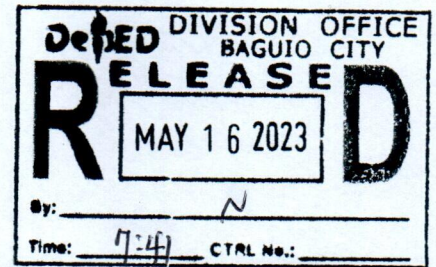




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



May 10, 2023

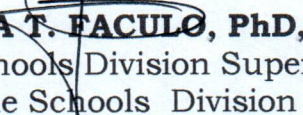
DIVISION MEMORANDUM

No. 189 s. 2023

**MID-YEAR REVIEW OF SCHOOL HEADS OPCRf AND
PROVISION OF TECHNICAL ASSISTANCE**

To: All Chief Education Supervisors
Public Schools District Supervisors
All Public Elementary and Secondary School Heads
Performance Management Team (PMT)
All Others Concerned

1. Pursuant to DO No. 2, s. 2015 Entitled Guidelines on the Establishment and Implementation of the Results-Based Performance Management System, this Office through the Performance Management Team (PMT) will conduct the Office Performance Review and Commitment Form (OPCRf) Mid-year Review for School Heads and provision of technical assistance by program owners on **May 18, 2023** at 8:00 am at 3rd floor SDO Training Center.
2. Objectives of the activity are as follows:
 - a. Align/Adjust the School OPCRf targets and goals to the SDO OPCRf as per agency mandate and organizational priorities.
 - b. Ensure proper guidance and compliance of the Performance Indicators by coming up with Means of Verification per objective.
 - c. Discuss issues and concerns and provide technical assistance to close the gaps; and
 - d. Interface with the focal person to improve performance.
3. Immediate dissemination of this memorandum is desired.


SORAYA T. FACULO, PhD, CESO VI
Asst. Schools Division Superintendent
OIC - Office of the Schools Division Superintendent



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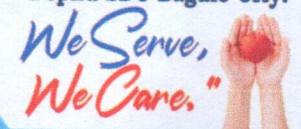
PROGRAM MATRIX

TIME	ACTIVITY	PERSON-IN-CHARGE/SECTION-IN-CHARGE
8:00 – 8:10 am	Registration	Ma. Louella Moncada
8:10 – 8:30 am	Preliminaries	AVP
8:30 – 8:45 am	Opening Remarks	Soraya T. Faculo, PhD, CESO VI
8:45 – 9:00 am	Statement of Purpose	Nino M. Tibangay, PhD
9:00 – 10:00 am	Presentation of OPCR of School Heads	Christopher Benigno, EdD, PhD, CESO VI
10:00 – 10:15am	Health Break	
10:15 – 12:00am	Provision of Technical Assistance on the following: 1. Implementation of AIP 2022-2023 2. Development of Strategic plans 3. Evaluation of performance of school personnel 4. Improvement of School-Based Management 5. Implementation of DRRM Plan 6. Implementation of innovative practices 7. Management on the conduct of educational research 8. Development of contextualized LRs 9. Conduct of monthly monitoring and evaluation 10. Provision of TA to schools on delivery of K-12 curriculum 11. Conduct 2 rated classroom observation	Olivia Gomez Olivia Gomez Samuel Bab-anga Asuncion Saguid Jimmy Santos Planning and Research Planning and Research Armi Fiaangan Dr. Juliet C. Sannad Dr. Juliet C. Sannad Dr. Juliet C. Sannad
12:00 – 1:00 pm	LUNCH BREAK	
1:00 – 4:00 pm	12. Implementation of School Professional Development Plan 13. Evaluation of performance of school	Samuel Bab-angan Samuel Bab-anga



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	personnel	
	14. Recognition of outstanding performance	Samuel Bab-anga
	15. Improvement of disbursement rate of school MOOE	Lilibeth Degsi
	16. Improvement on the implementation of school MOOE	Belen Tomin
	17. Updated PPEI of the school	Vima Cadungog
	18. Improvement on the implementation of PAPs through partnership	Don Jose Tolentino
	19. Identification of resources needs of schools and create opportunities for partnership	Don Jose Tolentino
	20. Special Assignment	Nieves Ebanio
	21. Role of School Heads on GFPS	Asuncion Saguid
4:00 – 4:30 pm	Ways Forward	Nieves Ebanio
4:30 – 5:00 pm	Closing Remarks	Marina Tabangcura
	Emcee/Facilitator: Marina Tabangcura	



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