



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
 MIL-AN NATIONAL HIGH SCHOOL

**REQUEST FOR QUOTATION - JHS**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation (RFQ)

**Supplier:**  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: **Mil-an NHS**  
 PR No.: **2023-05-002**  
 Quotation No.: **2023-05-001**  
 Date: **May 16, 2023**  
 ABC: **PhP 73,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **May 19, 2023**

**BEVERLY K. DEPAYSO**  
 Bids and Awards Committee Chairperson

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 60 Calendar Days.
- ✓ **FREE DELIVERY at Mil-an National School**

**POSTED IN PHILGEPS**

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	228	package	Procurement for the materials for the Conduct of moving up or closing ceremonies and recognition activities		
			souvenir program , full colored cover kk189, inside pages black book 80, up to 60 pages 8.5 x 11 size, class pictorial and solo pictorial, faculty group/solo pictorial, inclusive of lay outing with 3 drafts before production, input necessary info needed, laser printing water resistant, 5 years warranty		
			certificate printing, A4 parchment paper,85 gsm,input data needed with LRN and signatories, colored printing		
			Ribbons for completer, parent, guest and faculty, personalized ribbon head, with school logo and name of school, chrome quoted 189 full color, with 2.75 inches native "enabel" cloth and safety pin		



Address: # 1 Bubon, Loakan Proper, Baguio City  
 Email: 305275@deped.gov.ph; milannhsprocurement@gmail.com  
 Telefax: (074) 620-4513 ; Telephone: (074) 619-7820  
 Mobile Nos. 09287414411 (Smart); 0956-4057006 (Globe)  
 Facebook: <https://www.facebook.com/MilanNHS>



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			Tarpaulin, 10 x 16, (size is subject to change depending on the venue)		
			***Nothing Follows***		
<b>Purpose: conduct of graduation rites</b>					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:



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