



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division Office of Baguio City
 DISTRICT I
 RIZAL ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2023-06-021
 Quotation No.: 2022-06-020
 Date: May 26, 2023
 ABC: **90,866.00**

****JULY 2023 MOOE****

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **June 6, 2023**.

POSTED IN PHILGEPS

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7-10 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	467	PC	<u>A. DIPLOMA PRINTING WITH GREEN DIPLOMA COVER</u>		
			9*12" Parchment Paper, at least 85 gsm		
			for Kinder and Grade 6		
			colored printing		
2	73	PC	<u>B. CERTIFICATE PRINTING FOR SPECIAL AWARDS</u>		
			A4 size, at least 180 gsm		
			LASER PRINTING		
			List of Awards to be sent via email		
3	1206	PC	<u>C. RIBBONS</u>		
			PERSONALIZED RIBBON HEAD		
			WITH SCHOOL LOGO AND NAME		
			FOR PARENTS, LEARNERS, AND SCHOOL PERSONNEL, and Special Awards		
			WITH 2.75" INABEL CLOTH AND SAFETY PIN		
List of Awards to be sent via email					



Address: #1 Gibraltar Road, Baguio City
Telephone No.: (074) 246-1284
E-mail Address: rizalbaguio1937@gmail.com/136404@deped.gov.ph
Facebook Page: DepEdTayo Rizal Elementary School



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4	242	BOOKLET	<u>D. SOUVENIR PROGRAM</u>			
			WITH CLASS PICTURE AND SOLO PICTURE			
			COLORED COVER, BLACK AND WHITE INSIDE PAGES			
			8.5*11", FOLDED			
			INCLUSIVE OF LAY OUT, DRAFT SHOULD BE CHECKED BEFORE PRINTING			
5	4	UNIT	<u>D. TARPAULIN</u>			
			WITH LAYOUT (GRADUATION, RECOGNITION, MOVING UP)			
			8FT*10FT, WITH EYELET			
6	6	PC	<u>E. TOKEN</u>			
			6 SETS MUG AND INABEL FILE HOLDER BAG (CUSTOMIZED WITH NAME OF GUEST, SCHOOL NAME AND LOGO)			
ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL						
				TOTAL		
Purpose: MATERIALS FOR MOVING UP AND GRADUATION 2023						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

Canvassed by:



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