



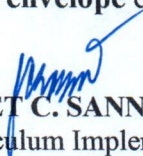
Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: SGOD-HRDS  
 PR No.: 2023-04-090  
 Quotation No: 2023-04-91  
 Date: May 02, 2023  
 ABC: Php 112,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 8, 2023 @ 9am.

  
**JULIET C. SANNAD**  
 Chief- Curriculum Implementation  
 Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	70	Pax	<b>Day 1- June 3, 2023</b> <b>AM Snacks:</b> Packed Pancit Hot Pandesal with Cheese <b>Lunch (assisted buffet):</b> Main dish: Rellenong bangus Chicken tenders Soup: Mushroom Soup Vegetable: Chopsuey or vegetable salad Dessert: mixed fruits with complete condiments  <b>PM Snacks (Packed)-</b> Carrot cake Size: 3 x 2 inches ***Menu is served with flowing coffee and tea with sugar and creams		
2	70	Pax	<b>Day 2 – June 17, 2023</b> <b>AM Snacks:</b> Packed Guinataang bilo bilo with langka Nacho chips <b>Lunch (assisted buffet):</b> Main dish: Beef ampalaya stir fry Chicken adobo Dessert: Bananas (medium size)		



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
 Telephone/Fax: (074) 442-4326 / (074) 442-7819 | Email: baguio.city@deped.gov.ph  
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			<b>PM Snacks (Packed) :</b> 1. Vegetable salad (mixture of lettuce, cucumbers, beets, tomatoes) with garlic sauce 2. cookies or toasted loaf bread		
3.	70	Pax	<b>Day 3 – June 24, 2023</b> <b>AM Snacks:</b> Packed Cassava cake <b>Lunch (assisted buffet):</b> Chicken inasal Vegetable salad Dessert Brownies		
			<b>*** Food and Snacks:</b> 1. With 8 Oz bottled water for lunch 2. With buffet for 5 pax 3. Lunch is served hot, following the menu 4. Should be with complete condiments 5. Of good quality and quantity. Should be fresh. Meat should not be frozen for a long time <b>*** Utensils</b> 1. Plates should be clean/dry and spoons should be sterilized (wrapped if plastic spoons) 2. With table napkins <b>*** Venue</b> 1. 70 to 100 pax capacity 2. With tablets, chairs and strong internet connectivity 3. With LCD projector 4. Well ventilated		

Purpose: Procurement of meals and snacks inclusive of a venue for the conduct of GST for GAD Coordinators.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:



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Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepEdTayoBaguioCity](https://facebook.com/DepEdTayoBaguioCity)

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## TECHNICAL SPECIFICATIONS

Title: GST for School GAD Coordinators  
 Inclusive Dates: June 3, 17 and 24, 2023  
 Venue: TBA  
 Participants: School heads, PSDSs, EPSs. SEPS, Management (98)  
 Menu:

Day 1- June 3		
Menu is served with flowing coffee and tea with sugar and creamer		
<b>AM Snacks (packed)</b>	<b>PM Sacks (packed)</b>	<b>Lunch ( assisted buffet)</b>
Pancit Hot pandesal with cheese	Carrot cake Size: 3 x 2 inches	Main dish: Rellenong bangus Chicken tenders Soup: Mushroom Soup Vegetable: Chopsuey or vegetable salad Dessert: mixed fruits With complete condiments
Day 2- July 17		
Guinataang bilo bilo with langka Nacho chips	1. Vegetable salad (mixture of lettuce, cucumbers, beets, tomatoes) with garlic sauce) 2. cookies or toasted loaf bread	Main dish: Beef ampalaya stir fry Chicken adobo Dessert: Bananas (medium size)
Day 3- July 24		
Cassava cake		Chicken inasal Vegetable salad Dessert: Brownies

### Management or Personnel

1. Personnel trained and capable of supervising the services provided.
2. Staff should have valid health certificates indicating that they are COVID free, should be neat and clean with uniform and hairnet.
3. Should be courteous and ready to attend to the needs of the participants if requested.
4. Staff must be fully geared with facemask.

### Food and Snacks:

1. With 8oz bottled water for lunch
2. With buffer for 5 pax
3. Lunch is served hot, following the menu.
4. Should be with complete condiments.
5. Of good quality and quantity. Should be fresh. Meat should not be freezed for a long time.

### Utensils:

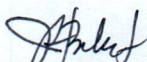
1. Plates should be clean/dry and spoons should be sterilized (wrapped if plastic spoons)
2. With table napkins

### Venue:

1. 70 to 100 pax capacity
2. With tables, chairs and strong internet connectivity
3. With LCD projector
4. Well ventilated

Note: Provide complete procurement documents attached with the RFQ.

Prepared:

  
**JOVELYN PETRA T. BALANTIN**  
 SEPS-HRD