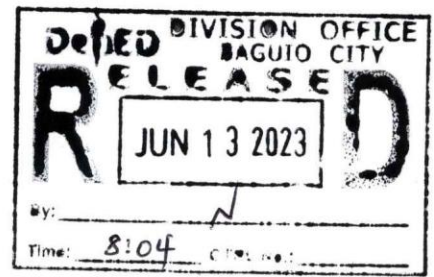




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



9 June 2023

DIVISION MEMORANDUM

No. **222-2023**

**INSTITUTIONALIZING TECHNICAL ASSISTANCE IN SDO-BAGUIO CITY
 THROUGH GROUP AND WORK MANAGEMENT PROCESS**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Education Program Supervisors
 Section Heads/Unit Heads

1. Relative to the provision of Technical Assistance by the Department of Education, an activity on Institutionalizing Technical Assistance in SDO-Baguio City shall be given to school leaders on June 15-16, 2023 from 8:00 AM-5:00PM to be held at the Division Office Training Center.
2. The activity aims to :
 - a. align PPAs of schools to the MaTaTaG agenda of DepEd,
 - b. prioritize the PPAs according to urgency and magnitude; and
 - c. strengthen the link of M&E systems between SDO and schools using the Basic Education Monitoring Evaluation Framework.
3. Participants to this activity are:

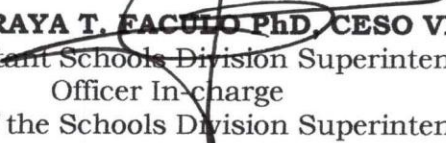
Participants	Number
Top Management	2
Chiefs	2
Supervisors	12
School Heads/Unit Heads	75
SMME Section	2
Planning and Research Section	2
TWG	3
ICT	2
TOTAL	100





Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

4. Participants are requested to **bring laptop and extension wire/cord** during the activity.
5. Immediate dissemination of this Memorandum is desired.


SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
Officer In-charge
Office of the Schools Division Superintendent

