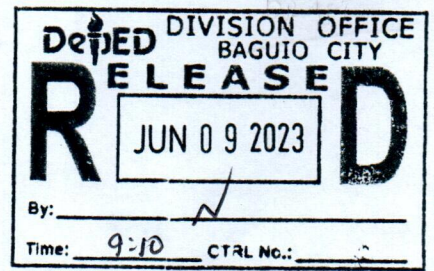




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



08 June 2023

DIVISION MEMORANDUM

No. 218-2023

DIVISION EXECUTIVE COMMITTEE MEETING

**TO : CHIEF EDUCATION SUPERVISORS
 EDUCATION PROGRAM SUPERVISORS
 PUBLIC SCHOOLS DISTRICT SUPERVISORS
 SECTION/UNIT HEADS
 ALL OTHERS CONCERNED**

1. This Office announces the conduct of the 3rd Executive Committee meeting on **June 20, 2023, Tuesday from 8:30am** onwards which will be held face to face at the Division Training Hall.
2. Participants to the said meeting are the following:
 - a. SDS and ASDS (2)
 - b. CID and SGOD Chiefs (2)
 - c. Public Schools District Supervisors (10)
 - d. Education Program Supervisors (9)
 - e. Senior Education Program Specialists (4)
 - f. Medical Officer (1)
 - g. Dentist (1)
 - h. Nurse In-Charge (1)
 - i. Education Facilities In-charge (1)
 - j. ALS EPS-II (1)
 - k. OSDS Section Heads (5)
 - l. Support Staff (2)

3. The agenda to be discussed are the following:

Topic	Personnel In-charge	Time Allotment
1. Preliminaries and Attendance	Secretariat	20 mins
2. Declaration of Quorum	ASDS Christopher Benigno	
3. Reading on minutes of previous meeting	Secretariat	
4. Matter arising from minutes of meeting	ASDS Christopher Benigno	
5. Status of school monitoring/visit	CID	10 mins
6. Progress report on child protection related cases, administrative complaints and administrative cases based on the monthly Supervisory	CID	10 mins





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and Technical Assistance Plan of PSDSs		
7. Presentation of curriculum embedded ICT lessons mandated by CO	CID	5 mins
8. Presentation on virtual classroom	Mary Jane Malihod	5 mins
9. Presentation on Project LAMPARA	Armi Victoria Fiangaan	5 mins
10. Progress report on medical interventions, programs, and activities to be cascaded to the schools to address issues regarding wellness and status of OKD programs	SGOD-Health and Nutrition Section	10 mins
11. SGOD Updates <ul style="list-style-type: none">• Planning & Research• HRDS• SocMob• SMME• Physical Facilities - <i>Masterplan Design & status of facilities</i>		
12. OSDS Updates <ul style="list-style-type: none">• Accounting• Budget• Legal• ICT• Administrative Services		
13. ASDS Updates	Christopher Benigno, PhD, EdD, CESO VI	
14. SDS Hour	Soraya Faculo, PhD, CESO VI	

4. Presentations must be a maximum of 10 slides. Submit the presentations on June 19, 2023 to the Secretariat's email (alma.gayob@deped.gov.ph).
5. Immediate and wide dissemination of this memorandum is desired.

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

