



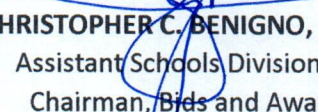
Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit: SGOD/A. Simangan
PR No.: 2023-06-145
Quotation No.: 2023-07-149
Date: July 7, 2023
ABC: 30,320.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 11, 2023 @ 9am.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
Assistant Schools Division Superintendent
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	115	Pieces	Notebook		
2	115	Pieces	Ballpen		
3	150	Pieces	Envelope, Long		
4	20	Pieces	Manila paper		
5	10	Pieces	Marker (permanent black)		
6	8	Rolls	Masking tape 1", 24mm		
7	120	Packs	White vellum paper (for certificate) 200gsm 10pcs/pack		
8	2	Bottles	Epson L3110 ink black		
9	1	Bottle	Epson L121, BK664 black		
10	1	Bottle	Epson L121, BK664 cyan		





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11	1	Bottle	Epson L121, BK664 magenta		
12	1	Bottle	Epson L121, BK664 yellow		
13	1	Bottle	Brother BTD60Bk Black		
14	225	Pieces	Certificate holder A4		
15	3	Boxes	Facial mask 3 ply 50pcs/box		
16	1	Pack	Tissue roll, (2 ply, 12 rolls/pack)		
				TOTAL	

Purpose: Procurement of supplies and materials for the conduct of consultation conference for the enhancement of DepEd order No. 40, S. 2023 DepEd child policy

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by:

Item No.	Qty	Unit	Item Description	Unit Price	Total P.
1	115	Pieces	Notebook		
2	115	Pieces	Balpen		
3	150	Pieces	Eraser Long		
4	50	Pieces	Manila paper		
5	10	Pieces	Marker (permanent black)		
6	8	rolls	Masking tape 1.75 in		
7	150	Pieces	White vellum paper (for certificate) 300gsm		
8	5	Bottles	Epson L3110 ink black		
9	1	Bottle	Epson L121 BK664 black		
10	1	Bottle	Epson L121 BK664 cyan		

