



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

16 May 2023

DIVISION MEMORANDUM

No. 190 s. 2023

**DIVISION FEDERATION ELECTION OF LEARNER GOVERNMENT
PROGRAM FOR SCHOOL YEAR 2023-2024**

To : CID and SGOD Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
SELG, SSLG Advisers & Officers
All Others Concerned

1. Pursuant to the Office of the Undersecretary for Operations (OUOPS), through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) Memorandum dated May 05, 2023 re: *“Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024, the Division Federation Election will be facilitated by the School Governance and Operations Division – Youth Formation Division on **June 10, 2023 at the 3rd Floor SDO Training Hall.** (See Enclosure 1 for the Schedule Matrix).*
2. To join the said Division Federation Election, all public schools are requested to submit their newly elected SELG, SSLG, YES-O and BKD Presidents (Certificate of Endorsement signed by the School Head and Appointment Form of the newly elected President) **on or before June 8, 2023** at youthformationbaguiocity@gmail.com (See Enclosure 2 for the Forms to be submitted).
3. Late submission of the newly elected Learner Government President of the school will strictly not be included in the Division Federation Election for School Year 2023-2024.
4. For any clarification and concerns, contact Ms. Augie Perl Simangan or Arlani B. Buccat Division Youth Formation Coordinator at 0917-170-8990.
5. Immediate and wide dissemination of this Memorandum to all concerned is desired.

SORAYA T. FACULO PH.D., CESO VI
Assistant Schools Division Superintendent
OIC - Office of the Schools Division
Superintendent



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Enclosure 1. Schedule and Activity Matrix

| Date | Activity | Participants |
|-----------------------|------------------------------|---|
| May 15 - June 2, 2023 | School-based Elections | |
| June 10, 2023 | Division Federation Election | All Elected SELG and SSLG Presidents (only) |



Enclosure 2. Certificate of Endorsement and Appointment Form

CERTIFICATE OF ENDORSEMENT

Youth COMEA Chief Commissioner

To whom it may concern,

This is to formally endorse the application of _____,
as the SELG / SSLG President of _____. He/She is
the newly elected President of our school, I believe that he/she is qualified to that
position based on his/her academic records and good attributes as learner as well.

Attached herein is the appointment form to support his/her merit as

Name of Student Organization Officer for the School Year 2023 - 2024.

Sincerely yours,

*Signature Over Printed Name of the
School Head*

*Signature Over Printed Name of the
Organization Adviser*



Republic of the Philippines
NAME OF REGION
NAME OF DIVISION
NAME OF SCHOOL
LEARNER GOVERNMENT OF _____

APPOINTMENT FORM

Mr./ Ms.

After a series of deliberation, you are hereby appointed as _____
of the Learner Government of _____ for School Year
_____.

This appointment shall take effect immediately on the date of signing by the
appointing authority.

Very truly yours,

NAME OF COMMISSIONER
Learner Government COMEA
Date of Signing: _____

CERTIFICATION

This is to certify that the appointee has undergone a series of screening,
validation, and deliberation processes as facilitated by the LG COMEA in pursuant
to the Learner Government Election and Appointment Code (LGEAC).

Moreover, all requirements and supporting documents submitted by the
appointee are valid and compliant to the standards and qualifications set by the LG
COMEA.

NAME OF COMMISSIONER
Chief Commissioner
Learner Government COMEA
Date: _____