




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/L. Mangangey
Address:	PR No.: 2023-08-220
Telephone No.:	Quotation No.: 2023-08-221
e-Mail:	Date: August 14, 2023
Delivery Period:	ABC: 30,240.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 17, 2023 @ 9am.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
 Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	27	Pax	Meals and Venue Day 1: Meals and 2 snacks (AM/PM) with venue		
2	27	Pax	Meals and Venue Day 2: Meals and 2 snacks (AM/PM) with venue		
			Additional Requirements: 1.Free strong internet /WIFI connectivity 2.One (1) airconditioned session hall with tables and chairs that can accommodate 25 participants following safety and health protocols baes on IATF		





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			and GU Issuances, with audio and video system/LCD projector (2 microphones) 3. free flowing brewed coffee, tea, milo/milk and water		
				TOTAL	
Purpose: Procurement of venue with in house menu meal and snacks for the conduct of benchmarking activity on IPED unique curriculum on October 18 and 23, 2023					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

(Signature)
 CHRISTOPHER C. BENIGNO JR., EdD, CESO VI
 Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by:

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	22	Pax	Day 1: Meals and 2 snacks (AM/PM) with venue		
2	22	Pax	Day 2: Meals and 2 snacks (AM/PM) with venue		
			Additional Requirements: 1. Free strong internet/WiFi connectivity 2. One (1) air-conditioned session hall with tables and chairs that can accommodate 22 participants following safety and health protocols based on IATF		

