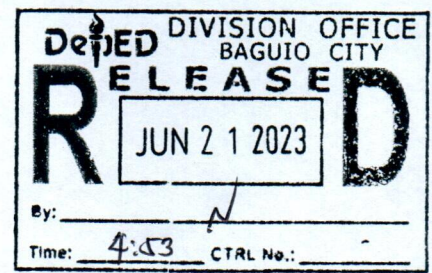




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



21 June 2023

DIVISION MEMORANDUM

No. 236-2023

CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM NO. 217, S. 2023 ON DIVISION MANAGEMENT COMMITTEE MEETING

**TO : CHIEF EDUCATION SUPERVISORS
 EDUCATION PROGRAM SUPERVISORS
 PUBLIC SCHOOLS DISTRICT SUPERVISORS
 SECTION/UNIT HEADS
 PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
 ALL OTHERS CONCERNED**

1. Relative to the conduct of the Management Committee meeting on **June 26, 2023, Monday from 9:00am** onwards which will be held face to face at the Division Training Hall, hereunder is the updated agenda to be discussed:

Topic	Personnel In-charge	Time Allotment
1. Preliminaries and Attendance	Secretariat	20 mins
2. Declaration of Quorum	ASDS Christopher Benigno	
3. Reading on minutes of previous meeting	Secretariat	
4. Matter arising from minutes of meeting	ASDS Christopher Benigno	
5. Analysis of Phil-IRI and FLAT results with interventions provided and best practices as a division (pre-test vs posttest)	Marilyn Api-it	20 mins
6. Baguio Reading Camp with Synergia	Armi Fianga-an	10 mins
7. National Learning Camp	Fancisco Copsiyan	10 mins
8. NAT updates	Nora Dalapnas	5 mins
9. Analysis on issues and concerns raised from May to June with interventions and ways forward	Juliet Sannad	20 mins
10. CID Updates as floated by RO-CLMD		
11. Brigada Eskwela and issuances/protocols on the opening and closing of classes	Niño Tibangay	20 mins
12. Update on GSIS Reconciliation	Nieves Ebanio	5 mins





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13. Status of school procurement	Accounting and BAC	5 mins
14. Status of ICT plan of schools and MATATAG Branding	Harris Dizon	10 mins
15. Status of school sites	Atty. Annette Doyaoen	5 mins
16. Budget Utilization	Belen Tomin	5 mins
17. ASDS Updates	Christopher Benigno, PhD, EdD, CESO VI	10 mins
18. SDS Hour	Soraya Faculo, PhD, CESO VI	

2. Participants to the said meeting are the following:
 - a. SDS and ASDS (2)
 - b. CID and SGOD Chiefs (2)
 - c. Public Schools District Supervisors (10)
 - d. Education Program Supervisors (9)
 - e. Senior Education Program Specialists (4)
 - f. Medical Officer (1)
 - g. Dentist (1)
 - h. Nurse In-Charge (1)
 - i. Education Facilities In-charge (1)
 - j. ALS EPS-II (1)
 - k. OSDS Section Heads (5)
 - l. Support Staff (2)
 - m. Elementary and Secondary School Heads (67)
3. Presentations must be a maximum of 10 slides. Submit the presentations on June 25, 2023 to the Secretariat's email (alma.gayob@deped.gov.ph).
4. Immediate and wide dissemination of this memorandum is desired.

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

