

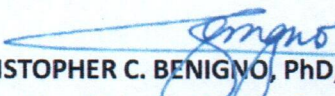


**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: SGOD/N. Tibangay
Address:	PR No.: 2023-08-235
Telephone No.:	Quotation No.: 2023-08-233
e-Mail:	Date: August 29, 2023
Delivery Period:	ABC: 21,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 5, 2023 9am

  
**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	Units	Filing cabinet -Material: steel -Three (3) horizontal drawer with lock -Width 90cm -Height 104cm -Depth 45cm		
			*See attached sample pictures for reference		
				<b>TOTAL</b>	

Purpose: Procurement of semi expendable office equipment for safekeeping of Documents by the education facilities section







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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	Units	Three (3) horizontal drawer with lock - Width 90cm - Height 104cm - Depth 45cm - Material: steel - Filing cabinet		
* see attached samos pictures for references					
<b>TOTAL</b>					

