



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
 Schools Division of Baguio City  
 DISTRICT I  
 RIZAL ELEMENTARY SCHOOL

**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: 2023-08-028  
 Quotation No.: 2022-08-028  
 Date: August 8, 2023  
 ABC: **57,600.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **August 15, 2023 @ 9am.**

**POSTED IN PHILGEPS**

**MARIA MAGDALENA C. BALAO**  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7-10 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No.  | Qty. | Unit | Item Description   | Unit Price   | Total Price |
|---|------|------|--|--------------|-------------|
| 1   | 60   | PAX  | <b>MEALS AND SNACKS (3 DAYS)</b>   |              |             |
|   |      |      | <b>AM SNACK, LUNCH, PM SNACK</b>   |              |             |
|   |      |      | <b>**IN-HOUSE MENU**</b>   |              |             |
|   |      |      | <b>**OVERFLOWING COFFEE AND WATER**</b>  |              |             |
|   |      |      | <b>**SUPPLIER MUST PROVIDE SUGAR, CREAMER, PAPER CUPS, STIRRER, AND TISSUE**</b> |              |             |
|   |      |      | <b>**FOOD SHOULD BE PACKED INDIVIDUALLY**</b>                                    |              |             |
| <b>ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL</b>   |      |      |  |              |             |
|   |      |      |  | <b>TOTAL</b> |             |
| Purpose: <b>MEALS AND SNACKS FOR INSET (AUGUST 22-24, 2023)</b> |      |      |  |              |             |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

Canvassed by:



**Address:** #1 Gibraltar Road, Baguio City  
**Telephone No.:** (074) 246-1284  
**E-mail Address:** rizalbaguio1937@gmail.com/136404@deped.gov.ph  
**Facebook Page:** DepEdTayo Rizal Elementary School