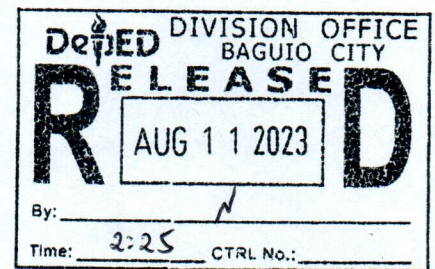




Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY



10 AUGUST 2023

**DIVISION MEMORANDUM**

No. 324-2023

**UPSKILLING OF TEACHERS IN THE IMPLEMENTATION OF  
SMART LEARNING COMMUNITIES - YEAR 1**

To: CID and SGOD Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Heads  
Identified Teachers  
All Others Concerned

1. Relative to the **MATATAG** agenda, under **MA**-make the curriculum relevant to produce competent and job-ready, active, and responsible citizens, Curriculum Implementation Division (CID) will conduct "Upskilling of Teachers in the Implementation of **SMART LEARNING COMMUNITIES** through a virtual and face to face platform.

<b>Dates</b>	<b>Participants</b>	<b>Venue/platform</b>
August 15-18, 2023	Teachers, MISO and TWG	MS team link: <a href="https://tinyurl.com/VirtualINSETWorkshop">https://tinyurl.com/VirtualINSETWorkshop</a>
August 19 and 22, 2023	Teachers, MISO and TWG	DUMOL HALL, BENECO Southdrive, Baguio City
August 25, 2023	School Heads, Supervisors, TWG and Selected Pilot Teachers	NEAP, Teachers Camp

2. The activities aim to:
  - a. familiarize the concept of smart learning communities, explaining their features, benefits, and relevance.
  - b. appreciate and understand how technology can be integrated to educational environments to foster collaboration, engagement, and personalized learning.
  - c. Familiarize tools and platforms that enable effective collaboration and communication within a smart learning community.
  - d. Explore innovative teaching methods and strategies that capitalize on technology to enhance the learning experience.
  - e. Discuss techniques for building a strong online learning community that fosters interaction, support and a sense of belonging among learners
  - f. provide curated learning resources and tools for the learners.





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3. Identified participants are requested to be excused from the school activities on the said dates to focus and concentrate on the implementation of SLC pilot schools year 1. (See enclosure for the list of participants)
4. Participants shall be entitled to seven (7) days of service credits as per DO 53, s. 2003 and CSC DBM Joint Circular No. 2, s. 2004.
5. Participants need to comply with protocols on distancing and implement precautionary measures consistent with the IATF health protocols, DOH protection protocols, local quarantine rules, and all other relevant protocols outlined in DepEd and DepEd Task Force COVID-19 issuances.
6. For queries, please contact the CID CES Juliet Sannad or the Education Program Supervisor of EPP/TLE/TVL Mary Jane Malihod at SDO Baguio Curriculum Implementation Division (CID) landline: (074) 619-3491/09619615089.
7. Immediate dissemination of this memorandum to all concerned is desired.

**SORAYA T. FACULO, PhD**

Assistant Schools Division Superintendent  
*Officer-in-Charge*  
*Office of the Schools Division Superintendent*





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**Enclosure 1: List of participants**

