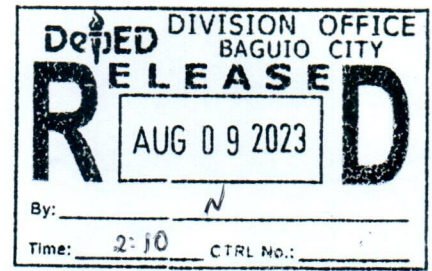




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



August 07, 2023

DIVISION MEMORANDUM
No. 317-2023

2023 DIVISION BRIGADA ESKWELA IMPLEMENTATION

TO: School Governance and Operations Division Chief
Curriculum Implementation Division Chief
All Division Office Personnel
All Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 022, s. 2023 entitled *Implementation Guidelines on the School Calendar and Activities for the School Year 2023-2024*, the 2023 Brigada Eskwela shall be conducted on **August 14-19, 2023** in all Public Elementary and Secondary Schools with the theme **"Bayanihan para sa MATATAG na Paaralan"**.

2. This year's Brigada Eskwela activities shall focus on voluntary work and participation to ensure that schools are adequately prepared for the upcoming school year. Further, it is a six-day event where local communities, parents, alumni, civic groups, local businesses, non-government organizations (NGOs), private individuals, and even teachers and students volunteer their time and skills for the conduct of clean-ups minor to medium repairs, and maintenance work in classrooms and within the school site.

3. The Schedule of activities are:

ACTIVITY/IES	DETAILS
Division Brigada Eskwela Kick-off Program	Host: Lindawan Elementary School and Lindawan national High School Venue: Lindawan Elementary School Date: August 11, 2023 (Friday) Time: 8:30AM onwards
B. School Brigada Eskwela Kick-off	August: 8-11, 2023 EXCEPT August 11, 2023 **for those who scheduled earlier before August 11, 2023, kindly inform the Division Office through the Social Mobilization and Networking section.
C. Brigada Eskwela Implementation and Monitoring of Schools	August 14-19, 2023





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D. Submission of Brigada Eskwela Accomplishment Report	November 6-8, 2023
E. Division validation	November 9-24, 2023
F. Submission of Division Brigada Eskwela Report to the Regional Office	November 29, 2023
G. Brigada Eskwela Awarding Period	January - February 2024

4. The participants during the Division Kick-off program are the following:

OFFICE/ PERSONNEL	ATTIRE/ UNIFORM	EXPECTED ATTENDEES
OIC-Office of the SDS, ASDS, CID Chief, and SGOD Chief		4
All Public Elementary and Secondary School Heads/ representatives	White T-shirt and appropriate working clothes	67
Division Office Personnel (All functional divisions shall identify participants to attend)	Blue Fitness Hero Sports Wear	21 (7 pax per functional division)

5. Teachers shall earn one-day vacation service credit for accumulated eight hours of service as committee members and/or volunteers in the school preparation and partnership engagement activities, but not to exceed the total of six days service credits. For the crediting of such service credits, the following documents shall be forwarded to Mr. Ferdinand S. Salapong of the Personnel Section in one copy only.

- Request letter by School Head addressed to ASDS, OIC-SDS Faculo for the grant of service credits;
- DepEd memo on Brigada Eskwela supporting the request of such credits;
- Duly Accomplished and signed Individual Accomplishment Report and DTR of teachers;
- Brigada Eskwela School Implementation Report/ BE Book (same day submission of the BE Book and documentary requirements for service credits)

6. For the template of the Brigada Eskwela School Implementation Report/ BE Book 2 please refer to the following links:





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PARTICULARS	LINK
Part 1. Pre-implementation Stage Part II. Implementation Stage Part III. Post-implementation Stage Part IV. Appendices	https://depedzn.net/files/downloads/Brigada-Eskwela-Manual.pdf
BE Form 1: Physical Facilities & Maintenance Needs Assessment Form BE Form 2: School Work Plan BE Form 3: Resource Mobilization BE Form 4: Daily Attendance BE Form 5: Records of Donations BE Form 6: Daily Accomplishment Report BE Form 7: School Accomplishment Report	tinyurl.com/BrigadaEskwelaForms1-7

7. The Monitoring Team:

District	Monitoring Team	Schedule
1	Nixon Elahe and Juliet Piok	August 14-19, 2023
2	Rosanna Dizon and Alex Tumapang	
3	Virginia Alindayo and Engr. Jordan Gas-ib	
4	Nancy Dumalili and Jimmy Santos	
5	Jayrerose Guevara and Amil Flamiano	
6	Lourdes Lumas-e and Juliet Ursabia	
7	Jayrerose Guevara and Jocelyn Coldeg	
8	Brendalee Awingan and Samuel Bab-anga	
9	Marilyn Tami-ing and Dr. Roger Sinot Jr.	
10	Santiago Bugtong and Jerry Ymson	

8. Immediate and wide dissemination of this memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

