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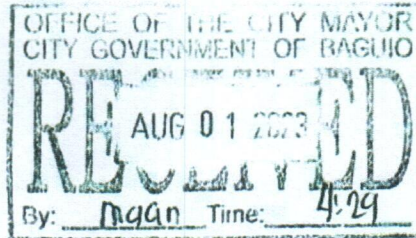
**ICLEI**

Local Governments  
for Sustainability

**SOUTHEAST ASIA**

01 August 2023

**HON. BENJAMIN MAGALONG**  
Mayor  
City Government of Baguio



Attention: **Arch. Donna Tabangin**  
Head, City Planning Development, and Sustainability Office (CPDSO)  
City Government of Baguio

**Atty. Rhenan G. Diwas,**  
Head, City Environment and Parks Management Office (CEPMO)  
City Government of Baguio

**Hon. Michael Lee Lawana**  
ABC President, Liga ng mga Barangay  
City Government of Baguio

**Department of Education Baguio Office (DepEd Baguio)**

**Commission on Higher Education Regional Office Cordillera  
Administrative Region (CHEDRO-CAR)**

**Subject: Mobile Youth Hub Caravan and Roadshow for the S<sup>2</sup>Cities Program**

Dear Mayor Magalong:

Greetings from ICLEI Southeast Asia!

Youth engagement and participation are at the heart of the Safe and Sound Cities (S<sup>2</sup>Cities) Programme. Through the S<sup>2</sup>Cities Programme, we aim to consolidate the youth's ideas, initiatives and aspiration in co-defining and co-creating a Safe and Sound Baguio. Thus, the conception of a Mobile Youth Hub.



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY

August 7, 2023

**TO: PUBLIC AND PRIVATE SECONDARY SCHOOL HEADS  
ALL OTHERS CONCERNED**

For information and appropriate action.

**SORAYA R. FACULO PHD, CESO VI**  
Assistant Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent

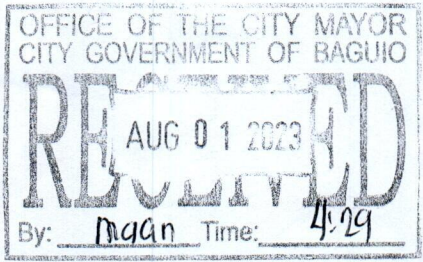


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Dear **Mayor Magalong:**

Greetings from ICLEI Southeast Asia!

Youth engagement and participation are at the heart of the Safe and Sound Cities (S<sup>2</sup>Cities) Programme. Through the S<sup>2</sup>Cities Programme, we aim to consolidate the youth's ideas, initiatives and aspiration in co-defining and co-creating a Safe and Sound Baguio. Thus, the conception of a Mobile Youth Hub.

The Baguio local grantee, Cordilleran Youth Center (CYC) is launching the Mobile Youth Hub (MYH) which will serve as an innovation incubator on wheels that will bring the S<sup>2</sup>Cities Programme closer to the youth of Baguio. It will supplement the Youth Innovation Hub provided by the City Government of Baguio through the City Planning, Development and Sustainability Office (CPDSO), located at the basement of the Baguio Convention and Cultural Center. The MYH will visit schools, communities and public spaces in the city. Moreover, shall provide a myriad of functions that primarily aims to encourage the youth



in participating to the S<sup>2</sup>Cities Programme and the upcoming Youth Innovation Challenge; gather thoughts and ideas from the youth and will be a flexible hub that can offer varied activities.



The Mobile Youth Hub is a Nissan Urvan Premium van model with a portable tent extension, chair, benches, youth exhibit and a mini-reading nook. It also features interactive activities like a mobile cinema with a screen and portable projector and speakers. Additionally, interactive activities are also available in the MYH that includes art and freedom walls; interactive Baguio map, among others.

This August, CYC aims to officially roll out the **Mobile Youth Hub Caravan and Roadshow in Baguio City in 4 categories:**

1. MYH Roadshow at Sundays in Session Road: A public roadshow along session road during selected Sundays. It will primarily offer activities, public film showing and performances that will feature the Safe and Sound Cities program.
2. MYH Roadshow at Baguio Parks: Depending on the parks, it will flexibly adapt with its captive audience that include story-reading activities in Children's Park, focused group discussions at Igorot Park and Burnham Park among others, whilst other activities still be available.
3. MYH Caravan in Barangays: It will primarily showcase the Hub exhibit, games and a discussion/consultation among youth in the barangay on safety and urban development concerns (targeting at least 10-15 young people aged 15 to 30 years old). A separate activity design and proposed program will be shared once available.
4. MYH Caravan in Schools: The MYH will be parked at the heart of the most possible open field in the school and shall invite students to interact to the Hub with activities aiming to gather innovative and inspiring ideas. The Hub will be complimented with a student consultation and discussion on safety and urban development concerns that targets student councils, school organizations and publications (a target of at least 80 students in a separate indoor venue within the school). A separate activity design and proposed program will be shared once available.

