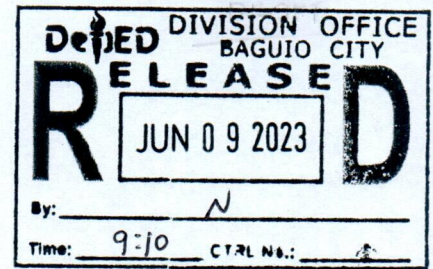




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



08 June 2023

DIVISION MEMORANDUM

No. 217-2023

DIVISION MANAGEMENT COMMITTEE MEETING

**TO : CHIEF EDUCATION SUPERVISORS
 EDUCATION PROGRAM SUPERVISORS
 PUBLIC SCHOOLS DISTRICT SUPERVISORS
 SECTION/UNIT HEADS
 PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
 ALL OTHERS CONCERNED**

1. This Office announces the conduct of the Management Committee meeting on **June 26, 2023, Monday from 8:30am** onwards which will be held face to face at the Division Training Hall.
2. Participants to the said meeting are the following:
 - a. SDS and ASDS (2)
 - b. CID and SGOD Chiefs (2)
 - c. Public Schools District Supervisors (10)
 - d. Education Program Supervisors (9)
 - e. Senior Education Program Specialists (4)
 - f. Medical Officer (1)
 - g. Dentist (1)
 - h. Nurse In-Charge (1)
 - i. Education Facilities In-charge (1)
 - j. ALS EPS-II (1)
 - k. OSDS Section Heads (5)
 - l. Support Staff (2)
 - m. Elementary and Secondary School Heads (67)

3. The agenda to be discussed are the following:

Topic	Personnel In-charge	Time Allotment
1. Preliminaries and Attendance	Secretariat	20 mins
2. Declaration of Quorum	ASDS Christopher Benigno	
3. Reading on minutes of previous meeting	Secretariat	
4. Matter arising from minutes of meeting	ASDS Christopher Benigno	
5. PSDS Reports • Analysis on 3 rd quarter GWA, Phil-IRI Post-test result and FLAT result	CID - PSDS	20 mins each

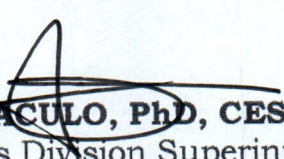




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

with interventions provided and best practices • ICT utilization per school • Budget utilization and issues per school • Updates on early registration per district		
6. CES Reports • Analysis on issues and concerns raised from May to June with interventions and ways forward • Progress report on PPAs • Analysis on school monitoring	CID and SGOD Chief Education Supervisors	20 mins each
7. Update on GSIS Reconciliation	AO V	10 mins
8. Status of school procurement	Accounting and BAC	10 mins
9. Status of ICT plan of schools	ICT	10 mins
10. Status of school sites	Legal	10 mins
11. ASDS Updates	Christopher Benigno, PhD, EdD, CESO VI	10 mins
12. SDS Hour	Soraya Faculo, PhD, CESO VI	

- Presentations must be a maximum of 10 slides. Submit the presentations on June 25, 2023 to the Secretariat's email (alma.gayob@deped.gov.ph).
- Immediate and wide dissemination of this memorandum is desired.


SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