No.	School	List of Teachers who are going to teach in the SMART LEARNING COMMUNITIES	Name of MIS Officer	Name of School Head
1	Baguio Central School	1. Conrado Mapili Jr. 2. Ichima Gamarcho 3. Raquel Stephanie Capunpon 4. Jessa Bolide 5. Monaliza Bustarde 6. Berlinda Garbin	CHARLIE A. FEIR	Samuel D. Lachica
	Mabini Elementary School	1. Reo S. Quirit 2. Arlon P. Parista 3. Arturo D. Del Rosario Jr. 4. Raquel C. Shagyo 5. Bonnie Garret D. Limmayog 6. Jaynina Mae C. Bugtong	Matthew L. Bayang	Proserpina M. Estacio
3	San Vicente Elementary School	1. Joyce L. Bumakil	Annabelle L. Matat-en	Wilma S. Biteng
4	Rizal Elementary School	1. Christopher P. Pangowen 2. Sonia D. Bantalista 3. Cristina P. Fariñas 4. Juliet B. Pascua 5. Rhoda B. Medina 6. Annabel S. De Guzman	Junar M. Diguel	Joseph A. Estigoy
5	Lucban Elementary School	1. Marites D. Napudo 2. Vangie T. Bastian 3. Marjorie C. Soriano 4. Jocelyn T. Tacay 5. Rose Marie L. Matay-eo 6. Blessie A. Cayasen	Roselle W. Bombon	Jackson T. Caya-os
6	Fort Elementary School	1. Elma Takinan 2. Alma L. Venus 3. Arlene Fey-agan 4. Perlita A. Justo 5. Shiela F. Piso 6. Fredilex D. Lino	Marina Escobanas	Rosanna D. Dizon
7	Baguio City National High School	1. Marilyn Olesio (Filipino) 2. Eden Mayomis (English) 3. Racquelyn Arceo (Science) 4. Josephine Capones (Mathematics) 5. Helen Mangili (AP) 6. Evangecca Martin (EsP) 7. Jaira Capulas (TLE) 8. Jennifer Pinlac (MAPEH)	Warren Ambat	Whitney A. Dawayen





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8	Baguio City National Science High School	<ol style="list-style-type: none"> <li>1. Mylene Decoran</li> <li>2. Janine Alingkeyon</li> <li>3. Mildred Pa-ac (Science)</li> <li>4. Kathy Papcio (Mathematics)</li> <li>5. Gertrudes Bagano (Mathematics)</li> <li>6. Marites T. Tauli ( English)</li> <li>7. Minerva Qunio (Soc Scie)</li> <li>8. Ariel N. Millare (science)</li> </ol>	Odicar Joice F. Chavez	Maria Joan D. Andayan
9	Pines City National High School	<ol style="list-style-type: none"> <li>1. Diviina Kitongan (MAPEH)</li> <li>2. Ferdinand Packoy (Math)</li> <li>3. Arlene Gabol (Science)</li> <li>4. Crisanta Lingbanan (English)</li> <li>5. Arlene Garcia (TLE)</li> <li>6. Carl Jeffrey Cabatu (Filipino)</li> <li>7. Noemi Akilith (AP)</li> <li>8. Meriam Gao-ay (ESP)</li> </ol>	Sharon Contaoui	Danilo P. Gayao
10	Rizal National High School	<ol style="list-style-type: none"> <li>1. Marlet V. Malanom (Fil)</li> <li>2. Ana B. Agdaca (Eng)</li> <li>3. Josephine L. Abubo (Mathematics)</li> <li>4. Jovilyn P. Miranda (Science)</li> <li>5. Joan Pagdanganan (AP)</li> <li>6. Andrea L. Balang (EsP)</li> <li>7. Cherryl Ramirez (TLE)</li> <li>8. Mercy O. Manzano (MAPEH)</li> </ol>	Joel A. Hinay	Russel Fitz P. Wadasen
11	Roxas National High School	<ol style="list-style-type: none"> <li>1. Grace B. Manuel</li> <li>2. Precila L. Mayanggao</li> <li>3. Marjorie A. Sumakey</li> <li>4. Tee Joy S. Cosape</li> <li>5. Myla D. Bayas</li> <li>6. Maria Fe G. Mejia</li> <li>7. Rossana E. Puyao</li> <li>8. Leeha A. Chumatay</li> <li>9. Jho Anna Marie A. Signabon</li> <li>10. Mary Carmel D. Challoy</li> </ol>	Grace B. Manuel	Grace M. Domingo
12	San Vicente National High School	<ol style="list-style-type: none"> <li>1. Evelyn T. Tanguid</li> <li>2. Martin S. Diwag</li> <li>3. Nestor S. Percy</li> <li>4. Virginia C. Guineo</li> <li>5. Lorna V. Olod</li> <li>6. Diana D. Kewan</li> <li>7. Judith A. Custodio</li> <li>8. Harriet Obie O. Kitkitoy</li> </ol>	Marlyn D. Lucas	Rey D. Gapasin





