



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 SAN CARLOS HEIGHTS ELEMENTARY SCHOOL
 PUROK 20, IRISAN, BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 Date received by the Supplier: _____

REGULAR MOOE – JULY 2023

Requesting Unit: SAN CARLOS HEIGHTS ES
 PR No.:2023-05-010
 Quotation No.:2023-05-009
 Date: May 18, 2023
 ABC: **Php 70,655.00** *JS*

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **May 23, 2023**.

MADELYNE L. JOSE
 School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

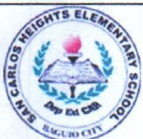
1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within ___ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.
- ✓ **Free delivery at San Carlos Heights Elementary School**

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
			Graduation Ceremonies - Grade VI		
1	95	pc	Diploma Printing		
2	110	copy	Souvenir Program, colored, laser printing		
3	7	pack	Gold seal, per pack		
4	127	pc	Button pin (student, faculty and guest)		
			Moving-up Ceremonies – Kinder		
5	115	pc	Certificate Printing		
6	125	copy	Souvenir Program, colored, laser printing		
7	115	pc	Button pin, students		



Address: Purok 20, Irisan, Baguio City
Email Address: sancarlosheightselem@gmail.com
Facebook page: DepEd Tayo San Carlos Heights Elementary School



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			Recognition Program (Kinder to Grade VI)		
8	120	copy	Souvenir Program, colored		
9	50	pc	Button pin (for kinder awardees)		
			SPECS of MEDALS: With DepEd seal, Diameter size: 6cm, Weight: 30g, Ribbon width: 1 inch, Ribbon color: Green		
10	1	pc	Gold medal (number of medals may vary according to actual awardees to be identified on June 2023)		
11	23	pc	Silver medal (number of medals may vary according to actual awardees to be identified on June 2023)		
12	83	pc	Bronze medal (number of medals may vary according to actual awardees to be identified on June 2023)		
13	3	pc	Tarpaulin, 7ft x 10ft (Graduation, moving-up & recognition)		
				TOTAL	

Purpose: For the conduct of graduation, moving-up and recognition ceremonies for the SY 2022-2023

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN (Please indicate if VAT or NONVAT)

Date/ Contact No.

Canvassed by: _____



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