



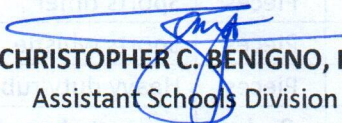
Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/J. Sannad
Address:	PR No.: 2023-08-228
Telephone No.:	Quotation No.: 2023-08-226
e-Mail:	Date: August 17, 2023
Delivery Period:	ABC: 346,619.43

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 24, 2023 at 9am.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
 Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

POSTED IN PHILGEPS

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	264	Pieces	Ballpen retractable black		
2	132	Packs	Manila paper 10 pcs per pack		
3	264	Pieces	ID jacket with string/lace, horizontal (inside measure 2 ¾ x 3 ¾ inch) transparent plastic		
4	73	Boxes	Permanent marker, broad refillable, 12 pcs per box		
5	260	Packs	A4 specialty paper, short, 10 pcs per pack 100 gsm white		
6	42	Boxes	Whiteboard marker board, refillable, blue/black 12 pieces per box		
7	220	Bottles	Epson 003 original ink bottle black		





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8	110	Bottles	Epson 003 original ink bottle cyan		
9	110	Bottles	Epson 003 original ink bottle magenta		
10	110	Bottles	Epson 003 original ink bottle yellow		
11	250	Boxes	Crayons 16 colors per box		
12	198	Pairs	Scissors, stainless steel high quality multi-purpose office, at least 8 inches gunting		
13	20	Pieces	Double sided tape (1 inch) by 10 meters		
14	10	Pieces	Rope (3/4 inch in diameter) 15 meter each		
15	8	Pieces	Cloth (red, blue, orange, yellow, white, green, purple) 5 yards per color		
16	25	Pieces	Elastic band garter		
17	2	Rolls	Plastic twine straw 750 grams		
18	50	Bags	Transparent marbles, 30-40 pcs per bag		
19	25	Pieces	Sports timer		
20	25	Pieces	Sports whistle		
21	750	Pieces	Heavy duty rubrics cube 3x3 original		
22	110	Packs	Specialty board paper, 220 gsm, log, white		
23	3	Reams	Colored paper		
24	264	Pieces	Notebook, stenographer		
25	25	Pieces	Cartolina, assorted, 20 pcs per pack		
26	67	Pieces	Tape, masking, 24 mm		
27	156	Pieces	Tape, transparent, 24 mm		
				TOTAL	

Purpose: Procurement of supplies and materials for training and delivery of instruction

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:

