



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

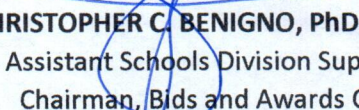
Standard Form No.: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: OSDS/N. Ebanio
Address:	PR No.: 2023-06-151
Telephone No.:	Quotation No.: 2023-07-154
e-Mail:	Date: July 12, 2023
Date received by the Supplier:	ABC: 12,350.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 19, 2023 89am.

  
**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Piece	Self-inking, personalized RECEIVING Stamp with dater, heavy duty, size: around 6cm x 3cm frame		
2	6	Pieces	Self-inking stamp for CERTIFIED TRUE COPY, around 5.5cm x 3 cm frame		
3	6	Pieces	Self-inking stamp for VERIFIED TRUE COPY FROM THE ORIGINAL COPY, around 5.5cm x 3cm frame		
4	1	Piece	12-digit number manual stamp 4.5mm, 12 wheel		
5	1	Piece	6-digit number manual stamp, 5mm, 6 wheel		
			*Note: -For layout: See RFQ attachment		





**Republic of the Philippines**  
**Department of Education**  
**Cordillera Administrative Region**  
**SCHOOLS DIVISION OF BAGUIO CITY**

			-Supplier shall deliver the items at the Division Office's Supply Unit		
				<b>TOTAL</b>	
Purpose: Procurement of supplies and materials for administrative services regular transaction					

Requesting Unit: OSD/ADM. Ebagio	Supplier:
PR No.: 2023-08-121	Address:
Quotation No.: 2023-07-124	Telephone No.:
Date: July 12, 2023	E-Mail:
ABC: 12,350.00	Date received by the Supplier:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

*(Signature)*  
 CHRISTOPHER C. MIGNO, PhD, EdD, CESO VI  
 Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Piece	Self-inking, personalized RECEIVING Stamp with date, heavy duty, size: around 6cm x 3cm frame		
2	5	Pieces	Self-inking stamp for CERTIFIED TRUE COPY, around 5 cm x 3 cm frame		
3	5	Pieces	Self-inking stamp for VERIFIED TRUE COPY FROM THE ORIGINAL COPY, around 5 cm x 3cm frame		
4	1	Piece	1.5-digital number manual stamp 4.5cm, 1.5 wheel		
5	1	Piece	6-digit number manual stamp, 5cm x 5 wheel		
*Note: -for layout, see RFD attachment					



**Office filing cabinet, 4-drawer lateral file cabinet with keylock, steel office cabinet, document cabinet**

**Size: around 113cm H x 90cm W x 45cm L**



**SELF-INKING STAMPS FOR THE CERTIFIED TRUE COPY AND VERIFIED TRUE COPY**

**DepED SDO BAGUIO CITY**  
**CERTIFIED TRUE COPY**

**NIEVES D. EBANIO**  
*Administrative Officer V*

Date:

**DepED SDO BAGUIO CITY**  
**VERIFIED TRUE COPY**  
**FROM THE ORIGINAL COPY**

**NIEVES D. EBANIO**  
*Administrative Officer V*

Date:

**DepED SDO BAGUIO CITY**  
**CERTIFIED TRUE COPY**

**MA. LOUELLA C. MONCADA**  
*Administrative Officer IV / HRMO*

Date:

**DepED SDO BAGUIO CITY**  
**VERIFIED TRUE COPY**  
**FROM THE ORIGINAL COPY**

**MA. LOUELLA C. MONCADA**  
*Administrative Officer IV / HRMO*

Date:

**DepED SDO BAGUIO CITY**  
**CERTIFIED TRUE COPY**

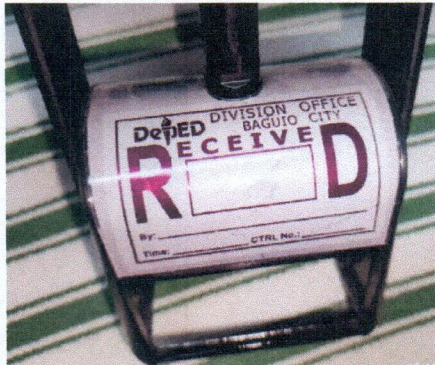
**ARIAN C. BANGSE-IL**  
*Admin. Officer IV / Records Officer*

Date:

**DepED SDO BAGUIO CITY**  
**VERIFIED TRUE COPY**  
**FROM THE ORIGINAL COPY**

**ARIAN C. BANGSE-IL**  
*Admin. Officer IV / Records Officer*

Date:



**HEAVY DUTY RECEIVING STAMP**



**12-digit rubber stamp**  
**6-digit rubber stamp**