



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

July 31, 2023
#

COPYLANDIA OFFICE SYSTEMS CORP.

Units GF 22 and LGS-08 Megatower Residences
1 Sandico, Cor. Tecson Streets, Salud Mitra

Dear Sir/Ma'am:

We are pleased to notify you that your price quotation and proposal for the procurement of **Reproduction supplies for the conduct of National Learning Camp** in the amount of PHILIPPINE PESOS **Three Hundred Thousand Pesos Only (₱300,000.00)** inclusive of appropriate taxes, and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

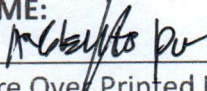
Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI

Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Office

CONFORME:



(Signature Over Printed Name)

7/31/23

(Date)

07/31/2023
/pjn/



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Republic of the Philippines
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NOTICE TO PROCEED

August 2, 2023

COPYLANDIA OFFICE SYSTEMS CORP.

Units GF 22 and LGS-08 Megatower Residences
1 Sandico, Cor. Tecson Streets, Salud Mitra

Dear Sir/Ma'am:

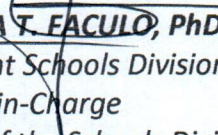
This refers to our award of contract to your company for the procurement of **Reproduction supplies for the conduct of National Learning Camp** in the amount of PHILIPPINE PESOS **Three Hundred Thousand Pesos Only (P300,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

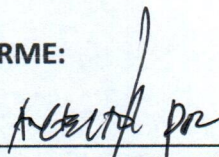
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

CONFORME:



(Signature Over/Printed Name)


(Date)

08/02/2023
/pin/



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PURCHASE ORDER

DepEd, Division Office Baguio

Supplier: COPYLANDIA OFFICE SYSTEM CORPORATION	P.O. No.: 23-08-163
Address: Unit GF 22 and LGS-08 Megatower Residence, Salud Mitra, Baguio City	Date: August 1, 2023
TIN: 002-332-000-00012	Mode of Procurement: SVP

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepEd, Division Office Baguio	Delivery Term:
Date of Delivery:	Payment Term: after delivery

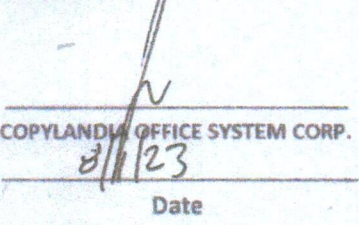

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		COMCOLOR 7150			
1	pc	Ink comcolor Cyan X1, R1C-S-6702G	4	25,000.00	100,000.00
2	pc	Ink comcolor Magenta X1, R1C-S-6703G	4	25,000.00	100,000.00
3	pc	Ink comcolor Yellow X1, R1C-S-6704G	4	25,000.00	100,000.00
		NOTHING FOLLOWS			

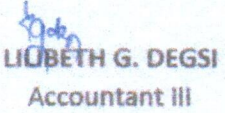
Reproduction supplies for the conduct of National Learning Camp

TOTAL	300,000.00
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Total Amount in Words: **Three Hundred Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:	Very truly yours,
 COPYLANDIA OFFICE SYSTEM CORP. Date: 8/1/23	 SORAYA T. ACULO, PhD, CESO VI Asst. Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent

Fund Cluster: <u>01</u>	ORS/BURS No.: <u>01071</u>
Funds Available: <u>P 300,000.00</u>	Date of the ORS/BURS: <u>7/21/23</u>
 LIUBETH G. DECSI Accountant III	Amount: <u>300,000</u>



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

RESOLUTION NO. 187 s. 2023

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the “**Procurement of Reproduction Supplies for the Conduct of National Learning Camp**” with an Approved Budget for the Contract (ABC) of **Three Hundred Thousand Pesos Only (P 300,000.00)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Direct Contracting** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Direct Contracting** for the procurement of reproduction supplies during the conduct of “**National Learning Camp**”;

RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

July 18, 2023, Baguio Division Office Conference Hall, Baguio City.


CHRISTOPHER C. BENIGNO Phd,EdD, CESO VI
 BAC Chairperson



NIEVES D. EBANIO
 BAC Vice-Chairperson


NIÑO TIBANGAY
 BAC Member



ATTY. ANNETTE L. DOYAOEN
 BAC Member


HARRIS G. DIZON JR.
 BAC Member

MARY JANE M. MALIHOD
 BAC Member


MARILYN S. API-IT
 BAC Member

APPROVED:


SORAYA T. FACCIO, PhD, CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

Approved on 7-18-23
 (date of approval)



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Republic of the Philippines
Department of Education
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RESOLUTION NO. 164 S. 2023

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT
– DIRECT CONTRACTING PROCUREMENT TO COPYLANDIA OFFICE SYSTEMS CORPORATION

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of **Reproduction supplies for the Conduct of National Learning Camp** with an Approved Budget for the Contract (ABC) of **Three Hundred Thousand Pesos Only (₱300,000.00)** (Annex A);

WHEREAS on July 19, 2023, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
COPYLANDIA OFFICE SYSTEMS CORPORATION	₱300,000.00

WHEREAS the proposal of **COPYLANDIA OFFICE SYSTEMS CORPORATION**, being the exclusive distributor of Reproduction Supplies (Reso Ink) of SDO Baguio is found to be the most compliant with the PR, and its price quotation amounting to **Three Hundred Thousand Pesos Only (₱300,000.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Direct Contracting Procurement to **COPYLANDIA OFFICE SYSTEMS CORPORATION** for the procurement of **Reproduction supplies for the Conduct of National Learning Camp** in the amount of **Three Hundred Thousand Pesos Only (₱300,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this **21st day of July, 2023**, Baguio Division Office Conference Hall, Baguio City.

CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
BAC Chairperson

NIEVES D. EBANIO
BAC Vice-Chairperson

ATTY. ANNETTE L. DOYAOEN
BAC Member

NIÑO TIBANGAY
BAC Member

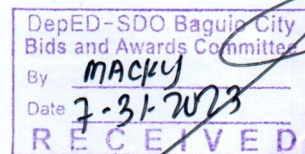
HARRIS G. DIZON JR.
BAC Member

MARY JANE M. MALIHOD
BAC Member

MARILYN S. API-IT
BAC Member

APPROVED:

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent
Approved on 7-28-23
(date of approval)



JUL 31 2023



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