For all categories, the Mobile Youth Hub requires a parking space along with its portable tent. The target dates and parking spaces for the **Mobile Youth Hub Caravan and Roadshow** are as follows:



### Sundays at Session

Responsible Office: City Environment Parks and Management Office (CEPMO)

Date	Time Slot	Spot
20-Aug-23	8:00 AM to 12:00 NN	Lower Session (in front of Chowking)
03-Sep-23	8:00 AM to 12:00 NN	Upper Session (across Porta Vaga)
17-Sep-23	8:00 AM to 12:00 NN	Lower Session (in front of Chowking)
01-Oct-23	8:00 AM to 12:00 NN	Upper Session (across Porta Vaga)
15-Oct-23	8:00 AM to 12:00 NN	Lower Session (in front of Chowking)
29-Oct-23	8:00 AM to 12:00 NN	Upper Session (across Porta Vaga)
12-Nov-23	8:00 AM to 12:00 NN	Lower Session (in front of Chowking)
26-Nov-23	8:00 AM to 12:00 NN	Upper Session (across Porta Vaga)
10-Dec-23	8:00 AM to 12:00 NN	Lower Session (in front of Chowking)
17-Dec-23	8:00 AM to 12:00 NN	Upper Session (across Porta Vaga)

### MYH at Parks

Responsible Office: City Environment Parks and Management Office (CEPMO)

Date	Time Slot	Park	Target spot
Aug 28, 23	1:00 to 4:00 PM	Malcolm Square	Near BPI
Sept 6, 23	1:00 to 4:00 PM	Burnham Park	Near skating range
Sept 13, 2023	1:00 to 4:00 PM	Burnham Park	Near skating range
Sept 27, 2023	1:00 to 4:00 PM	Burnham Park	Near skating range
Oct 3, 2023	1:00 to 4:00 PM	Igorot Park	Center
Oct 10, 2023	1:00 to 4:00 PM	Igorot Park	Center
Oct 17, 2023	1:00 to 4:00 PM	Igorot Park	Center
Oct 24, 2023	1:00 to 4:00 PM	Igorot Park	Center
Nov 6, 2023	1:00 to 4:00 PM	Children's Park	Near entrance/gate
Nov 13, 2023	1:00 to 4:00 PM	Children's Park	Near entrance/gate
Nov 20, 23	1:00 to 4:00 PM	Children's Park	Near entrance/gate
Nov 27, 2023	1:00 to 4:00 PM	Children's Park	Near entrance/gate





**MYH in Barangays (every Saturday)**

Responsible Office: Office of Hon. Michael Lee Lawana, Liga ng mga Barangay/ABC President

Date	Time	Barangay*	Target spot/venue
Aug 19, 2023	1:00 to 4:00 PM	Gabriela Silang	Barangay open court
Aug 26, 2023	1:00 to 4:00 PM	Navy Base	Barangay open court
Sept 2, 2023	1:00 to 4:00 PM	Camp 7	Barangay open court
Sept 9, 2023	1:00 to 4:00 PM	Upper QM	Barangay open court
Sept 16, 2023	1:00 to 4:00 PM	San Luis	Barangay open court
Sept 23, 2023	1:00 to 4:00 PM	Loakan	Barangay open court

**MYH in Schools (every Wednesday)**

Responsible Office: Department of Education Baguio Office (DepEd Baguio) and Commission on Higher Education Regional Office Cordillera Administrative Region (CHEDRO-CAR)

Date	Time	School	Target spot/venue
Aug 16, 2023	1:00 to 4:00 PM	Saint Louis University	TBD
Aug 23, 2023	1:00 to 4:00 PM	University of Baguio	TBD
Aug 30, 2023	1:00 to 4:00 PM	University of the Cordilleras	TBD
Sept 6, 2023	1:00 to 4:00 PM	Baguio Cental University	TBD
Sept 13, 2023	1:00 to 4:00 PM	Easter Colleges Inc.	TBD
Sept 20, 2023	1:00 to 4:00 PM	Baguio City High Schools	TBD ✓
Sept 27, 2023	1:00 to 4:00 PM	Pines National High School	TBD ✓
Oct 4, 2023	1:00 to 4:00 PM	Joaquin Smith NHS	TBD ✓

We would like to seek your approval to allow the local grantee, Cordilleran Youth Center (CYC) to be authorized park the Mobile Youth Hub at the identified key strategic locations within Baguio City as listed above. The Mobile Youth Hub Caravan and Roadshow shall play a pivotal role in the success of our strategy for the S<sup>2</sup>Cities Programme.

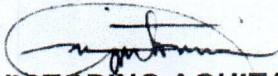
We express our outmost gratitude for your support and would appreciate your guidance going forward on how to proceed with this request.

Should you have further questions or concerns, please contact us through **Ms. Kristianne Jemi Santos**, Project Officer of ICLEI SEA at [jemi.santos@iclei.org](mailto:jemi.santos@iclei.org) at your earliest convenience.

Thank you very much for your usual support and cooperation.



Sincerely,



**VICTORINO AQUITANIA**  
Regional Director  
ICLEI Southeast Asia Secretariat

**ICLEI**

Local Governments  
for Sustainability

**SOUTHEAST ASIA**