

Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

DIVISION MEMORANDUM

No. **280-2023**

**SUBMISSION OF APPLICATION FOR JOB ORDER EMPLOYEE IN PRINTING MATERIALS
FOR NATIONAL LEARNING CAMP (NLC) IN THE
SCHOOLS DIVISION OF BAGUIO CITY**

To: All Interested Qualified Applicants

1. The Schools Division of Baguio City pursuant to DepEd Order No. 14, s. 2023 or the Policy Guidelines on the Implementation of the National Learning Camp, is in need of **Six (6) Job Order** employees to print, reproduce, sort, and bind learning materials works at a minimum rate from July 20 to August 31, 2023.

2. Relevant to this, the Human Resource Merit and Promotion and Selection Board announces the submission of application with the following minimum qualification standards:

- 2.1 20 years old and above
- 2.2 High School Graduate or Senior High School Graduate
- 2.3 with background in operating a duplicator machine, sorting and binding and do other related works in relation to NLC

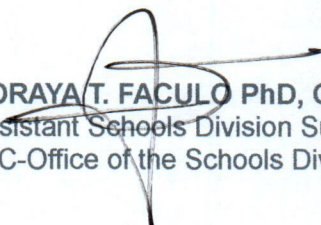
3. All interested and qualified applicants are encouraged to submit their application at the Records Section of the Schools Division of Baguio City not later than 5:00 PM of July 19, 2023 with the following document requirements:

a. Letter of intent address to:

SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

b. Duly accomplished Personal Data Sheet (CS Form No. 212, Revised 2017)

4. Immediate dissemination and compliance of this memorandum is desired.


SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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