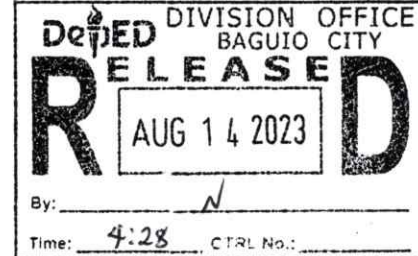




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



14 August 2023

DIVISION MEMORANDUM

No. 332-2023

DIVISION EXECUTIVE COMMITTEE MEETING

**TO : ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 CID and SGOD CHIEF EDUCATION SUPERVISORS
 OSDS SECTION HEADS
 ALL OTHERS CONCERNED**

1. This Office announces the conduct of the 4th Executive Committee meeting on **Friday, August 18, 2023** which will be held in two sessions.
2. The first session will be held from 8:30am to 12:00 noon at the 2nd Floor Conference Hall, with the following participants:
 - a. SDS and ASDS (2)
 - b. CID and SGOD Chiefs (2)
 - c. OSDS Section Heads (5)
 - d. Support Staff (2)
3. The agenda to be discussed are the following:

Topic	Personnel In-charge	Time Allotment
1. Preliminaries and Attendance	Secretariat	5 mins
2. Declaration of Quorum	ASDS Christopher Benigno	
3. Reading on minutes of previous meeting and matters arising from minutes of meeting	Secretariat and ASDS Christopher Benigno	
4. Detailed report on the utilization of digitized SLMs	CID Chief Education Supervisor	20 mins
5. PAPS for the 3 rd quarter vis a vis PAPS of the AIP/WFP status of implementation and analysis		
6. NLC updates and progress reports		
7. PAPS for the 3 rd quarter status of implementation, analysis and ways forward - Oplan Balik Eskwela, Bridaga Eskwela, School Facilities, School Health and Nutrition Programs, etc.	SGOD Chief Education Supervisor	20 mins
8. SDO OPCRf update	BAC Secretariat and Budget Section	10 mins
9. BAC procurement vis a vis AIP WFP of the 3rd quarter		





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10. Client/Customers Satisfaction Survey Results and Analysis	Administrative Officer V	5 mins
11. OSDS Updates <ul style="list-style-type: none">AccountingLegalICT	Section Heads	10 mins
12. SDO OPCR 1 st semester and 2 nd semester	Christopher Benigno, PhD, EdD, CESO VI	
13. SDS Hour	Soraya Faculo, PhD, CESO VI	

- Presentations must be a maximum of 10 slides. Submit the presentations on August 17, 2023 to the Secretariat's email (jordine.sacyaten@deped.gov.ph).
- After this DExeCom, Division Chiefs/Unit Heads will meet their respective staff to discuss the 2nd semester targets.
- Immediate and wide dissemination of this memorandum is desired.

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