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13	Fort Del Pilar national High School	1.Mary Angeli Fiangaan 2.Ellen Mae Tabbang 3.Josie K. Dally 4.Laarni P. Perlas 5.Lolita F. Kag-areng 6.Ferwin T. Namponan 7.Fan-ngan Sagorsor 8. Celia Bulod	Keithley D. Mabitazan	Lilybeth B. Balutoc
14	Gibraltar Elementary School	1.Sarah O. Garcia 2.Jonalyn M. Moling 3. Prenie Ann W. Sapi	May Dave S. Apos	Gemma N. Lomboy
15	Manuel L. Quezon - ALS Learning Center	1. Edilberta M. Ambros 2. Jehan L. Binay-an 3. Ponce S. Batnag 4. Farley M. Lubangas 5. Lehabim M. Pudsok	Maresa L. Cayso	Ligaya N. Annawi

**TECHNICAL WORKING GROUP**

1. Warren Ambat
2. Estelito Mendoza
3. Odicar Joice Cahvez
4. Althea Ramos
5. Cindy de Jesus
6. Cherryl Madume
7. Arlon Parista
8. Mildred Pa-ac
9. Emilton Mendoza
10. Sharon Cantaoi
11. Jericho Bauer Laroco
12. Mary Jane Malihod
13. Harris Dizon





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**Enclosure 2: VINSET**

**SMART LEARNING COMMUNITIES UPSKILLING  
 TRAINING MATRIX**

TIME	DAY 1 Aug 15, 2023	DAY 2 Aug 16, 2023	DAY 3 Aug 17, 2023	DAY 4 Aug 18, 2023	DAY 5 Aug 19, 2023
8:00AM – 8:30AM	Preliminaries				
8:30AM – 9:00AM	Opening Program Overview of the Training/Workshop	Interactive Online Classes Using MS Teams	Collaboration Using MS Applications (MS PowerPoint, MS Word, MS Excel, MS Form)	DepEd LMS	DepEd LMS
9:00AM – 11:00AM	Blended Learning models - <u>Estelito</u> <u>Mendoza</u>  21CLD Pre-Test, Introduction to 21 <sup>st</sup> Century Learning Design - Cindy de Jesus	Structure teams through channels, tabs, files and apps  Cloud storage Using OneDrive and OneNote, <u>ClassNotebook</u>  Organize content, create assignments, <u>asses</u> learners understanding and teams  <u>Odicar</u> Joice F. Chavez and  Mildred K. Pa-ac	Interactive instructional materials using <u>MS</u> forms and sway and other apps  Althea Ramos	Course Management  User Collaboration  Assessment tools  Create and <u>Manage</u> online courses, Assignments, quizzes, and discussions  Warren Ambat <u>Arlon Parista</u>	Authentication, Multimedia support, gradebook, and the ability to integrate with other tools and <u>plugins</u>  FACE to FACE  Learning Resources Curation and dry run  All TWG
10:00AM – 10:15AM	HEALTH BREAK				
10:15AM – 11:15AM	21CLD Rubrics and Decision Trees	Asynchronous Workshop	Asynchronous Workshop	Asynchronous Workshop	Demonstration from Participants
11:15AM – 11:30AM	21CLD Post-Test	Asynchronous Workshop	Asynchronous Workshop	Asynchronous Workshop	Demonstration from Participants
11:30AM – 12:00PM	Announcements				
12:00PM – 5:00PM	Asynchronous Workshop				