



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: OSDS/N. Ebanio
 Address: PR No.: 2023-05-100
 Telephone No.: Quotation No.: 2023-06-116
 e-Mail: Date: June 6, 2023
 Date received by the Supplier: ABC: 15,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than June 13, 2023 2pm.

For:
JULIET C. SANNAD
 Chief- Curriculum Implementation Division
 Chairman, Bids and Awards Committee

Handwritten Signature
ATTY. ANNETTE L. DOYAOEN
 Attorney III

Vice Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Set	4 in 1 printer (copy print scan fax with ADF) Wi-Fi ready		
				TOTAL	
Purpose: Procurement of semi expendable equipment 4 in 1 printer for office use					





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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by:

[Handwritten Signature]

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Set	4 in 1 printer (copy print scan fax with ADF) Wi-Fi ready		
TOTAL					

