



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

DEPED DIVISION OFFICE
 BAGUIO CITY

RELEASED
 DATE: APR 11 2023
 TIME: _____
 BY: _____

5 April 2023

DIVISION MEMORANDUM
 No. 138, s. 2023

DIVISION EXECUTIVE COMMITTEE MEETING

TO: Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Section/Unit Heads
 All Others Concerned

1. This Office announces the conduct of the Division Executive Committee Meeting on **April 12, 2023, Wednesday from 9:00am onwards** which will be held face to face at the Division Training Hall.

2. Participants of the said meeting are the following:

- a. SDS and ASDS (2)
- b. CID and SGOD Chiefs (2)
- c. Education Program Supervisors
- d. Public Schools District Supervisors
- e. Unit Heads/Section Heads
- f. MANCOM Secretariat
- g. Kedsang ni Shamag

3. The agenda to be discussed are report updates on the following:

Topic	Personnel In-charge	Time Allotment
1. Budget Utilization	Budget and Accounting	30 mins
2. Division Reading Program <ul style="list-style-type: none"> • PHIL-IRI Pretest results per District • FLAT / Other assessments 	CID	30 mins
3. SDO Baguio <i>Kedsang ni Shamag</i> <ul style="list-style-type: none"> • Calendar of Activities 	Andy Villamor	10 mins
4. SGOD Updates <ul style="list-style-type: none"> • SMME • HRDS • SocMob • Youth Formation • Planning and Research • Engineering and Facilities 	SGOD	45 mins
5. OSDS Updates <ul style="list-style-type: none"> • Legal • ICT • Administrative Services 	OSDS	45 mins





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6. PFVR	Accounting	20 mins
7. ASDS Updates	Christopher Benigno, PhD, EdD, CESO VI	30 mins
8. SDS Hour	Soraya Faculo, PhD, CESO VI	

4. Presentations must be a maximum of 10 slides. Submit the presentations on April 11, 2023 to the MANCOM Secretariat's email (alma.gayob@deped.gov.ph).

5. Immediate and wide dissemination of this memorandum is desired.

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

