



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

| | |
|--------------------------------|-----------------------------------|
| Supplier: | Requesting Unit: SGOD/N. Tibangay |
| Address: | PR No.: 2023-05-099 |
| Telephone No.: | Quotation No.: 2023-05-099 |
| e-Mail: | Date: May 16, 2023 |
| Date received by the Supplier: | ABC: 126,000.00 |

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 22, 2023 2PM.

Juliet C. Sannad
JULIET C. SANNAD

Chief- Curriculum Implementation Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|----------|------|------|---|--------------|-------------|
| 1 | 70 | Pax | Meals and snacks (inclusive of a venue) (specifications is attached) | | |
| | | | | TOTAL | |

Purpose: Procurement of meals and snacks for the conduct of 2023 project MAESTRA (Batch 4) on July 1, 8 and 22, 2023





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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|----------|------|------|---|------------|-------------|
| 1 | 70 | Pax | Meals and snacks (inclusive of a venue) (specification is attached) | | |
| TOTAL | | | | | |



TECHNICAL SPECIFICATIONS

Title: Project MAESTRA- Batch 4
 Inclusive Dates: July 1,8,22, 2023
 Venue: TBA
 Participants: TIP mentees hired in 2022
 Menu:

| Day 1- July 1 | | |
|---|--|--|
| Menu is served with flowing coffee and tea with sugar and creamer | | |
| AM Snacks (packed) | PM Sacks (packed) | Lunch (assisted buffet) |
| Pancit Hot pandesal with cheese | Carrot cake Size: 3 x 2 inches | Main dish: Rellenong bangus Chicken tenders Soup: Mushroom Soup Vegetable: Chopsuey or vegetable salad Dessert: mixed fruits With complete condiments |
| Day 2- July 8 | | |
| Guinataang bilo bilo with langka Nacho chips | 1. Vegetable salad (mixture of lettuce, cucumbers, beets, tomatoes) with garlic sauce) 2. cookies or toasted loaf bread | Main dish: Beef ampalaya stir fry Chicken adobo Dessert: bananas |
| Day 3- July 22 | | |
| Cassava cake | Best seller pasta | Fish fillet Chicken chopsuey Dessert: Brownies |

Management or Personnel

1. Personnel trained and capable of supervising the services provided.
2. Staff should have valid health certificates indicating that they are COVID free, should be neat and clean with uniform and hairnet.
3. Should be courteous and ready to attend to the needs of the participants if requested.
4. Staff must be fully geared with facemask.

Food and Snacks:

1. With 8oz bottled water for lunch
2. With buffer for 5 pax
3. Lunch is served hot, following the menu.
4. Should be with complete condiments.
5. Of good quality and quantity. Should be fresh. Meat should not be freezed for a long time.

Utensils:

1. Plates should be clean/dry and spoons should be sterilized (wrapped if plastic spoons)
2. With table napkins

Venue:

1. 70 to 100 pax capacity
2. With tables, chairs and strong internet connectivity
3. With LCD projector
4. Well ventilated

Note: Provide complete procurement documents attached with the RFQ.

Prepared:


JOVELYN PETRA T. BALANTIN
 SEPS-HRD