



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**RIZAL NATIONAL HIGH SCHOOL**  
Pacdal, Baguio City

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-GO  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier: Requesting Unit: **Rizal National High School**  
Address: PR No: 2023-05-017  
Telephone No.: Quotation No: 2023-05-015  
E-Mail: Date: May 25, 2023  
Date received by the Supplier: ABC: Php **84,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than June 1, 2023 @ 5:00 pm.

POSTED IN PHILGEPS

**ANDREA L. BALANG**

School BAC Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's/Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**NOTE:**

- ✓ Submit RFQ together with the requirements
- ✓ All entries must be typewriter or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	600	pc	Certificate Holder (A4, Color:Green)		
2	537	pc	Printing of Certificate (A4)		
3	3	ream	Board Paper/Special Paper (A4,200gsm)		
4	2	pc	Gold Medal (diameter size:6cm,weight:30g)(lace color:Green w/ school name printed)		
5	32	pc	Silver Medal (diameter size:6cm,weight:30g) (lace color:Green w/ school name printed)		
6	364	pc	Bronze Medal (diameter size:6cm,weight:30g) (lace color:Green w/ school name printed)		
7	594	pc	Ribbon w/ safety pin (272 Parents, 272 Completers,50 Guest & Faculty)		
			*** NOTHING FOLLOWS***	<b>TOTAL</b>	

**Purpose: Procurement of other supplies & materials for the conduct of graduation rites for sy 2022-2023. (Junior High MOOE Fund)**

After having carefully read and accepted your Generals Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:



Address: Pacdal, Baguio City  
Telephone No: (074)-6613013/(074)-6613191  
Email: [rzalnhsbaguio@gmail.com](mailto:rzalnhsbaguio@gmail.com)/[305276@deped.gov.ph](mailto:305276@deped.gov.ph)  
Facebook Page: [facebook.com/Rizalnhsbaguio](https://www.facebook.com/Rizalnhsbaguio)