



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**NOTICE OF AWARD**

June 1, 2023

**CHERRYBETH T. BATUNA**  
Anaya's Catering Services

Dear *Ms. Batuna*:

We are pleased to notify you that your price quotation and proposal for the procurement of **Meals and snacks for the Institutionalizing Technical Assistance in SDO-Baguió City through Group and Work Management Process on June 15-16, 2023** in the amount of PHILIPPINE PESOS **Seventy Eight Thousand Pesos Only (₱78,000.00)** inclusive of appropriate taxes, and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-charge  
Office of the Schools Division Office

CONFORME:

  
ARLENE LLOYATO  
(Signature Over Printed Name)

6-1-23  
(Date)

06/01/2023  
/pjn/



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Republic of the Philippines  
Department of Education  
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SCHOOLS DIVISION OF BAGUIO CITY

*NOTICE TO PROCEED*

June 5, 2023

**CHERRYBETH BATUNA**

Anaya's Catering Services

Dear *Ms. Batuna*:

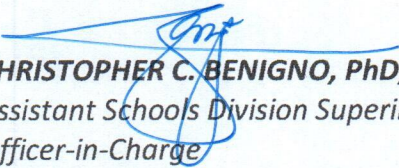
This refers to our award of contract to your company for the procurement of **Meals and snacks for the Institutionalizing Technical Assistance in SDO-Baguio City through Group and Work Management Process on June 15-16, 2023** in the amount of PHILIPPINE PESOS **Seventy Eight Thousand Pesos Only (₱78,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

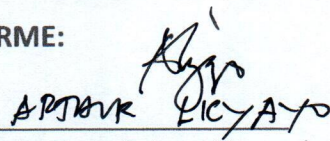
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)


6-5-23  
(Date)

06/05/2023  
/pin/



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Website: [www.denedpines.com](http://www.denedpines.com) | Facebook Page: [facebook.com/DepEdTayoBaguioCity](https://facebook.com/DepEdTayoBaguioCity)

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**PURCHASE ORDER**

DepEd, Division Of Baguio

17

Supplier : **ANAYA'S CATERING SERVICES** P.O. No. : 23-06-114  
 Address : Km. 4, Marcos Highway, Baguio City Date : June 2, 2023  
 TIN: 941-790-652 Mode of Procurement : SVP

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio Delivery Term :  
 Date of Delivery : Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Day 1</b>	100	390.00	<b>39,000.00</b>
		<b>AM SNACKS:</b> Garden salad(cucumber, lettuce, Apples, Carrots, Turnips) with Thousand Salad Sauce and 4 chicken strip			-
		<b>LUNCH:</b> Fried boneless bangus, enseladang gulay with egg/Pako salad, sinigang na baboy			-
		<b>PM SNACKS:</b> Waldorf salad (walnut,grapes,apples, lettuce, pineapple, mayonaise and cream) shanghai lumpia	100	390.00	<b>39,000.00</b>
		<b>Day 2</b>			-
		<b>IN-HOUSE-MENU</b>			-
		<b>HEALTHY MEALS (AMSNACKS, LUNCH, PM SNACKS)</b> ***NOTHING FOLLOWS***			-

**Meals and snacks for the Institutionalizing Technical Assistance in SDO Baguio City through Group and Work Management Process on June 15-16, 2023**

TOTAL **78,000.00**

Total Amount in Words: **Seventy Eight Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Anaya*  
 ANAYA'S CATERING SERVICE  
 6-223  
 \_\_\_\_\_  
 Date

Very truly yours,

*Christopher C. Benigno*  
**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Asst. Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent

Fund Cluster : 01  
 Funds Available : ₱ 78,000.00

*L. G. Degsi*  
**LUCIBETH G. DEGSI**  
 Accountant III

ORS/BURS No. : 00766  
 Date of the ORS/BURS: 6/8/23  
 Amount : 78,000

Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on May 30, 2023 at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	ANAYA'S CATERING SERVICES	ALICIA REFE CATERING SERVICES	THICKFACE FOOD SERVICES	GABLETS CATERING SERVICES
1	pax	100	<b>Day 1</b>	39,000.00	39,500.00	87,300.00	44,800.00
			<b>AM SNACKS:</b> Garden salad(cucumber, lettuce, Apples, Carrots, Turnips) with Thousand Salad Sauce and 4 chicken strip				
			<b>LUNCH:</b> Fried boneless bangus, enseladang gulay with egg/Pako salad, sinigang na baboy				
			<b>PM SNACKS:</b> Waldorf salad (walnut,grapes,apples, lettuce, pineapple, mayonaise and cream) shanghai lumpia				
			<b>Day 2</b>	39,000.00	39,500.00		44,800.00
			<b>IN-HOUSE MENU</b>				
			<b>HEALTHY MEALS (AMSNACKS, LUNCH, PM SNACKS)</b>				
			***NOTHING FOLLOWS***				
				78,000.00	79,000.00	87,300.00	89,600.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

MA. LORENA GALERA  
Canvasser

ATTY. ANNETTE L. DOYAOEN  
BAC Vice-Chairman

FRANCISCO C. COPSIYAN  
Member

NIÑO M. TIBANGAY  
Member

NIEVES D. EBANIO  
Member

Award is hereby given to the bidders for items marked in red ink, prices quoted being the lowest and the most advantageous to the government.

JULIET C. SANAD  
BAC CHAIRMAN



**Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY**

**RESOLUTION NO. 115 S. 2023**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT  
– SMALL VALUE PROCUREMENT TO ANAYA’S CATERING SERVICES**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of **Meals and snacks for the Institutionalizing Technical Assistance in SDO-Baguio City through Group and Work Management Process** with an Approved Budget for the Contract (ABC procurement of) **Ninety Thousand Pesos Only (₱90,000.00)** (Annex A);

**WHEREAS** on May 26, 2023, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
ANAYA’S ACTERING SERVICES	₱ 78,000.00
ALICIA REFE CATERING SERVICES	₱ 79,000.00
THICKFACE FOOD SERVICES	₱ 87,300.00
GABLETS CATERING SERVICES	₱ 89,600.00

**WHEREAS** the proposal of **ANAYA’S CATERING SERVICES** is found to be the most compliant with the PR, and its price quotation amounting to **Seventy Eight Thousand Pesos Only (₱78,000.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ANAYA’S CATERING SERVICES** for the **Meals and snacks for the Institutionalizing Technical Assistance in SDO-Baguio City through Group and Work Management Process** in the amount of **Seventy Eight Thousand Pesos Only (₱78,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this **31<sup>st</sup> day of May, 2023**, Baguio Division Office Conference Hall, Baguio City.

**JULIET C. SANNAD**  
BAC Chairperson

**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

**FRANCISCO C. COPSIYAN**  
BAC Member

**NIÑO TIBANGAY**  
BAC Member

**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent  
Approved on 6/1/2023  
(date of approval)



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**RESOLUTION NO.113 s. 2023**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the “**Procurement of Meals and Snacks for Institutionalizing Technical Assistance in SDO- Baguio City through Group and Work Management Process**” with an Approved Budget for the Contract (ABC) of **Ninety Thousand Pesos Only (₱ 90,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of meals and snacks for “**Institutionalizing Technical Assistance in SDO-Baguio City through Group and Work Management Process**”;


**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


May 26, 2023, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson


**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**NIÑO TIBANGAY**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**CHRISTOPHER C. BENIGNO, PhD, EdD CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Approved on 5/26/23  
(date of approval)



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