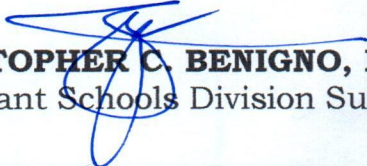
**CONDUCT OF YEAR-END PERFORMANCE REVIEW CUM EXIT CONFERENCE
OF IMPLEMENTING UNITS (SECONDARY SCHOOLS)**

**TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS
IDENTIFIED PUBLIC SECONDARY SCHOOL HEADS
FINANCE PERSONNEL
ALL OTHERS CONCERNED**

1. Please be informed of the Year-end Performance Review cum Exit Conference of Implementing Units (Secondary Schools) on April 4, 2023 at Ritz Hotel Basement Hall, Legarda Road, Baguio City, from 8:00 am to 5 pm.
2. The exit conference aims to:
 - a. Address the audit observation memoranda for the improvement of the school financial operations;
 - b. Improve financial operation to maximize the funding subsidies of released by the government; and
 - c. Strategize the compliance to financial reports pertaining to projects and programs that include & sustain the department core values, respond to employees' varied needs, and promote employees' physical, mental, psychological, social & spiritual well-being that is gender responsive.
3. Attached is the list of participants for the exit conference (Enclosure 1).
4. Immediate dissemination of this memorandum is desired.

FEDERICO P. MARTIN EdD, CEEd, CESO V
Schools Division Superintendent

BY THE AUTHORITY OF THE SCHOOLS DIVISION SUPERINTENDENT


CHRISTOPHER C. BENIGNO, PhD, CESO VI
Assistant Schools Division Superintendent





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Enclosure 1

LIST OF PARTICIPANTS

COMMISSION ON AUDIT TEAM- BAGUIO

1	EMELY P. NGINA	State Auditor IV	Female
2	MAVIC F. CAASI	State Auditor II	Female
3	MA. TERESA S. CALERA	State Auditor II	Female
4	QUEENIE B. DIZON	State Auditor I	Female

BAGUIO CITY NATIONAL HIGH SCHOOL

5	WHITNEY A. DAWAYEN	Secondary School Principal IV	Male
6	ORTEZ GABOL	HT VI	Male
7	EDITHA L. LAOP	HT VI	Female
8	MYLINE P. JAMES	AO IV	Female
9	MARIA G. BALICAG	AO I Disbursing Officer	Female
10	GLAIRE ROMERO	AO I Supply Officer	Female
11	MYRENE R. FERRER	ADAS III	Female
12	AIRA B. CONRADO	ADA II	Female

IRISAN NATIONAL HIGH SCHOOL

13	JEFFREY F. ALIGA	OIC-Office of the School principal	Male
14	JOHNNY KIDIAN	GAD Coordinator	Male
15	CHERRY B. PADONGA	ADAS III	Female
16	ARLENE A. DILLA	Disbursing Officer	Female





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17	OWEN D. OLBA	Supply Officer in charge	Male
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GUISAD VALLEY NATIONAL HIGH SCHOOL

18	EDWARD C. VICENTE	School Principal	Male
19	MARIBEL T. BELGICA	GAD Coordinator	Female
20	JOSE D. DACWANG	ADAS III	Male
21	ELVIE F. SALISA	Disbursing Officer	Female
22	REID KURT L. FAGYAN	Supply Officer	Male

MIL-AN NATIONAL HIGH SCHOOL

23	JANE MARIE M. NGOLAB	School Principal	Female
24	PAULINE S. PUNASEN	GAD Coordinator	Female
25	JOAN O. DUMAGUING	ADAS III	Female
26	ERYL KATE G. MILLET	ADAS II	Female
27	JENNIFER D. SAPDOY	ADAS II	Female

PINES CITY NATIONAL HIGH SCHOOL

28	DANILO P. GAYAO	School Principal IV	Male
29	SOLEDAD E. COPSIYAN	HT in charge SHS	Female
30	EVELYN A. GAPERO	AO I	Female
31	SHARON F. ESTOCAPIO	AO I Disbursing Officer	Female
32	WILSON F. WA-AY	ADAS III	Male

