SCHOOLS DIVISION OFFICE OF BAGUIO CITY

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| **QUALITY FORMS** | Document Code: QF-OSDS-BAC-022  Revision: 00  Effectivity date: 11-25-2020 |
| Title: **POST-QUALIFICATION EVALUATION REPORT (FOR AMP LEASE OF REAL PROPERTY AND VENUE)** | Name of Office:  **OSDS-BAC** |

**Date:**

|  |  |
| --- | --- |
| 1. **ITEM** |  |
| 1. **EVENT** |  |
| 1. **PROPONENT** |  |
| 1. **ABC** |  |
| 1. **Bid Amount** |  |
| 1. **Passing Rate** |  |
| 1. **Name of Bidder** |  |
| 1. **Location of Venue Offered** |  |

**Rating Factors and Determination of Reasonableness of Rental Rates**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **RATING FACTORS** | **WEIGHT (%)** | **RATING** |
|  | **Availability** | **100** |  |
|  |  |  |  |
|  | **Location and Site Condition** |  |  |
|  | 1. Accessibility | (50) |  |
|  | 1. Parking Space | (50) |  |
|  |  | **100** |  |
| **III.** | **Neighborhood Data** |  |  |
|  | 1. Sanitation and health condition | (25) |  |
|  | 1. Police and fire station | (25) |  |
|  | 1. Restaurant | (25) |  |
|  | 1. Banking and postal | (25) |  |
|  |  | **100** |  |
| **IV.** | **Venue** |  |  |
|  | A Structural condition | (20) |  |
|  | B Functionality |  |  |
|  | 1. Conference rooms | (10) |  |
|  | 1. Room arrangement (e.g., single, double, etc.) | (5) |  |
|  | 1. Light, ventilation, and air conditioning | (5) |  |
|  | 1. Space requirements | (5) |  |
|  | C Facilities |  |  |
|  | 1. Water supply and toilet | (4) |  |
|  | 1. Lighting system | (5) |  |
|  | 1. Elevators | (4) |  |
|  | 1. Fire escapes | (4) |  |
|  | 1. Firefighting equipment | (4) |  |
|  | 1. Internet and telecommunications | (4) |  |
|  | 1. Audio visual equipment | (5) |  |
|  | D Other requirements |  |  |
|  | 1. Maintenance | (5) |  |
|  | 1. Attractiveness | (5) |  |
|  | 1. Security | (5) |  |
|  | E Catering services | (5) |  |
|  | F Client’s satisfactory rating | (5) |  |
|  |  | **100** |  |
|  |  |  |  |
| **I.** | **Availability** | X (.5) = |  |
| **II.** | **Location and Site Condition** | X (.1) = |  |
| **III.** | **Neighborhood Data** | X (.05) = |  |
| **IV.** | **Venue** | X (.35) = |  |
|  | **FACTOR VENUE** |  |  |

Based on the specification suggested by the end user, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is

**[ ]** **COMPLIANT [ ] NON-COMPLIANT**

Prepared by:

End User TWG Member TWG Member

Approved by:

**CARMEL F. MERIS**

BAC-Chairperson