



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit: CID/N. Dlapnas
 PR No.: 2023-05-120
 Quotation No.: 2023-06-122
 Date: June 7, 2023
 ABC: 10,200.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than June 13, 2023 29am.

For:
JULIET C. SANNAD
 Chief- Curriculum Implementation Division
 Chairman, Bids and Awards Committee

ATTY. ANNETTE L. DOYAOEN
 Attorney III
 Vice Chairman, Bids and Awards
 Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	500	Pieces	Manila paper		
2	56	Pieces	Crystal ballpen blue 0.7MM		
3	56	Pieces	Plastic envelope E3135s short gauge button types colored transparent (Color: Red and Green)		
4	56	Pieces	Spiral notebook 40 leaves 8"x9" bond 55 GSM		
				TOTAL	





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Purpose: Procurement of supplies and materials for the training workshop on language enhancement and pedagogy (LEaP) for asatids on July 20 to 22, 2023

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by:

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1.	200	Pieces	Manila paper		
2.	25	Pieces	Crystal ballpen blue 0.7MM		
3.	25	Pieces	colored transparent (Color: Red and Green)		
4.	25	Pieces	Spiral notebook 40 leaves 8"x9" bond 23 GSM		

